



## Early Dismissal Procedures

As you all know winter can be a funny season here on Long Island. We follow Port Jefferson School District's delayed opening, early dismissal and closings during the winter months. When school districts close early we then need to call the bus companies to let them know we are closing early and/or to confirm their arrival time to OLOW.

We reach out to each family when we start getting notified that buses are heading to OLOW but it does get difficult when all the buses start showing up at the same time.

Please fill out the information below to help us in the early dismissal process.

Check one:

\_\_\_\_\_, please send my child home on the bus during early dismissal without needing to call me in advance.

\_\_\_\_\_, please send my child home on the bus during early dismissal after calling \_\_\_\_\_ at this number: \_\_\_\_\_

\_\_\_\_\_, do not send my child home when you have early dismissal. I will have them picked up by \_\_\_\_\_ after being called at this number \_\_\_\_\_.

Please note that if you pick up your child every day and that is their normal routine we are happy to dismiss them to you as soon as early dismissal is called. There is no need to wait until a certain time.

We also understand that dismissal plans can change on any given day. If that is the case on a questionable weather day please call the office as soon as possible.

Sincerely,

John Piropato  
Principal