

**SSPJ School Board Meeting Minutes**  
**June 19, 2019 at 7pm**

**Members Present:** Fr. Tom Haggerty, Ms. Diane Anderson, Mr. Jonathan Nicastro, Ms. Kelly McGovern, Mrs. Nancy Greubel, Dr. Lisa Stephen, Mr. Michael Radosta, Mrs. Tania Willman, Mrs. Tracy McAlvin, Mrs. Jennifer Wos, Mr. Matthew Carey, Ms. Denise Franco, Ms. Christine Hughes

**Members Excused:** Mrs. Jennine Cullen, Mrs. Deborah Radosta, Dr. Gus Mantia

**AGENDA & MEETING MINUTES**

1. Opening Prayer
  
2. **President's Report** - Mr. Jonathan Nicastro
  - a. New Board Member Welcome and Introductions
    - i. Ms. Denise Franco
    - ii. Ms. Christina Hughes
  - b. Security Team and Safety
    - i. Current status is that many of the volunteers still needed VIRTUS training before next steps could be taken. A new invitation will be sent out to the school community and Mrs. McAlvin and Mrs. Radosts will follow up on getting it in place.
    - ii. Inquire with the town about putting the traffic signs back along the curb near the walkway/pavement area
    - iii. Consider signs on the exterior of doors in the Mary Monte building that direct visitors to the main entrance
    - iv. New wiring and access points are in place for security cameras
  - c. Ocean to Sound Relay
    - i. Consider this as a fundraiser on September 22nd
  - d. Meeting Minutes in 2019-2020
    - i. Ms. McGovern will record the school board meeting minutes going forward
  - e. SSPJ Carnival
    - i. More volunteers are needed to support the fundraising event. Someone still needed to man the pitching booth.
  - f. Confidentiality & Meeting Procedures
    - i. What is said and discussed at board meetings is confidential. Any announcements that are made are to come from the Principal and/or the Pastor, not board members.
    - ii. Request for discussion topics to be presented to President in advance of the meeting
    - iii. Suggestion to consider a "Round Table" at the end of each meeting for all members to speak freely
  
3. **Principal's Report** - Ms. Anderson
  - a. Total registration is currently at 209 students
  - b. Families from St. Joseph's are beginning to call
  - c. PreK is full and students are on a waiting list
  - d. Adding field trip costs to FACTS would incur additional fees, therefore it was not recommended

- e. First Day of school is on September 3rd and the opening school mass will be on September 9th. There will be a 6th grade pinning at the mass.
- f. Mrs. Dearie will continue to volunteer for sports within the CMSAA

#### 4. Round Table

- a. MS. Anderson reflected on 8th grade graduation and asked if there was a possibility to obtain a picture of the entire 8th grade class in their graduation caps and gowns
- b. For events in the future, such as St. James Day, it was recommended to invest in a tent
- c. Consider offering the sale of spirit wear at the SSPJ Carnival in future years
- d. Bookstore
  - i. What would be the feasibility in setting this up with parent volunteers during lunch? Would this be something that we can also promote in the church bulletin? We could show sample sweatshirts outside the church, and we would ask MRSB if they can stock inventory
- e. Staffing Changes
  - i. A new Nursery school teacher will be in place, a guidance counselor will be on site for 2 days a week and a replacement for Mrs. Collins in ELA and Social Studies has been found
- f. Course Syllabus - request to have this in place for students and parents of high school classes
- g. Email Communication - emphasis on the importance of checking for grammar and spelling and being sure to include all the parents.
- h. Pinning - recommendation to have a pinning or a special mass for the 4th and 5th grade students who will be moving to the Mary Monte building
- i. Sports - Consideration to utilize physical education class as a time to practice for after school sports? Recommendation to try to get students to sign up earlier so that teams and uniforms can be assigned by the start of the season.