



Saint Vincent de Paul

Quinceañera Registration Form

<i>Quinceañera Date & Time</i>		Date of Class		ENGLISH <input type="checkbox"/> SPANISH <input type="checkbox"/> BILINGUAL <input type="checkbox"/>
<i>Quinceañera's Name</i>				
<i>Quinceañera's Phone Number</i>		<i>Quinceañera's Email</i>		
<i>Will the father be present at the Quinceañera?</i>	Please circle one: Yes No	<i>Father's Name</i>		
<i>Phone Number</i>		<i>Father's Email</i>		
<i>Will the mother be present at the Quinceañera?</i>	Please circle one: Yes No	<i>Mother's Name</i>		
<i>Phone Number</i>		<i>Mother's Email</i>		
<i>Address</i>				
Class taken by Quinceañera <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Godfather (if applicable) <input type="checkbox"/> Godmother (if applicable) <input type="checkbox"/>				
Fee	Today's Date	Info taken by- Office Rep	Rehearsal Paid	
\$750.00			<input type="checkbox"/> YES <input type="checkbox"/> NO	

Quinceañera Policy

To register

1. Present your First Communion Certificate.
2. Picture ID of one of the parents. A parent must be present upon registering.
3. Fee must be paid in full at the time the Quinceañera is booked.

Requirements

1. Must be Catholic
2. Reception of First Communion must be made before the Quinceañera can be booked.
3. Quinceañera and parents must attend a Quinceañera class. If you will be having Godparents it is highly encourage for them to attend the Quinceañera class. St. Vincent's Church provides a class every 3 months. You may take the class at another parish but must provide proof of attendance at least 3 months before the celebration. If this class is not completed, the Quinceañera celebration will be canceled.
4. If you register for a Quinceañera in less than 3 months, proof of attendance to a Quinceañera class must be given at time of registration. Parents and Quinceañera are required to attend a Quinceañeras class.

Quinceañera Date and Times

1. Quinceañeras are celebrated on Saturdays at 1:00 PM and 4:00 PM only.

Fees

1. \$750.00 for the mass, the Quinceañera class and the coordinator.
2. Fee is to be paid cash, debit or credit card.
3. A full refund will be issued if the cancellation date is 7 months prior to the ceremony. If the cancellation is made less than 7 months prior to the ceremony, no refund will be issued.

Music

To arrange music for the ceremony, you may contact our organist **Francisco Flores** at (323) 388-8915. You may also make arrangements to bring outside musicians, such as a quartet or mariachi. We ask that the music is appropriate for the occasion and keeps the solemnity of the mass. The cost of the musicians is not included in the fee.

Celebrant/Priest or Deacon from another parish

A priest or deacon from our parish will be assigned to lead the celebration. If you have a priest or deacon from another parish and would like to preside at the celebration, they must fill out our **celebrant agreement form, provided by St. Vincent** and return it to our parish as soon as possible. Please note if he does not have faculties in the Archdiocese of Los Angeles, he must provide a letter of good standing from his ordinary at least 3 months before the Quinceañera.

Cancellations/Rescheduling

Cancellations made 7 months prior to the ceremony will have a full refund. A fee of \$300 will be charged for changing the date and/or time. Cancelling and scheduling a new date is equal to rescheduling and therefore, the \$300 fee would apply.

Flowers/Decorations

Flowers in good taste are allowed and may remain in the church as an offering. Flowers placed on the church pews need to be on plastic clamps-no tape or wire ties. Due to safety reasons, we do not allow runners down the center aisle or arches obstructing the view of the altar. Any other decorations will not be allowed. The cost of flowers/decorations is not included in the fee.

Quinceañera coordinator

The coordinator will contact you 1 month prior to the celebration to book a rehearsal. The coordinator will be present at your Quinceañera and will guide you through the ceremony.

Photography/Videography

Photographers and videographers must report to the church 30 minutes prior to the ceremony to check in with the church's wedding coordinator. **They must follow all directions and restrictions given.** They are not allowed down the aisle, in front or on the altar. After the ceremony, the photographer/s will have until 2:20pm for the 1pm ceremony or 5:20pm for the 4pm ceremony, to take pictures on the altar/inside the church. **Drones are not allowed in church.**

Rice, birdseed, confetti, flower petals, soap bubbles, balloons, glitter or alcohol are not allowed in the church or outside the church grounds.

I have read the above and understand these guidelines:

Parent's name (please print): _____

Parent Signature: _____ Date: _____