

St. Luke Parish School of Religion and Early Childhood

2020-2021 COVID-19 Guidelines

Introduction:

The Saint Luke Parish School of Religion and Early Childhood program is committed to providing the best faith formation experience for your children during these very challenging times. The strategies of our plan may change based on new information and guidance from Ohio Department of Education, Ohio Department of Health, Greene County Public Health, and the Center for Disease Control however our goal is constant: to keep all members of our faith community safe, including the children, families, catechists and staff.

With the return to class, there is some level of risk. The purpose of this document is to show how we are attempting to mitigate and minimize those risks. It must be understood that no one strategy i.e. face masks, hand washing, or social distancing is sufficient in preventing the spread of the COVID-19 virus. It is by incorporating each of these strategies, layered one on top of the other that will work to reduce our risk and provide the safest environment possible.

The basic outline of our plan is dependent on the Ohio Health Advisory System. These county by county levels change on Thursdays of each week. Therefore, we will be collaborating with the St. Luke School and their plan before notifying parents on Fridays as to the plan for the following week.

EC/PSR Overall Plan:

Level I AND II-Yellow AND Orange

1. Masks Mandatory for all persons ages 2 to adult. Mandatory for all for arrival/dismissal and movement through the building.
2. Social Distancing- Students desks will be placed as far apart as possible in the classroom. As needed, students may sit every other desk with assigned seating that remains the same for the quarter. September-October, November-December, January-February, March-End of Year.
3. Schedule- 9:45 am to 11:00 am, Sunday and 6:00 pm to 7:15 pm, Wednesday In Class Instruction
4. Sanitation- The building will be given a deep cleaning at the end of each day, before PSR begins and then again before the St. Luke School begins in the morning.

Level III-Red and Above

1. All Online Instruction

Schedule

Parents are asked to monitor their children's temperature before bringing them to class. Parents may walk their children to the Parish Center doors but may not enter the building.

Preschool will enter at the school office on Sunday morning. Children will not be admitted to the building before 9:40 am.

1st through 12th will enter through the Parish Center Doors on Wednesday evening. Children will not be admitted to the building before 5:45 pm. Please remain in your car in the rear parking lot until you have received the clear signal from the EC/PSR coordinator or Virtus Trained Adult Volunteer. Please do not leave your children until their temperature has been taken.

Masks are required for entry into the building. Temperatures will be checked at the door by the EC/PSR Coordinator and 3 additional Virtus Trained Adult Volunteers.

Sunday-

9:45 am- Doors open, children may enter, have their temperature checked and report directly to their classrooms.

9:50 am- Class prayer begins, instruction is provided.

11:00 am- Class is dismissed, children will be walked to the front door to meet parents.

Wednesday-

5:50 pm- Doors open, children may enter, have their temperature checked and report directly to their classrooms.

6:00 pm- Class prayer begins, instruction is provided.

7:15 pm- Class dismissed, children depart the building to parked cars in the back lot. Once all children have exited the building, dismissal of the cars will begin per our PSR dismissal policy.

Snacks and Drinks

Snacks will not be permitted at this time. Please ensure your child has their own water bottle with name on it as water fountains will not be available.

Response to a Child with COVID symptoms:

The EC/PSR Coordinator and Virtus Trained Adult Volunteers will take the children's temperature and conduct health screen. With the following questions:

Have any of the following occurred?

1) Advised by a medical professional that you might have COVID-19 OR that you tested positive for SARS-CoV-2 (the pandemic Coronavirus)? Y/N

2) Close contact with someone who was informed by a medical professional that they might have COVID-19 OR tested positive for SARS-CoV-2 (the pandemic Coronavirus)? Y/N

* A close contact is a person who lives in the same dwelling as you (e.g., family member, roommate, other household member) OR a person that you were within 6 feet (2 yards) of for more than 15 minutes **while one of you was not wearing a mask**. A contact could also be contact with the body fluid of a person with symptoms (e.g., being coughed on). Contact includes the 48 hours BEFORE a person develops symptoms.

3) Experienced any of the following symptoms?

Y/N Fever (temperature of 100.4°F or higher)

Y/N Chills

Y/N New onset cough

Y/N Headache

Y/N Shortness of breath/difficulty breathing

Y/ N Sore throat

Y/N New loss of taste/smell

Y/N Muscle pain

If a child has a temperature of 100.4 or higher, has been exposed to someone with COVID, or answers yes to the above questions, they will be asked to return home.

The following procedure mandated by Greene County Public Health will be used:

POSITIVE COVID-19 DIAGNOSIS

If a child, catechist, volunteer, or staff member is diagnosed with a positive COVID-19 test result, the following standard operating guidelines (SOG) must be followed:

- Positive Test Results (Individual has not been to class for at least 48 hours):
 - The positive individual will stay home from class until fever free without the use of medication for 24 hours, **AND** other symptoms are improving, **AND** 10 days since symptoms first appeared.
 - If the positive individual is asymptomatic the period of isolation starts from the test date and is 10 days in length.
 - Contact tracing is not needed because they were not in class in the past 48 hours.
 - **Please report the name, address, and phone number of the positive case to Ms. Dee Owsley RN, MSN, Communicable Disease Nurse at (937) 374-5638.**
- Positive Test Result (Individual has been in class)

