

ARRIVAL and DISMISSAL PROCEDURES 2020-2021 SCHOOL YEAR

ARRIVAL AND SCHOOL DAY PROCEDURES

- The school day begins at 8:05 am and ends at 3:00pm
- Breakfast is served between 7:30 am and 7:55 am
- Students may enter the school building at 7:30 am, pick-up their breakfast and are to **go directly to their classroom.**
- No child will be permitted to enter the building or his/her classroom prior to this time unless he/she has made arrangements with a specific teacher to come in before school starts, i.e. tutoring, conference with a parent/teacher.

Arrival Procedures:

- Students arriving by car should be dropped off at the main school entrance. Parents/guardians are to remain in their car and students should exit the vehicle to have their temperature taken and okayed BEFORE the parent/guardian leaves.
- Arrival directives:
 - Enter from Fulton Road and proceed SLOWLY to the temperature checkpoint.
 - Once your child(ren) have exited the vehicle, pull up and exit out onto W. 33rd.
- Students who arrive after 8:05 am are considered late for school and must report to the office before going to their classroom. Additionally, if the student is late, they will need to be brought into the school building by his/her parent/guardian and signed in at the office.

DISMISSAL PROCEDURES

Walkers:

- Walkers will be dismissed first from the main doors of the school building. Students are to go directly home and at all times be respectful of the neighbors' property along the way home.
- Any student that walks home (even periodically) needs to have a letter of permission to walk home from his/her guardian on file in the school office.

Bus Riders:

- Bus riders will be dismissed and walked to their buses on St. Rocco Ct.
- Students are expected to be respectful of the drivers and to behave in accordance with the school's Code of Conduct while riding the bus.

Car riders:

- Car riders will be dismissed from the main entrance.
 - THIS YEAR we will call out the grades one-by-one and then dismiss to cars. Please be patient.
- Dismissal directives:
 - Enter from Fulton Road and proceed SLOWLY. Pull up to the end of the modular building to allow children to enter to their vehicles. Children should then walk on the sidewalk to their vehicle.
 - Once your child(ren) have entered your vehicle, pull up and exit out onto W. 33rd gate.
- Four copies of a family identification number will be provided to each family.
 - Students will only be released to vehicles displaying the family number provided by the school.
 - If a driver does not have a number, the child will not be released. The driver will need to report to the main office so identification may be verified.
 - If you lose your car tags, please contact the school office and we will make new ones for you.
- Students need written permission to be dismissed to other families.
- Students should not be in any classroom after dismissal unless previous arrangements have been made with the teacher.
- No student may come back into their classrooms after 3:30 pm for forgotten materials.

SAINT ROCCO PARISH SCHOOL

**DROP-OFF and DISMISSAL PROCEDURES
2020-2021**

