



Tuscarawas Central Catholic Junior/Senior High School

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TCC Governing Board: Fundraising Committee

The Fundraising Committee was established by the Tuscarawas County Catholic School Governing Board bylaws:

The Fundraising Committee shall consist of at least four (4) members, one (1) of whom must be a member of the Board of Trustees. The Fundraising Committee shall have the responsibility of approving and coordinating all fundraising activities conducted by any and all school groups.

Volunteers may join the committee via invitation or selection. Requirement to participate on requests as they are made. The Committee will review and make decisions regarding validity and timing for the Tuscarawas County Catholic schools. Business shall be conducted via email with meetings scheduled as needed.

Request Process

1. Requests are submitted using the Fundraiser Request Form. The form is available in school offices and on school websites.
2. Fundraising Requests may be submitted to school secretaries or via email to TCCSaints@cducation.org. Requests will be immediately submitted from school office personnel to the Fundraising Committee Chairperson.
3. The Committee Chair will submit request electronically to Committee members. Considerations the committee will make:
 - a. What else is going on and/or coming up.
 - b. What other group may be doing a similar event.
 - c. Cost/benefit analysis regarding time vs payout
 - d. Availability of facilities to accommodate request
4. Committee members are to review and reply within 48 hours to Committee Chair regarding approved, denial, approval with changes and any other thoughts.
5. Committee Chair to reply to requestor, copying school principals and office staff or requesting school.
6. Approved events will be scheduled on TCC Catholic Community Calendar via school office personnel or Committee Chair.
7. The Fundraising Committee Chair shall maintain an Event Schedule for reference (see section below). It is anticipated that this process will take 3-5 business days.