



January 11, 2021

Dear Parents:

It is now time to begin thinking about the 2021/22 school year. Our records indicate you have a child who will be four on or before September 1, 2021, which would make them eligible for 4K. As you know we are a part of the Sun Prairie 4K program.

4K will run Monday-Friday mornings from 8:15-10:55 and afternoons from 11:55-2:50. Twenty students will be accepted for each session. Students enrolled in the 4K program are eligible to attend Sacred Hearts Daycare as well. Daycare is available Monday-Friday for students registered for the AM or PM 4K class. Registration for daycare will come later in the spring.

Registration for this program goes through the Sun Prairie School District. Preference for admission will be given to current families of Sacred Hearts School. There will be early registration for students who have a sibling who currently attends Sacred Hearts School.

This early registration will begin online Monday, January 11. You will need your child's original birth certificate, proof of residency, and updated immunization records to registration. Your registration is not considered complete without the previously mentioned documentation.

If you do not register early, you will need to register during the general registration time period online beginning February 1, 2021.

There will be no tuition costs associated with the 4K program.

In order to prepare for the 2022/23 school year, if you plan to send your child to Sacred Hearts for Kindergarten, please fill out the enclosed 2022/23 registration form and return it to the school office or in your family envelope. In addition, if your child has no older siblings attending Sacred Hearts, there is a pre-registration enrollment fee of \$100.00 to hold his/her space in Kindergarten. This is non-refundable, but is applied to your Kindergarten tuition.

If you have any questions, please call me and I can help you understand this transition more clearly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kimberlee Frederick".

Kimberlee Frederick, Principal



Sun Prairie Area
School District
Futures depend on us...every child, every day.

Sun Prairie Four Kids Program 501 S. Bird St., Sun Prairie, Wisconsin 53590 (608) 834-6671

January 2021

To Our Legacy Families:

We are beginning to make plans for our Sun Prairie Four Kids (SP4K) programs for the 2021-2022 school year. As a convenience to our Legacy families, we are offering early registration to those who are currently associated with one of our SP4K Community Partner Sites.

Due to COVID 19 all registration will take place online this year. **LEGACY FAMILIES: Please complete ALL registration forms prior to FEBRUARY 15, 2021** as openings will be made available to the general public after Feb. 15.

Legacy families must meet the following criteria:

- Have a child currently enrolled in a 3-year-old program at a 4K site, or
- Wish to enroll a sibling of a student who is currently enrolled in our SP4K program

If your child needs bus service to and/or from SP4K they will be enrolled in a program that is located within their assigned bus route area, based on the address used for pick up/drop off (pick up/drop off address must be the same). The district and the bus company will determine your child's time of day and site placement based on their busing needs

Step 1:

- Beginning January 11th, please complete this Enrollment Form:
- You can follow this link: [Google Form](#).



- Or point your phone's camera at this QR Code and you will be directed to the survey.

Step 2:

- Follow the link at the end of the google form to complete SPASD Registration.
- You will need a computer or tablet to complete this step. It cannot be done from a phone.
- You will be asked to upload your proof of residency (utility bill; lease or offer to purchase) and immunization records. If it is not possible for you to do this, please mail copies to our office at 501 S. Bird St., Sun Prairie, or email to csschmi@sunprairieschools.org.

If you are not a district resident and applying for open enrollment, be sure to apply at <https://dpi.wi.gov/open-enrollment> starting early February.

Please note: *Do you have older siblings in the SPASD?* If yes, please skip "other household" screen.

Please note: Arrangements for wrap care, if needed, must be made with the individual site. Acceptance into the 4K program does not guarantee wrap care availability or vice versa.

We look forward to having your child join our SP4K program for the 2021-2022 school year! Please contact the SP4K office at 608-834-6672 if you have any questions.

Sincerely,

Elizabeth Knudten

Elizabeth Knudten SP4K Program Supervisor

