

Pastoral Council Meeting Minutes (SFC Only)

Date: January 5, 2017

Time: 6:45 p.m.

Location: SFC Mother Cabrini Hall

Attendees:

Staff

Fr. Nathan Reesman
 Fr. Justin Lopina

Katie Schaitberger
 Jill Maria Murdy

Rick Doll

Saint Frances Cabrini

Andrew Kolb
 Anne Marie Danaher
 Bob Roecker
 Dave Kohlmann (trustee)

Jarrod Lehnerz
 Joe Vespalec (chair)
 Lisa French (secretary)
 Mary Herdrich (trustee)

Matt Wallner (vice chair)
 Mike Schmitt
 Sara Sauer

SFC Meeting Topics:

- Opening prayer
- Approval of minutes from past meetings (Sep, Oct, Nov, Dec) deferred until February meeting.
- Status update on budget scenarios
 - Budget subcommittee has been meeting and arrived at a balanced scenario.
 - Includes refinancing – adding \$350K to and extending the current mortgage to ten years, in order to reduce the monthly payment. Freed up cash will create operating budget for continued repairs.
 - Assumptions include a tuition increase, enrollment of 280, drop in stewardship, transition to PT office receptionist, and adding an assistant for Russ.
- Status update on facilities updates
 - List of target repairs and estimated costs continues to be revised as work begins to be quoted. Labor costs on some items reduced (with assumption of Russ vs. contractor labor), while some increased.
 - Three year phased approach for repairs is assumed in the plans.
 - Tabernacle has been transitioned to side of altar temporarily to allow for work to begin in what will become Divine Mercy chapel. A new base must be constructed for the permanent tabernacle because marble base is too heavy to be moved and supported on altar.
 - Other worship space changes will be minor at this time - the chapel, pew movement for ADA considerations, font repair, ambry, and replacement of two AV screens. Costs of these changes will be covered through direct gifts and from the operating budget.
 - Asbestos was discovered in the Ed Center during repair of the scout room. Abatement being done and will trigger a reopening of the damage claim with insurance company.
- January parish post-mass presentations
 - FAQ being finalized; will be included in Jan. 15th bulletin and online news byte.
 - Fr. Nate will provide 15 minute status update after each mass to those interested in staying.
- Capital appeal
 - John and Stacy Hafeman have agreed to serve as chairs.
 - Will be meeting in January to discuss approach; expected to launch in early spring with a goal of \$500-600K.
 - Lisa will draft language with an overview of the projects and donation opportunities; expect to be used in letter or brochure mailed to parishioners.
 - Expectation of an appeal will be included in the proxy notification to the archdiocese, along with the request for refinancing and plan for repairs (required since over \$35K).

- Committee updates
 - Archdiocesan councils (Matt) – N/A, next meeting at end of January
 - Cluster councils (Joe) – N/A
 - Faith Formation (Katie for Anne Marie)
 - Planning theme of Holy Habit challenge – a set of age appropriate goals and extra credit challenges for each month.
 - Hope to keep visibility throughout the year by repeating the theme in various activities and communication pieces.
 - Lenten small group opportunities will be available again this year. Expecting a key note speaker for launch event and then weekly gatherings starting before Ash Wednesday.
 - Finance (Andrew or Lisa) – all discussion focused on facilities updates discussed above
 - Human Concerns (Sara)
 - Last meeting was in Nov.
 - Note the cluster’s Holy Hour for Life this year will be held at Holy Angels.
 - Prayer and Worship (Jill Maria for Mike)
 - New communion procedures seem to be working well.
 - Hymnal samples are being reviewed for final decision; expect order by summer.
 - School (Lisa for Bob)
 - Planning for upcoming parent meeting.
 - STAR testing has been conducted for all students; will assist in specialized curriculum design to better meet individualized needs of students.
 - Developing technology plan toward “bring your own device” approach. Will shift focus of parish investment on infrastructure rather than continuous device upgrades.
 - Stewardship/Fellowship (Katie / Jerrod)
 - House blessing will be next week on Habitat house. All are invited to join.
 - Posters are up for the stewardship appeal.
 - Fall event was considered a success despite the low turnout. Actually made ~\$1K vs. initial worry about losing money.
 - Chili supper scheduled for Feb. 4th. Will be repeating what worked well in prior years.
 - St. Vincent DePaul was confirmed as the 2017 Faith & Family Fest charity.
 - Two pilgrimage trips were announced. Chicago/Indiana bus trip in May 2017 accommodates 56. Finalizing the itinerary for Holy Land trip in Feb. 2018.
- February meeting will be last before returning to joint sessions with IC. Anticipate
 - Getting back to deciding guiding principles for council decision making
 - Getting back to deciding ministry priorities
 - Getting back to writing job description for being a Catholic

Next Council Meeting: Thursday, February 2nd 6:45 p.m. SFC parish office