



# *St. Mary School*

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16 HARRISON AVE., EAST ISLIP,  
NEW YORK 11730  
(631) 581-3423

[www.saintmaryschoolei.org/school](http://www.saintmaryschoolei.org/school)

OFFICE OF THE PRINCIPAL

January 13, 2021

Dear Parents and Guardians,

As we begin to prepare for the 2021-2022 school year it is very important that we have an accurate count of students who will be returning to St. Mary School in September. Although it is our hope that St. Mary School is able to enroll more students, at this time we must plan with COVID guidelines in place. Due to the restriction of class sizes we need the re-registration forms completed and returned no later than February 8, 2021. We will need to know all of our school families' intentions by this date so that we may hold a seat for your child/children. Registration opens for new school families on February 8, 2021.

The \$150 re-registration fee per student **must** be submitted along with the re-registration form in order to hold your child's seat. If arrangements regarding this fee need to be made or if you are delinquent with tuition you must contact Mrs. Gallagher at (631) 581-3423 x137.

Sincerely,

*Laura A. McMahon*

Mrs. Laura A. McMahon  
Principal

ST. MARY SCHOOL  
EAST ISLIP, NEW YORK 11730  
RE-REGISTRATION FORM FOR 2021-2022 SCHOOL YEAR

If your child or children presently attend our school and will be returning to St. Mary School for the 2021-2022 school year, please complete Section A of this form.

If your child or children presently attend our school and will not be returning to St. Mary School for the 2021-2022 school year, please complete Section B of this form.

*Please return the SMART Tuition Rollover Option form if your child/children will be returning to St. Mary School in September 2021. Any questions, please call Mrs. Gallagher at (631) – 581-3423 ext. 137.*

Only one form per family should be completed and returned to school by February 8, 2021.  
Please complete and sign the additional section on the back of this form. Thank you!

\* SECTION "A" \*

1. List the Name and Grade of any children who presently attend St. Mary School and will be returning for the 2021-2022 School Year:

<u>Child's Name:</u>	<u>Present Grade:</u>
_____	_____
_____	_____
_____	_____

2. If re-registering a child for the 2021-2022 school year, you must submit a Non-Refundable Fee of \$150. per child for each child being re-registered. Please return this form with the appropriate fee on or before February 8, 2021. If the form and fee are not returned by February 8, 2021, we will be unable to guarantee your child a seat for the new school year.

**NOTE:** If you are currently delinquent with tuition or fees, you must contact Mrs. Gallagher before this Re-Registration form will be processed. Please do this by February 8, 2021.

In re-registering your child for the 2021-2022 school year, you agree to be responsible to sell one raffle ticket at \$100. per ticket for a drawing in March. Should you choose not to sell the ticket, your tuition rate is increased \$100. for the year. Raffle money and ticket information must be in the school office by the designated date in November 2021.

3. PARISH SUPPORTING OR NON-PARISH SUPPORTING STATUS All families with children in Kindergarten through Grade 8 who are registered members of St. Mary Church or your home parish must be a supporting member. You must have envelopes and deposit them in the basket at mass or mail them directly to the rectory. They may not be sent to the school for any reason. **If you choose not to use your envelopes your tuition will be that of a Non-Parish Supporting Family.**

**\*\*If you are registered in your home parish, we require proof of registration and statement of contributions from your parish.\*\***

All families not registered in St. Mary Parish or your home parish must pay the Non-Parish Supporting Family Tuition.

Please check the appropriate statement(s) below that apply to you:

\_\_\_\_\_ a) I am a registered supporting member of St. Mary Parish or home parish which is \_\_\_\_\_

\_\_\_\_\_ b) I am a registered member of St. Mary Parish, however I prefer not to use my church envelopes. Therefore, my tuition will be that of a Non-Parish Supporting Family.

\_\_\_\_\_ c) I am not a registered member of St. Mary Parish or any parish and will pay the Non-Parish Supporting Family Tuition.

**\* SECTION "B" \***

1. List the Name and Grade of any of your children who presently attend St. Mary School and **will not be returning** for the 2021-2022 School Year:

Child's Name:

Present Grade:

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**\*\*\* (TO BE COMPLETED BY RETURNING FAMILIES) \*\*\***

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_ (If applicable)

**\*For those Re-Registering for the 2021-2022 School Year in Nursery through Grade 8,** please sign below that you understand the conditions requiring you to sell a raffle ticket as part of your tuition agreement.

**I agree for the School Year 2021-2022 to adhere to all the Tuition Rates, Fees and other Regulations as set forth in the Tuition Letter of April 2021, and the School Policy Handbook that is online.**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**Information regarding Tuition Assistance from Tomorrow's Hope is on our website. (Tomorrow's Hope is only available for students in Kindergarten through Grade 8.)**

**Please complete this form and return to school**

**EVERYONE MUST RETURN THIS FORM**

**Family Name:** \_\_\_\_\_

**Student/Students Name**                      **Grade In September** (If Nursery or Pre-Kindergarten please list  
5 full days or 3 full days Tues., Wed., Thurs.)

_____	_____
_____	_____
_____	_____

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

**Parish Supporting Family (yes/no):** \_\_\_\_\_

**If yes, Parish Name:** \_\_\_\_\_

**Non Parish Supporting Family (yes/no):** \_\_\_\_\_

**1. I wish to make my Tuition Payment with SMART TUITION as follows:**

**PAYMENTS WILL BE AUTO DEBIT THROUGH YOUR CHECKING, SAVINGS ACCOUNT or CREDIT CARD**

**Online enrollment: [www.enrollwithsmart.com](http://www.enrollwithsmart.com)**

**School I.D. 10665**

\_\_\_ **Debit to my Credit Card Account**

\_\_\_ **Debit to my Checking Account**

\_\_\_ **Debit to my Savings Account**

\_\_\_ **Please roll over my account information for the 2021-2022 school year**

**2. I wish to make my Tuition Payment Option as follows:**

**Pay School Directly**

\_\_\_ **One payment for the school year-( Discount 2%) Due July 7, 2021**

\_\_\_ **Two payments for the school year-(Discount 1%) Due July 7, 2021 & December 2, 2021**