



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901
(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

Dear SJPII Regional Families,

I wanted to take a moment to provide an update related to the Fall reopening of our schools. The SJPII Regional School reopening plan can be found on our website, www.sjp2regional.org. In support of our plan, SJPII Regional has adopted a revised 2020-2021 School Year Calendar. The first day of school for students will be Tuesday, September 8th, 2020, this will be an 11:00 am dismissal.

We understand that there are a myriad of reasons to return to SJPII Regional School, including social emotional wellness, the need to be with friends and wanting a sense of normalcy. Please note, the health and safety of our students and faculty are our first priority. A comprehensive plan has been established to ensure that we adhere to the utmost standards.

In lieu of “Meet the Teacher” traditionally held in September, we will be hosting a series of “Meet the Teacher” coupled with textbook/supply drop off evenings on the following dates:

Tuesday August 25th:

PreK 3 & Pre K 4 5:30-6:30 pm
Grades 3 6:30- 7:30 pm

Wednesday August 26th:

Kindergarten & 4 5:30-6:30pm
Grades 5 & 6 6:30-7:30pm

Thursday August 27th:

Grades 1 & 2 5:30-6:30pm
Grades 7 & 8 6:30-7:30pm

Attending grade specific meetings is essential to be informed of our policies and procedures. In order to open safely, we are changing most of our policies and procedures. Please bring all of your child’s supplies to school this evening. In order to practice effective social distancing and provide safety for all families, we ask that this evening is limited to the student and parents. We ask that families attending enter through the back door where your temperature will be taken and proceed down to the cafetorium for a presentation. Following the presentation, we ask families to go directly to your child’s classroom to drop off supplies and meet your child’s teacher. At this time, you will see how your child’s classroom will be set up to adhere to all DOH safety guidelines.

Furthermore, we are excited to announce our outdoor classrooms. Mr. Chris Nunez has been working overtime to create multiple outdoor learning environments for our students. These classrooms will be utilized by our students to maximize their educational experience. We will be

making sure all students have the opportunity to participate in outdoor learning as much as possible.

Included in this packet you will find the following:

- Before and Aftercare Registration
- Pizza Friday Registration (quarterly sign up)
- Remote Learning Survey
- Technology Use and Behavior Policy (DRVC)
- Student iPad/Chromebook Use and Behavior Policy
- Student Handbook Agreement (please visit our website for handbook)
- Technology Lease Agreement-Network and Internet Use Agreement
- Updated COVID-19 Emergency Contact Form

(Please bring the above forms with you on textbook drop off day.)

Additionally, you will find the following:

- Uniform Information
- Arrival and Dismissal Procedures
- Updated 20-21 School Calendar

We are looking forward to a fantastic start to the 20-21 school year! As stated, we hope to make it as "normal" as possible for our students. Please call 631-727-1650 if you have any questions or concerns,

Sincerely,



Mrs. Swiatkowski, P.D.
Principal



St. John Paul II Regional School

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ST. JOHN PAUL II REGIONAL SCHOOL COMPUTER, NETWORK AND INTERNET USE AGREEMENT AUTHORIZATION FORM STUDENT GRADES K-8

I understand and will abide by SJPII Regional's Computer, Network and Internet Use Policy. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit a violation, my access privileges may be revoked and school disciplinary and/or appropriate legal actions may be taken.

Name (please print): _____ Grade _____

User Signature: _____ Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read SJPII Regional's Computer, Network and Internet Use Policy. I understand that this access is designed for educational purposes. However, I also recognize it is impossible for the St. John Paul II Regional; the Diocesan Department of Education; agents; administrators; and staff to restrict access to all controversial materials and, accordingly, I will not hold it (them) responsible for materials my child may access on the network. Further, I accept full responsibility for supervision if and when my child's use is in a school setting. I hereby give permission to the SJPII Regional to issue a take home device for my child and certify that the information contained on this form is correct. Additionally, I fully understand that any damage made to the device is my responsibility and pay SJPII Regional for the amount of a new device (up to \$500) which will be charged to my FACTS account.

Parent/Guardian's Name: _____ (please print)

Address: _____

Telephone: _____

Signature: _____ Date: _____

I have read SJPII Regional's Computer, Network and Internet Use Policy and agree to take appropriate measures to insure that all students are made aware of the guidelines and their responsibilities and are instructed on acceptable use of the computers and networks. Because the student may use the network for individual work or in the context of other classes, I cannot be held responsible for the student use of the network.

