

**SSPJ School Board Meeting Minutes
December 21, 2020 at 7pm**

Members Present: Fr. Tom Haggerty, Ms. Diane Anderson, Mrs. Jennifer Wos, Mr. Matthew Carey, Mrs. Jennine Cullen, Dr. Denice Franco, Mrs. Christina Hughes, Dr. Gus Mantia, Ms. Kelly McGovern, Dr. Lisa Stephens,

Excused: Mrs. Tracy McAlvin, Mrs. Tania Felber-Willman

- I. **Opening Prayer-** Fr. Tom opened the meeting with a prayer, A Prayer for December, Symbol of the Innkeepers Key.

II. Principal's Report- Ms. Diane Anderson

1. Ms. Anderson thanked the members of the school board who worked on the letter to SSPJ School families, regarding the Family Parish Contributions, which are due December 31, 2020.
2. Re-registration letters will be sent out in in January 2021, for registration for the 2021-22 School year, included in the information packet will be a statement regarding the Family Parish Contribution and the two different tuition rates
3. Catholic Schools Week is approaching- January 2021, Ms. Anderson is working on creative and inventive ideas on how we can continue to celebrate Catholic Schools week, regarding open houses, tours, etc. Ms. Anderson reported that she has been holding tours of the school for interested families by appointment on weekends, and this approach has been very successful.
4. Ms. Anderson thanked Mrs. Cullen for the piece about SSPJ school in the St. James edition of "Our Town", newspaper.
5. Dr. Franco and Mr. Carey continues to develop and promote the SSPJ Facebook Alumni page.

III. Pastor's Report- Fr. Tom Haggerty

1. Fr. Tom shared that Family meetings with parents for children who are making sacraments in the upcoming year will be live streamed, with follow up meetings in small groups virtually, to prepare for sacraments.
2. Fr. Tom shared The Symbol of the Innkeepers Key: A Prayer For December will be given out at all Christmas masses, along with a small key, as a token of a reminder to "Let Him In".

A Prayer for December

Dearest God,

Please never let me Crowd my life, Full to the brim. So like the keeper of Bethlehem's Inn, I find I have no room for Him. Instead, let my heart's door be ever open, Ready to welcome the newborn King. Let me offer the best I have to Him Who gives me everything- author unknown. Reminding us that "Each of us is an Innkeeper who decides if there is room for Jesus."- Neal A. Maxwell

V. **Guild Report-** Mrs. Jennine Cullen-

1. Mrs. Cullen reported that we are on track to reach our Guild fundraising goal for this school year.
2. The SSPJ School Christmas Raffle was a great success, with both the parish and the school being very generous.
3. The Christmas Tree Sale is open, and has been very successful, it is almost sold out; volunteers will be needed to disassemble the sale set up once the snow is gone.
4. We will be participating in the Read a Thon Fundraiser again in February.
5. The ongoing monthly raffles have been very successful, thanks to a very generous family, who wishes to remain anonymous.

VI. **Public Relations Committee-** Mr. Carey and Dr. Franco

1. Mr. Carey and Dr. Franco reported that they have been working on transitioning the SSPJ Alumni and Community Facebook group to a Facebook page, which is a more appropriate forum for our purposes. The page is now called, **SSPJ Alumni and Community**. They are working on formatting now with lots of ideas, having spoken with the contact for the St. Anthony's Alumni page, regarding content to help with engaging more people, and sharing all the great things at SSPJ School, past and present.
2. Goals for the page are to increase visibility of SSPJ, share fundraising information, such as the Day of Giving, highlight alumni, and teachers and create an overall awareness for the parish and the school as a community,

VII. **President's Report-** Mrs. Jennifer Wos

1. Mrs. Wos reported that the work on the SSPJ Foundation has been successful, working on finalizing the name and the subcommittee will be submitting paperwork in early January,

VII. **Round Table Discussion:**

Merry Christmas to all!

Meeting adjourned at: 7:40pm

Next Meeting: TBD