

Morning and After School Programs

Morning Care

7:00 AM – 7:35 AM for K-Gr. 8
7:00 AM – 8:15AM for N and Pre-K

After Care

2:05 PM – 5:45 PM



Our programs for the 2020-2021 school year will continue to service children before school hours as well as after school hours. Our qualified staff will conduct the program every school day from Monday through Friday, including days of early dismissal. The program will begin on September 14th, 2020 and end June 10th, 2020. In the event of a delayed school opening, the **Morning** school program will be **cancelled**. On severe weather days students may be sent home early and the **After** School Program will be **cancelled**.

Nursery through Grade 8 Students

Before/After Care fees are payable in monthly installments. All monthly fees are due one full month in advance and on the first of every month thereafter. Payment for all ten months in advance will also be accepted.

If you intend to use our services in September 2020, payment must be received by September 1st, 2020. If you intend to use our services for October, that payment is also due on September 1st, 2020.

Please make all checks payable to St. Mary School.

Before and After Care monthly rates are as follows:

	Monthly Rate
1 child	\$125
2 children	\$150
3 or more children	\$175

In order to appropriately staff our program, After Care will not accept day-of requests for services. If *emergency* after care services are needed, families will be billed at an hourly rate of \$12 per hour. These payments must be made at time of pick-up on the day that emergency services are provided. Usage of this emergency service more than three times in one month will require a family to enroll in the program on the monthly basis and pay the monthly rate.

In an effort to provide a safe and quality environment, enrollment in the After Care Program will be capped. Enrollment is on a first-come, first-serve basis. With seats being limited, ALL payments must be made at least one full month in advance. Failure to pay by the first of the preceding month will result in the removal from the program for the month you wish to attend. If paying monthly, re-enrollment each month is subject to space availability and therefore not guaranteed.

****The After-Care Program is conducted until 5:45 PM. Any student picked up between 5:46 and 6 PM will be charged a \$10 late fee. No students may remain in the building after 6:00 PM. After two violations of our lateness policy your child will no longer be permitted to attend aftercare.****

*****Before and After Care for students in Nursery and Pre-k will take place in their homeroom. Drop-off and Pick up of these students will be at the front doors of the building located on Harrison Ave. Students in Kindergarten – Grade 8 will have Before and After Care in the Auditorium to adhere to social distancing guidelines. Students must be dropped off and picked up at the auditorium ramp door.**

In the Before School Program, students may bring a light breakfast. All food and containers must be disposable. Students in the After School Program may eat a snack brought from home and will be provided with a quiet environment to complete homework until approximately 3:00 PM. After Care staff will supervise this period but are not responsible for correcting or checking homework. After the students complete their homework they may engage in play activities for the remainder of the time but must remain within their homeroom cohort. Due to the reduced number of toys allowed in school because of COVID, electronic devices will once again be permitted for individual use. NO toys or devices may be shared! Students may bring an *individual* activity (ie. coloring book and crayons/Ipad/small bag of legos, etc.) All toys must be able to be sanitized in the event of mistaken cross contamination (no plush toys).

Complete and return this form to the front office on the first of the month prior to the start of services (ie. payment for Oct. is due 9/1, Payment for Nov. is due 10/1). Due to the uncertain start to our program payment for the month of September is due September 1st, 2020 instead of August 1st

The After Care program will have a cap on student enrollment. All enrollments are on a first-come, first-serve basis. Any forms and/or money received once the program is full will be returned and act as notification that your child(ren) will *not* be in the Before and After Care Program.

Thank you for your understanding of these policies as it is in the best interest and safety off all program participants.

MORNING CARE

**7:00 AM – 7:35 AM for K-Gr. 8
7:00 AM – 8:15AM for N and Pre-K**

AFTER CARE

2:05 PM – 5:45 PM

Check below:

_____ **I am interested in utilizing Before and After Care services for the month of _____ and have enclosed necessary payment.**

enter month here

***If you paid for last year's program in full and therefore have a credit on your account please indicate that somewhere on this form. (3 months of credit will be given, \$375 for one child, \$450 for two children and \$525 for three or more children)If you do have a credit then no payment is necessary for the months of Sept., Oct., or Nov. please just return this form to reserve your seat in the program.*

_____ **I am interested in utilizing Before and After Care services for the entire school year (10 months) and have enclosed necessary payment.**

Child Name: _____ Grade in '20-'21 school year: _____

Child Name: _____ Grade in '20-'21 school year: _____

Child Name: _____ Grade in '20-'21 school year: _____

Address: _____

Home Phone: _____ Business Phone: _____

Day(s) child will attend the Morning Care Program: _____

Approx. Drop Off Time: _____

Day(s) child will attend the After Care Program: _____

Approx. Pick Up Time: _____

I agree to the policies of the Before and After Care Program. I understand that by violating these policies two times my child will no longer be permitted to attend Before or After Care.

Parent Signature: _____