Principal/Designee: Abbey Swiatkowski

2020-2021

'Faith and Reason'



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Student Technology Use and Behavior Policy

St. John Paul II Regional School has established a technology network with access to the Internet for its students. This network has been established for limited educational purposes only. By agreeing to this policy the student(s) and the parents and/or guardians of the student(s) fully agree to the following:

There is **NO RIGHT TO PRIVACY** when using the school's technology resources. Administration, faculty, and other authorized persons have the right to review any and all material saved, transmitted, accessed, or momentarily in use by the student in accord with the policy set by the school's administration.

There is **NO ABSOLUTE RIGHT TO FREEDOM OF SPEECH** when using the school's technology resources, which is viewed by the administration as a limited educational forum; and student behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

All access to the school's technology resources will be permitted only under the authorization of a member of the school staff.

The student agrees that all information transmitted through the use of the school's technology resources (including e-mail, G-Suite (Google) apps, web page publication, or other Internet postings) will be sent, received, or posted only under the authorization of a member of the school's staff with the explicit permission of that staff member.

The student agrees to stop using any and all of the school's technology resources whenever requested to do so by a member of staff or other authorized person.

The student agrees never to transmit via the school's technology or personal technology resources the personal information (name, age, gender, address, phone number, e-mail address and the like) of himself or herself as well as that of any other person.

The student agrees never to arrange for a meeting with any person at any time using the technology resources.

The student agrees to notify a staff member immediately if he or she is asked for personal information, views inappropriate materials, or in any other way feels violated, harassed, uncomfortable, or accosted through the school's technology resources.

The student agrees never to access, transmit, or retransmit material which promotes violence or advocates destruction of property, including, but not limited to, access to information concerning the manufacture of destructive devices, such as explosives, fireworks, smoke bombs, incendiary devices, and the like.

The student agrees never to access, transmit, or retransmit any information containing sexually oriented material, which means any pictures or writings that are intended to stimulate erotic feelings by the description or portrayal of sexual activity or nude human form.

The student agrees never to use the school's technology resources for commercial purposes. The student will never buy nor sell anything using the school's technology resources.

The school's system will never be used for political lobbying, although it may be used to communicate with elected representatives to express opinions on political issues.

The student agrees never to tamper with any software and/or hardware including software or hardware that guard the school's network from unmanaged Internet use. The student agrees never to tamper with any security system that protects the school's technology resources.

The student agrees to use only the software and/or hardware permitted by a member of staff for express educational purposes. The student agrees never to use the school's technology resources to gain unauthorized access to another technology network (hacking).

The student agrees never to transmit (download or upload) any computer file, application, or other computer resource to or from the school's technology network. This includes the unauthorized installation of software from a CD-ROM, flash drive, or other media.

The student agrees never to use inappropriate, obscene, profane, rude, inflammatory, threatening, or disrespectful language. The student agrees never to post false information or engage in personal, prejudicial, or discriminatory attacks. Student behavior is expected to conform to values consistent with the Catholic faith.

The student agrees never to harass another person by use of any technology resources. Harassment is defined as any action that distresses or annoys another person. The student agrees to stop immediately any and all behavior that is construed by another as unwelcome.

The student agrees never to use any of the school's technology resources to plagiarize. Plagiarism is defined as taking the idea or writing of others and presenting them as one's own.

The student agrees to respect the right of intellectual property of other people and to respect all copyright laws. The student agrees that if he or she is unsure whether copyright law is being respected, he or she will bring this question immediately to the attention of a staff member.

The student agrees never to participate in illegal activity using the technology resources. The school will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the school's resources.

The school will not be held responsible for the actions of a student who is in violation of any of the terms of this policy. This responsibility is extended to, but not limited to: loss of data or interruptions of service, the accuracy or quality of information obtained through the school's system, or any financial obligations arising through the unauthorized use of the school's technology resources.

The school reserves the right to establish rules and regulations regarding the use of the school's technology resources, and behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

A student found in violation of this policy will be subject to discipline including, but not limited to, temporary removal from the school's system, permanent removal from the system, or other appropriate disciplinary action in accord with the rules and regulations of the school, including suspension or expulsion, and /or legal action.

