

## **SFC School Advisory Committee Minutes**

Date: May 17, 2018

Time: 6:45 PM to 7:45 PM

Location: SFC School Office Conference Room

In attendance: Aaron Hilts, Emily Melstrand, Lori Rodenkirch, Holly Dumproff, David Gugg, Peggy Murphy, Lori Rodenkirch, Grace Sobotka

***SFC School Mission: To educate by recognizing, developing, and nurturing our gifts to bring Christ to the World.***

### **Minutes**

**Little Saints Childcare Program Update:** Missy Dietrich is working towards getting the building set up for childcare. Hiring staff is in progress. There is interest in the program. Enrollment has not officially started, so the actual numbers are likely higher than preliminary projections. Sign up Genius was used to elicit donations of materials for the childcare center. Next steps will include creating the actual enrollment process. Considering priority system that includes school families, parish members and then general public. Will accept children between the ages of 6 weeks and 3 years of age. The hope is that all 3K eligible kids will be in the 3K program versus child care. After school care will be managed by the Little Saints program- more information forthcoming.

**Safety Grant:** Mr. Hilts will be applying for a Safety Grant with the State of Wisconsin. The focus for SFC's grant will be on door locks. In addition, a closed circuit camera system for the school is also being considered. This would allow the police department to access camera feed from outside of the building during an event. Grant may have to be certified by the School Committee.

**School Improvement Planning:** School Safety will be a discussion within the school improvement process. Also, school test scores will be considered within the planning process.

**Board Membership:** In need of two new board members: Lori Rodenkirch and Emily Melstrand ending their 3 year terms.

### **Committee Updates:**

**Auction:** In the process of recruiting committee chairs from the 2019 event. Positive feedback in the transition to a "Together Event" which should make the process more efficient in the upcoming school year. Consider recruiting a parish member to chair or co-chair the auction. The commitment includes weekly meetings with co-chairs; 1 meeting per month with full committee and regular correspondence with larger committee weekly. Time commitment increases as the auction approaches. Nick Shera has created an organizational structure that details the 'job description' of the auction chair/co-chair.

**Home and School:** Bingo Bash Party being scheduled for June 1<sup>st</sup>. (6:30 Start Time) Bingo tables differentiated based upon age level of kids. Candy Bar Bingo concept may be recirculated as it was a success.

**Accreditation: Catholic Identity Exemplary Status Update:** SFC was approved for Exemplary Status by the archdiocese. Working towards advertising the accomplishment in various places. Status update was picked up by Judy Steffes. All three Catholic Schools in WB received the status, but had different areas of focus.

**Marketing:** No new information. Focus on marketing for Auction Chair. Suggestion to connect with the Catholic Herald to see if they may consider running Kristin Beyer's article.

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**Parish:** Faith & Family Fest will not include the Run/Walk and will instead have a Bean Bag Toss. Proceeds will go to Big Brothers/Sisters of Washington County. Faith Formation is being marketed to school families with no additional charge. Alumni Appeal missed individuals. Mr. Hilts and K. Bayer are creating a process to decrease that error.

**School / Enrollment Update:** Mrs. Coyne has decided to retire at the end of this school year. Currently about 250 student enrolled.

Next Meeting: Thursday, June 14th at 6:45 (note new date)