

SSPJ School Board Meeting Minutes
January 28, 2019 at 7pm

Members Present: Fr. Tom Haggerty, Ms. Diane Anderson, Mr. Jonathan Nicastro, Ms. Kelly McGovern, Mrs. Jennine Cullen, Mrs. Deborah Radosta, Mr. Michael Radosta, Mrs. Tania Willman, Dr. Lisa Stephen, Mrs. Tracy McAlvin, Mrs. Nancy Greubel, Dr. Gus Mantia, Mrs. Jennifer Wos, Mr. Matthew Carey

1. **Opening Prayer** - Ms. Anderson

2. **Magic of Ireland Event** - Ms. Farrell
 - a. Parish fundraising event scheduled for Saturday, March 2nd following the 5pm mass
 - b. Invitation to attend and invite others given the connection between the parish and school - we are one
 - c. Consider at least one table of 8-10 people for each grade level; Mrs. McAlvin and Ms. McGovern volunteered to serve as table captains
 - d. Additional volunteers needed to support the event

3. **Financial/ Budget Report** - Ms. Portonova
 - a. Report included the financial information through December
 - b. Budget is based on 180 students
 - c. SSPJ School has ran in the red for the last 3 years, but the extra \$100,000 in fundraising helps to offset what the parish gave
 - d. The school is \$30,000 over in payroll for nursery and PreK
 - e. The March/April budget will be presented to the Diocese
 - f. Teachers in 1 or 2 years will be entitled to benefits
 - g. Budget can be based on confirmed enrollment numbers for next year only - currently there are 124 students
 - h. Parents have requested to donate air conditioners to classrooms, but we would need an HVAC analysis and it is recommended that we have three years of profit before we can spend money on it
 - i. The boiler system in the main school is 50 years old and we need to anticipate its replacement
 - j. Delinquent tuitions exist from last year. Tuition payments that are not being met will be addressed with phone calls and deadlines. Some parents are not responding at all. A student will not be able to return to school if these requirements are not met.
 - k. Discussion to consider adding mandatory fees (i.e. Christmas Car Raffle) to the FACTS tuition payment system
 - l. Issues exist with the permit about the carnival with particular concerns about the side lot. We are encouraged to write letters to the town to advocate for the use of the lot for the carnival.

4. **Guild Report** - Mrs. Jennine Cullen and Mrs. Deborah Radosta
 - a. Final profit thus far is \$45,014.61
 - b. Consideration for another Bingo night in the spring

- c. Upcoming fundraisers include the Father/Daughter Dance, Mother/Son event and Fashion Show
- d. The parish is taking over this year's Gala with the Magic of Ireland event
- e. Easter Decorations - consider having the school and students decorate the church. Dr. Lisa Stephen had organized this in prior years, and will still order the flowers from Hitherbrook, but assistance is needed with decoration. Will take place at 10am on Saturday, April 20th.
 - i. Ms. Anderson will send an email to gather interest
 - ii. Mrs. McAlvin, Ms. McGovern and Mrs. Willman will assist

5. Principal's Report - Ms. Diane Anderson

- a. Brochures were shared regarding the Early Childhood, Elementary and Academy grades
- b. Students from St. Joseph's have been invited to visit and tour the school building. A Sign Up Genius is available for assisting with the Thursday night Open House.
- c. Security
 - i. Security team in progress - Ms. Sehne will forward a list of approximately 25 approved volunteers to Mrs. Radosta. Mrs. Radosta and Mrs. Greubel will collaborate on this together and set up a Sign Up Genius to build a schedule for the security team volunteers.
 - ii. Sheriff/ Police Department may offer community outreach and training
 - iii. Discussion regarding the RAVE app used in other schools
 - iv. High visibility and control from the police department
 - v. Suggestion to have safety and security as a standing committee, not just for a sporadic time period. Consideration to be built into the by-laws.
- d. A current WiFi issue in the Monte Building is being addressed. The phones are not always available, and there are no landlines available. Walkie talkies are available for communication, however.

6. Pastor's Report - Father Tom Haggerty

- a. Upcoming Saturday the students will be receiving the Sacrament of Reconciliation
- b. Lectors from the 8th grade class are on the rise
- c. In February, all the bishops are having a conference with the Pope regarding the issues of sexual abuse
- d. The theme for Lent will be an extension of an idea from a song, "I Say Yes My Lord" or POTS, "Part of the Solution."
- e. Volunteers are needed to write something for the bulletin during the Lenten season
- f. A training session for FORMED will be available on February 8th during the day in Huntington. Mrs. Deborah Radosta will register as a participant.
- g. On February 10th at the 12pm mass, married couples will be able to renew their vows. Please contact Father Tom by February 4th.

7. President's Report - Mr. Jonathan Nicastro

- a. Men's Night Out
 - i. Organized by Mr. Carey and was held at Grandpa's Shed in Stony Brook. An email was sent out to the father's to talk and network. Several new parents were afforded an opportunity to meet.
- b. Club Idea

- i. Mr. Carey suggested creating a garden as a way to bring the church and the school together in addition to bringing younger and older parishioners together.
 - 1. Approximately 100 square feet would be needed along with some sprinklers. Consideration to utilize some space by the old church.
 - 2. Mr. Nicastro has fencing that was stored.
 - 3. Maintenance over the summer must be considered - perhaps participants in the summer camp would be able to assist?
 - 4. Vegetables could be used to help cook meals for the local soup kitchen
- c. Tomorrow's Hope 5K Run is on Sunday, March 30th
- d. Open School Board Meeting will be scheduled for May

Next Meeting: March 4, 2019 at 7pm

Meeting Adjourned at 8:45pm