



July 2020

Threat Mitigation and Emergency Operation Planning

To the faculty and families of Sts. Philip & James School,

Perrotta Consulting LLC has been contracted by Sts. Philip & James School to develop a COVID-19 Operating Plan that will meet and address the challenges associated with the COVID-19 Global Pandemic. We have studied the present public health crisis since its onset and developed a systematic approach to addressing COVID-19 threats while meeting the highest operational standard possible based on Department of Homeland Security principles and pandemic threat mitigation practices used across public and private sectors and across the globe. We have successfully reopened many organizations in the greater New York area and will be spending the next few weeks working with Sts. Philip & James School and many other schools in the Diocese of Rockville Centre, to implement the safest operating procedures and physical threat mitigation technologies available, in order to provide the highest standard of safety for children, families and faculty. We are also confident that through these enhanced mitigation procedures, we will be able to safely return all students to the classroom five days a week, so long as schools are permitted to reopen in New York State.

Over the next few weeks, Perrotta Consulting will be working constantly with the faculty and staff at Sts. Philip & James School to develop and implement specialized procedural and physical changes to ensure the highest standard of safety for all teachers and students. The following are the first major changes that will be immediately implemented at the start of the school year:

- Temperature screening procedures for every student, teacher, and staff member entering the school.
- Full decontamination of each classroom using EPA certified disinfectants, that are completely safe for children, at the conclusion of each school day.
- Mandating all teachers and students arrive wearing a face covering, and not permitting anyone in first grade and above to remove their face covering unless six feet of distance is maintained.
- Implementing hand sanitizing stations throughout the building.
- Implementing social distancing procedures and changes to traffic flow patterns in the building.
- Training all faculty and staff in COVID-19 cleaning procedures, protocols, and syndromic surveillance.
- Creating a COVID-19 Operation and Threat Mitigation Plan.
- Keeping children in small cohorts that will not comeingle.

Sts. Philip & James School recognizes its new public health obligation and the countless challenges we will need to overcome in order to provide the safest achievable environment for your children and school faculty. The changing conditions of the COVID-19 Pandemic and government guidelines will require constant updates and changes to procedures and policies this school year and into the future. We will be meeting regularly to discuss changes based on pandemic conditions, student and teacher needs, and government guidelines. We will also be communicating regularly with parents and students about changes in our procedures.

Meeting our new public health obligation is not just a matter of procedural planning and workspace changes. Due to the interconnected risks associated with COVID-19 coordination and individual responsibility of staff, students and families at Sts. Philip & James School will be essential. I look forward to my continued partnership with Sts. Philip & James School and helping you safely return to the classroom.

Nicholas Perrotta - Owner