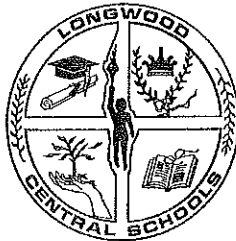


# LONGWOOD CENTRAL SCHOOLS

35 YAPHANK-MIDDLE ISLAND ROAD • MIDDLE ISLAND, NEW YORK 11953-2373

MICHAEL R. LONERGAN, DSW  
Superintendent of Schools

JOHN RYAN  
School Transportation Coordinator



OFFICE OF TRANSPORTATION  
21 Everett Drive  
Yaphank, New York 11980  
631-345-2775 • Fax 631-345-2818

January 6, 2020

Dear Parent of Private/Parochial School Student:

Enclosed, please find the 2020-2021 transportation application, requesting transportation to a non-public school which needs to be submitted to the Longwood Transportation office by April 1, 2020. **Please be advised that this form must be submitted by this date each school year your child attends a non-public school.**

Longwood Transportation needs this information to ensure that we budget sufficient vehicles. Therefore, even if you are uncertain whether your child will be attending a private school, or are waiting for acceptance, it is imperative that you still apply for transportation.

Failure to apply for transportation by the April 1<sup>st</sup> deadline may result in your student not receiving transportation services for the 2020-2021 school year.

Additionally, all parents must show proof of residence each year at Longwood Central Registration, prior to the commencement of the new school year. Failure to do so may effect your transportation.

If you have any questions regarding this matter, please do not hesitate to contact this office at the above number.

Thank you for your cooperation.

Sincerely,

*John Ryan*

John Ryan  
Transportation Coordinator

cc: J. Bryan

*www.longwood.k12.ny.us*  
*Community Unity...Be A Part Of The Pride*

# LONGWOOD CENTRAL SCHOOL DISTRICT

## APPLICATION FOR PRIVATE AND PAROCHIAL SCHOOL TRANSPORTATION

Requests for transportation to non-public school must be filed in writing with the Longwood Board of Education by April 1, 2020 for the 2020-2021 school year. Parents are advised to file even if admission to the non-public school is still in question. To qualify for transportation, the school must not be further than 15 miles from the child's home. The formal application must be submitted annually. This application must be returned by April 1, 2020 to:

LONGWOOD CENTRAL SCHOOL DISTRICT  
TRANSPORTATION DEPARTMENT  
21 EVERETT DRIVE  
YAPHANK, NEW YORK 11980

FAX #: 631-345-2818

PUPIL INFORMATION (Please Print Clearly)

DATE OF APPLICATION \_\_\_\_\_

NAME OF STUDENT \_\_\_\_\_  
(Last) (First)

LEGAL ADDRESS \_\_\_\_\_  
(Street) (Town)

MAILING ADDRESS \_\_\_\_\_

DATE OF BIRTH \* \_\_\_\_ / \_\_\_\_ / \_\_\_\_ GRADE ENTERING IN SEPTEMBER 2020 \_\_\_\_\_

NAME OF PARENT/GUARDIAN \_\_\_\_\_

HOME NUMBER \_\_\_\_\_ WORK NUMBER \_\_\_\_\_ CELL # \_\_\_\_\_

EMERGENCY CONTACT NAME \_\_\_\_\_ CONTACT NUMBER \_\_\_\_\_

SCHOOL THE STUDENT IS CURRENTLY ATTENDING/TRANSFERRING FROM \_\_\_\_\_

\*Please note: A copy of your child's birth certificate must be submitted with this application if your child is entering school for the first time.

### TRANSPORTATION INFORMATION

In accordance with the laws of New York State, I hereby formally request transportation for my child to:

NAME OF SCHOOL: \_\_\_\_\_

ADDRESS OF SCHOOL: \_\_\_\_\_

**\*\*If entering Kindergarten, please circle which session – A.M., P.M. or Full Day**

### IMPORTANT – PLEASE NOTE THE FOLLOWING:

ALL APPLICANTS APPLYING FOR PRIVATE AND PAROCHIAL TRANSPORTATION MUST ANNUALLY PROVIDE PROOF OF RESIDENCY IN THE FORM OF A DEED, MORTGAGE STATEMENT, TAX BILL OR LEASING AGREEMENT. IN THE EVENT NONE ARE AVAILABLE, THEN A NOTARIZED STATEMENT OF RESIDENCY FORM "AFFIDAVIT OF LANDLORD" (which may be obtained at the Longwood Central Registration Office), **MUST BE SUBMITTED PRIOR TO COMMENCEMENT OF TRANSPORTATION.**

An application is late if it is filed after April 1, 2020 or if filed more than 30 days after establishing residence in the Longwood Central School District. In this event, the application must be completed by the parent/guardian providing a "reasonable explanation for the delay" as required by Chapter 719 of the Education Law as amended.



SIGNATURE OF PARENT/GUARDIAN \_\_\_\_\_

DATE \_\_\_\_\_