The student agrees to use his/her G-Suite for Education (Google) account for educational purposes only.

The student agrees not to share his/her password with another student.

The student agrees not to use another student or staff member's account for any reason.

The student agrees not to use school technology resources (including the network and student accounts) for unauthorized purposes.

The student agrees not to use his/her G-Suite for Education account for non-school related use or communication.

Social Networking - Student behavior is expected to conform to values consistent with the Catholic faith, both inside and outside the school setting, relating to the use of and participation in social networking.

- Any technology use or use of social networking sites to display any wording or images of any student engaged in any activity which, in the sole discretion of the school administration, is inappropriate, crude, vulgar, or a violation of values consistent with the Catholic faith, or is illegal in any respect, will be subject to disciplinary action, including, without limitation, suspension, expulsion and/or legal action.
- Any technology use by any student, in school or at home, which includes viewing or distributing any images, wording, messages or material which are, in the sole discretion of the school administration, obscene, harassing, racist, inflammatory, malicious, fraudulent or libelous will be subject to disciplinary action, including, without limitation, suspension, expulsion and/or legal action.

I have read, understand, and agree to the terms of this acceptable use policy and I have discussed it with my child/children, who also agree(s) to the foregoing terms. I understand this policy applies to usage of school technology resources both at home and at school.

Parent/ Guardian Signature: _____

Date: _____

Name of Student: _____

Grade: _____



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Student iPad/Chromebook Use and Behavior Policy

St. John Paul II Regional School is providing an *iPad/Chromebook* with access to the Internet. The device is being provided for and is limited to educational purposes only. By agreeing to this policy I fully agree to the following:

There is **NO RIGHT TO PRIVACY** when using the school's *iPad/Chromebook*. Administration, faculty, and other authorized persons have the right to review any and all material saved, transmitted, accessed, or momentarily in use by the student in accord with the policy set by the school's administration.

There is **NO ABSOLUTE RIGHT TO FREEDOM OF SPEECH** when using the school's *iPad/Chromebook*, which is viewed by the administration as a limited educational forum; and student behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

I agree that all information transmitted through the use of the school's *iPad/Chromebook* (e-mail, web page publication, or other Internet postings) will be sent or received with the explicit permission of a member of the school's staff.

I agree not to use the *iPad/Chromebook* to record, transmit or post photos or video of a person or persons on the school campus. Nor can any images, audio and/or video recorded at school be transmitted or posted at any time without being reviewed by and with the permission of a member of the school's staff.

I agree never to access, transmit, or retransmit material which promotes violence or advocates destruction of property, is sexually oriented, or discriminatory in nature or conduct which is offensive to the principles of the Roman Catholic Church.

Social Networking – I will not use the *iPad/Chromebook* for social networking except with the express intent of educational purposes and not without the explicit permission of a member of the school's staff.



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The school reserves the right to establish rules and regulations regarding the use of the school's *iPad/Chromebook*, and behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

A student found in violation of this policy will be subject to discipline including, but not limited to, temporary removal of the school's *iPad/Chromebook*, permanent removal of the school's *iPad/Chromebook*, or other appropriate disciplinary action in accord with the rules and regulations of the school, including suspension or expulsion, and /or legal action.

I have read, understand, and agree to the terms of this acceptable use policy.

Student Signature

Date

Parent Signature

Date



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Parent Permission and Agreement Form Student Agreement Form

- Acceptable Use Policy – Parent Permission Form
- Acceptable Use Policy – Student Agreement Form
- Parent-Student Handbook including the Student Code of Conduct and all policies

Parent Signature Page

We have read the 2020 - 2021 Parent-Student Handbook, including the Student Code of Conduct, and Acceptable Use policies for technology and have reviewed them with our children. We, as parents/guardians, as well as our children agree to follow the school policies and procedures as stated.

List last name, first name of children and 2020-2021 grade level (one form per family):

Last Name	First Name	2020-2021 Grade

Parent Signature _____

Date _____

Student Signature _____

Date _____

Student Signature _____

Date _____

Student Signature _____

Date _____



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COVID-19 EMERGENCY CONTACT INFORMATION

According to SJPII Regional School COVID-19 policy, should your child develop a fever mid-day or display any COVID-19 symptoms, your child will be quarantined and must be picked up immediately. Please provide emergency contact information of people who will be readily available to pick up your child.

