

SSPJ School Board Meeting Minutes
October 22, 2018 at 7pm

Members Present: Fr. Tom Haggerty, Ms. Diane Anderson, Mr. Jonathan Nicaastro, Mrs. Nancy Greubel, Mrs. Kelly McGovern, Mrs. Jennifer Wos, Mrs. Jennine Cullen, Mrs. Deborah Radosta, Mr. Michael Radosta, Mr. Matthey Carey, Mrs. Tania Willman, Dr. Lisa Stephen

Excused: Dr. Gus Mantia, Tracy McAlvin

1. Opening Prayer
2. President's Report - Mr. Jonathan Nicaastro
 - a. Venmo App: Approval from the Diocese is needed to move ahead
 - b. Security Recruitment interest and availability for the school assisted by Dr. Gus Mantia
 - c. Contributions to the Parish
 - i. Remind families about the use of envelopes and registration opportunities through Faith Direct
 - d. Knights of Columbus costume party on Saturday, October 27th - \$15/pp
 - e. Tree Sale
 - i. Permit has been received and setup will begin on the 24th of November
 - ii. Delivery is scheduled for December 1st. Blessing of the trees will be the same night as the Tree Lighting Ceremony.
 - iii. Volunteers needed to assist with unloading, setup, sales and breakdown.
 - f. Boy Scout Wreath Sale on November 24th and 25th
 - g. CMSAA Sports - Fall registration now open for basketball and bowling
 - h. Dress Down fundraiser to support a family in need
 - i. Smithtown Day will take place in June, and expectations for planning, setup and participation will be similar to St. James Day
3. Principal's Report - Ms. Diane Anderson
 - a. Early Childhood Education Week is underway
 - b. Open houses scheduled for the week with parents welcoming and greeting visitors at the door and in classrooms
 - c. Enrolling in Nursery, Pre-K and Kindergarten now will allow parents to lock in to the current tuition rate
 - d. Marketing Committee is needed to represent the school at fairs and also to visit the local libraries
 - e. Signage for Christmas and Open House that can be reused as well as an Academy of SSPJ sign for the Mary Monte building
 - f. Dress down days are being offered to students to support STEM activities for students and signage
 - g. School Spirit
 - i. Pep Rally on 10/25 to recognize the middle school sports teams and cheerleaders
 - ii. Spirit wear may be worn on 10/25 for Spirit Day and the Pep Rally
 - iii. Order information for spirit wear available on the building website

- iv. Wearing school spirit attire may assist in promoting the school throughout the community
- h. Security Team
 - i. A list of volunteers has been generated, but these individuals must also go through Virtus training
 - ii. Subcommittee is being sought to help with the coordination and scheduling of 30+ volunteers. Dr. Mantia, Mr. Radosta, Mrs. McAlvin and Mrs. Greubel have volunteered to assist with this.
 - iii. Reflective vests will be issued to volunteers
 - iv. Suffolk County police department will have access to the rectory
 - i. Administrative support or assistance can be received through Mrs. Howard or Mrs. Hensen in the event that Ms. Anderson is not immediately available
 - j. Playground - ongoing efforts and fundraising
- 4. Pastor's Report - Father Tom Haggerty
 - a. Children's Liturgy of the Word continues to be successful
 - b. Thank you to Ms. Anderson for encouraging participation at church with the students and teachers
 - c. Security will be hired by the parish between the hours of 4-6pm, but all other hours will be facilitated by volunteers organized by the School Security subcommittee
 - d. Parking space lines will be completed shortly within the new parking lot
 - e. Town Highway Department would need to be contacted about requests to have a sign regarding a yield to pedestrians on the crosswalk areas from the parking lot to the school/church. Mrs. Wos will capture and share sample signage, and Mr. Nicastro will look further into the request.
- 5. Guild Report - Mrs. Jennine Cullen and Mrs. Deborah Radosta
 - a. Trunk or Treat was a successful event that included 150 people and raised approximately \$700
 - b. Total fundraising efforts thus far have totaled approximately \$3,250
 - c. Additional events in near future include movie night, paint night, magazine drive, Christmas cards, holiday boutique (12/5 & 12/6), Breakfast with Santa and Gingerbread houses.

Next Meeting: Monday, November 19, 2018 at 7pm

Meeting Adjourned at 8:15pm