



FISCAL AGENT AGREEMENT

By United States Federal Law, the Koch Foundation is required to ensure that none of its grant funds are used directly or indirectly to assist in, sponsor, or provide support for acts of terrorism or to support organizations or persons listed as terrorists on lists maintained by the United States government. Like many private foundations, the Koch Foundation checks the names of potential grantees against these lists as part of our due diligence efforts. From time to time however, additional information about an organization or individual which has identified your organization as their fiscal agent will be needed in order for us to make informed and prudent decisions. We ask for your cooperation, understanding, and assistance in accomplishing our mutual goals of providing assistance to those at home and abroad who are actively spreading His message of peace, forgiveness, and love – the very antithesis of terrorism.

In the past, the Foundation allowed representatives of US Catholic organizations to serve as fiscal agents to overseas grantees whether the grantee was known to that representative or not. Following 9/11 and the implementation of the Patriot Act however, that policy had to be changed. **The Koch Foundation now requires that a Fiscal Agent or a member of his/her organization have personal knowledge of the applicant or project, either directly or via an ongoing relationship with the grantee's organization at the location of the project.** The Internal Revenue Service (IRS) requires sufficient familiarity with the grantee or project to show that the project is entirely consistent with legal requirements. Therefore, we find it necessary to present this agreement to ensure our procedures are conducive with the regulations set by the U.S. government.

The Koch Foundation is thankful to all those who have willingly accepted this responsibility. It is with gratitude, then, that we request that this agreement be hand-signed and returned by post to our offices, along with a copy of your organization's listing in the United States OCD and your organization's **Federal 501 (c) (3) Tax Exempt Status Letter** from the IRS, for each application for which you have agreed to serve as Fiscal Agent.

In signing this agreement, the organization listed below accepts responsibility to disburse funds to the overseas applicant specifically identified by **application number**. Signing this agreement also attests that the grantee is known to the Fiscal Agent or a member of his/her organization, and that the Fiscal Agent will only disburse grant funds to a genuine Catholic organization. Should the Fiscal Agent be unable to transfer the funds for any reason, he/she must notify the Koch Foundation immediately. If it is determined that the grantee is unable to receive and manage the funds, the award will be remitted back to the Foundation.

I have read the above statements and hereby agree to provide services as prescribed in the statements for **Application # _____ (required)**

_____ Signature		_____ Date	_____ Email address
_____ Printed Name		_____ Title	_____ Phone number
_____ Organization Name		_____ OCD Page No. & Edition	
_____ Address	_____ City	_____ State	_____ Zip Code

You must state how you personally know the individual or organization that you have agreed to act as fiscal agent:

You must include a copy of the page showing the listing of your organization in the United States OCD and a copy of your organization's Federal Tax Exempt Letter from the IRS with this form.