Guardian/Mother Name: _____ **Day Phone:** _____

Address: _____ **Cell Phone:** _____

Guardian/Father Name: _____ **Day Phone:** _____

Address Same?: _____ **Cell Phone:** _____

Student's Name	GRADE
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____

Emergency Contact #1:

Name _____ **Relationship to student** _____

Day Phone _____ **Cell Phone** _____

Emergency Contact #2:

Name _____ **Relationship to student** _____

Day Phone _____ **Cell Phone** _____

Emergency Contact #3:

Name _____ **Relationship to student** _____

Day Phone _____ **Cell Phone** _____

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SJPII Regional understands the need for childcare in the event of a government shutdown. Should NYS go strictly remote, SJPII Regional will offer child care for those who are essential workers.

Student Name _____ Grade _____
Student Name _____ Grade _____
Student Name _____ Grade _____
Student Name _____ Grade _____

Parent Name _____ Parent Email _____

Parent Phone Number _____

_____ My child will learn remotely at home.

_____ My child will need childcare and a place to safely learn remotely from 7:30AM-2:30PM.

_____ My child will need aftercare until _____ PM.

Emergency Contact #1:

Name _____ Phone Number _____

Relationship to student _____

Emergency Contact #2:

Name _____ Phone Number _____

Relationship to student _____

Emergency Contact #3:

Name _____ Phone Number _____

Relationship to student _____



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BEFORE SCHOOL PROGRAM

(No Charge)

7:10 a.m. to 7:40 a.m.

and

AFTER SCHOOL PROGRAM

2:30 p.m. to 6:00 p.m.

Our After School program is a service we offer to parents whose children need a safe, loving, and caring environment when our school day ends. Students complete homework, play, and go outside if weather permits. Please send your child with a small *peanut free* snack.

If you commit to attendance in the After School Program *for the entire school year* ("Annual Registration"), you are eligible for a discounted rate of \$2,000.

Before and After School begins on Monday, September 14th.

The After School Program ends at 6:00 p.m. SHARP!

***Late fees apply: \$5 for each 5 minute increment beyond 6:00 p.m.
Please be considerate of our After School staff.***

The DAILY RATE FEE, if not registering for the "annual after school plan", is \$10 per hour for the first child, \$5 per day for the second child, and \$3 for the third child. Daily rate After School will be billed monthly from the Business Office.

Child(ren)'s Name(s) and Grade(s): _____

Parent's Name: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Name(s) of people authorized for pickup: _____

_____ My child will be enrolled in the "Annual After School Program" at a discounted rate of \$2,000 to be billed monthly via FACTS.

_____ My child will be enrolled in the "Before School Program."



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ST. JOHN PAUL II REGIONAL SCHOOL 2020-2021 ARRIVAL AND DISMISSAL PROCEDURES

***Please make note of some time and location changes.**

BEFORECARE: The school building will be open at 7:10 am for Beforecare. We ask parents to drop students off at the front door of the main building. Students will have temperature taken and then proceed to the Beforecare room. Due to safety precautions, only SJPII faculty, staff and students will be permitted into the building at this time. Families must pre-register for Beforecare.

ARRIVAL K-4: The school building back doors open at 7:40 am. Students will enter through the first back door. Students will have temperature taken and then proceed to their homeroom. Due to safety precautions, only SJPII faculty, staff and students will be permitted into the building at this time.

ARRIVAL 5-8: The school building back doors open at 7:40 am. Students will enter through the second back door. Students will have temperature taken and then proceed to their homeroom. Due to safety precautions, only SJPII faculty, staff and students will be permitted into the building at this time.

ARRIVAL PRE-K: Parents are to drop their children off at the side of the PreK building for an **8:30 am start time**. Students will have temperature taken and then proceed to their classrooms. Due to safety precautions, only SJPII faculty, staff and students will be permitted into the building at this time.

DISMISSAL: At approximately 2:20 pm the dismissal process will begin. We ask all busses and car pick ups to line up at the back of the building. Students will be dismissed one bus at time and car riders will be called individually. We ask car riders to have their last name displayed on the dashboard for easy identification.

DISMISSAL Pre K: At approximately 2:30 pm, N and Pre-K students will be dismissed through the side entrance of the PreK building. Any K-8 student who has a sibling in PreK will be walked over to the Pre K building by a staff member.

AFTERCARE: Aftercare students will be walked over to the Pre-K building. Aftercare parents will use the side door of Pre-K to pick your child up. Due to safety precautions, only SJPII faculty, staff and students will be permitted into the building at this time. Families must pre-register for Aftercare.



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My Pizza Fridays

On Fridays each month, St. John Paul II Regional School families are offered the opportunity to purchase pizza for their child's lunch. **Pizza orders for the trimester are taken in advance.** Permission slips with payments must be handed in no later than Thursday, September 10th.

Pizza Fridays will begin on September 11th, 2020.

Our pizza vendor is Carlos Pizza located in Riverhead. One delivery is scheduled on every My Pizza Friday to ensure the pizza is hot for lunch and complies with health regulations. Any inquiries regarding the ingredients used in the pizza can be directed to Carlos Pizza at 631-369-2010.

Pizza is cheese pizza only (toppings are not available).

Dates for 2019-2020

September: 11,18,25	October: 2,16,23,30
November: 13,20	December: 4,11,18
January: 8,22,29	February: 5,12,26
March: 5,19,26	April: 16,23,30
May: 7,14,21	June: 4

Please note:

1. Since all pizza is pre-ordered and pre-paid with the vendor, we are not able to issue refunds if a child is absent from school on any given Pizza Friday.
2. **My Pizza Friday orders will be paid for in three rounds.**
3. If school is closed on a scheduled My Pizza Friday, the school will inform you of a make up day in advance.

Food-Allergic Children

In accordance with the School policy on Life-Threatening Allergies, St. John Paul II Regional will not serve food of any kind to any child who has been diagnosed by an allergist with a life-threatening food allergy and/or has current EpiPen and/or Benadryl orders from a physician on file with the School Nurse for a food allergy.



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My Pizza Fridays

Child's name _____

Grade _____

Please fill out the following information:

_____ Slice(s) each day @\$3.00 a slice Cost per day \$ _____

OR

_____ 2 for \$5.50 per day Cost per day \$ _____ (option only available for grades 6-8)

Please tally up your cost and multiply the amount by 9 to find out the TOTAL cost for My Pizza Friday. (SEPTEMBER-NOVEMBER)

Total \$ _____

By signing below, I am stating my child does NOT have food allergies and can participate in My Pizza Friday. St. John Paul II Regional School is not responsible for unknown allergies.

Parent's Name (Please Print)

Date

Parent's Signature

Office:

Date Received: _____ Total Received: _____ Check Number: _____



St. John Paul II Regional School | 2020-2021 Openings/Closings

Key: Days in **Bold** do not need busing (either school not in session or in remote learning.) There are three early dismissals which still require busing.

- 3 **Teachers Zoom PD**
- 8 First Day of School (11am Dismissal)
- 9 Second Day (11am Dismissal)

17+ 1 PD Day

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	(3)	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 15-19 **President's Week Recess**

15

- 9 **Deep Clean Day** (Remote Classes Only)
- 12 **Columbus Day**

21

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	(12)	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 12 **Teacher Zoom PD/** (Deep Clean Day)
- 31 **Remote Half Day** (Zoom Prayer Service)

22 + 1 PD Day

- 6 **Teacher Zoom PD/** (Deep Clean Day)
- 11 **Veterans Day**
- 25 **Remote Half Day** (Zoom Prayer Service)
- 26 **Thanksgiving Day**
- 27 **Thanksgiving Recess**
- 30 School Resumes

17 + 1 PD Day

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	(6)	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1-9 **Easter Recess**
- 12 School Resumes

15

- 23 **Remote Half Day** (Zoom Prayer Service)
- 24-31 **Christmas Recess**

17

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 13 Ascension Thursday -School Open!
- 28 **Deep Clean Day** (Remote Classes Only)
- 31 **Memorial Day**

20

- 1 **New Year's Day**
- 4 School Resumes
- 15 **Deep Clean Day** (Remote Classes Only)
- 18 **M.L. King Day**

19

JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 18 Last Day of School (11am Dismissal) (with no snow days)

14