- The positive individual will stay home from class until fever free without the use of medication for 24 hours, **AND** other symptoms are improving, **AND** 10 days since symptoms first appeared.
- If positive individual is asymptomatic the period of isolation starts from the test date and is 10 days in length.
- Contact tracing is needed. Anyone that was within 6 feet of the individual for 15 minutes or more from 2 days prior to symptom onset will need to be placed in quarantine for 14 days, regardless if they receive a negative test during the period.
- **Please report the name, address, and phone number of the positive case to Ms. Dee Owsley RN, MSN, Communicable Disease Nurse at (937) 374-5638. Ms. Owsley or another disease investigator will be in touch with the positive case and contact tracers will be in touch with the contacts of the positive case.**

POSITIVE COVID-19 RESULT COMMUNICATION GUIDANCE

Communication has been developed by Greene County Public Health, GCPH, for when a child, catechist, volunteer or staff member has been diagnosed with a COVID-19 positive case. This includes the following:

- Specify to the parents that a child was potentially exposed to a confirmed case of COVID-19, provide information regarding the symptoms and signs to look for, seek medical care from their medical provider as necessary and include any other pertinent information essential to the health and well being of their child. Information relating to EC/PSR staff, catechists and volunteers will be included in this letter if necessary, with emphasis also towards their health and well-being of all EC/PSR staff, catechists and volunteers.
- The Parish School of Religion and Early Childhood program will cooperate with GCPH in contact tracing to identify close contacts of the case of COVID-19.
- GCPH will write a letter for the Parish School of Religion and Early Childhood Coordinator to use and the letter will explain/define what is considered close contact to a COVID-19 case that will result in quarantine.
- GCPH will make all determinations about the quarantining necessary by the classroom or the EC/PSR program.

Procedures for EC/PSR after a Positive Diagnosis causes Closure

Those affected children will shift to an on-line learning environment for the proscribed amount of time. Catechists will follow the On-Line Learning Plan outlined in this document. The decision of when the EC/PSR program may reopen will be made by GCPH.

On-Line Instruction Models

All grades, IN CLASS and HOMESCHOOL will be using Google Classroom this year in a hybrid model of learning. This will prepare the students for any possible shift to an on-line format. Homeschool will be on-line exclusively, lessons will be provided weekly with a due date for completion noted in assignments.

EC/PSR is in session

Catechists will be using Google Classroom to present instruction and materials for the children's learning. All families will be provided with log in credentials and invited to their child's individual classroom.

Classroom will be used for the collection of homework and assigned materials.

If a child is absent, lessons, homework and activities for that week will be available for completion at home and returned through Classroom as assigned.

EC/PSR is closed

Catechists will use Google Classroom to present instruction and materials for the children's learning. All families will have their provided login credentials and have been invited to their catechist's classroom for this platform.

Classroom will be used for the collection of all assignment materials.

Google Meet will be used by the catechist for instruction beginning with prayer and provide direct instruction from 6:00 pm to 7:15 pm on Wednesdays. Children will then complete their assignments as provided during the week prior to the next week's class.

Classroom will be used by the catechist for preschool instruction with additional video resources as needed.

General Notes:

- Children will have assigned seats in the classroom and their movement within the classroom and hallway will be limited.
- Parents are asked to strongly encourage children to use the bathroom prior to arrival for class and discuss the necessity of not leaving class for a bathroom break unless truly necessary.
- Students will not be sharing materials.
- Parents are asked to have a bag for their child's:
 - Workbook and Folder
 - Pencil/pen
 - crayons, markers, and/or color pencils
 - scissors
 - water bottle: water bottles are not to be shared
 - mask
 - hand sanitizer.

- The drinking fountains will be turned off, therefore children are encouraged to bring a water bottle to class. The water bottle must be labelled with their names and cannot be refilled during class.
- Families who choose to travel outside of Ohio, to states/locations/countries restricted by the Governor of Ohio, during the school year will be required to quarantine for 14 days before their children are allowed to return to class. Those children will be allowed to complete their work on-line.
- Catechists, staff and adult volunteers will be wearing face masks at all times unless working in their rooms by themselves.
- Now that the whole school is air conditioned, classroom doors will remain open as much as possible to allow for ventilation.

COVID-19 Acknowledgement of Risks

We, the undersigned parent(s) and student, acknowledge and agree that, as a student at St. Luke the Evangelist Parish School of Religion and as parent(s) of that student, entering in the school or being on the premises, having personal contact with teachers, classmates, and other St. Luke the Evangelist Parish staff, involves a certain degree of risk, namely of parent(s) and/or student acquiring a communicable disease, including COVID-19, and then potentially passing it on to others, including family members. Due to the highly contagious nature of COVID-19, the characteristics of the virus, and the close proximity of students, teachers, and staff at St. Luke the Evangelist Parish there is an elevated risk of student contracting the disease simply by being in the building, on the premises, or at any St. Luke the Evangelist Parish School of Religion function. The same is true for parent(s) of a student at St. Luke the Evangelist Parish School of Religion.

By signing these guidelines below, we acknowledge and agree that after carefully considering the risks involved, and having the opportunity to discuss these risks with any healthcare professional(s) of our choosing, we voluntarily and willingly accept those risks and acknowledge that returning to in-person classes and other in-person St. Luke the Evangelist Parish School of Religion functions is the choice of each family, including ours. If student or parent(s) who visit St. Luke the Evangelist Parish School of Religion have underlying health concerns which may place them at greater risk of contracting any communicable disease, including COVID-19, we acknowledge and agree that we will consult with a health care professional before student or parent(s) return to St. Luke the Evangelist Parish School of Religion attend any St. Luke the Evangelist Parish School of Religion function, or visit St. Luke the Evangelist Parish School of Religion. Moreover, we acknowledge that while adherence to safety and precautionary measures (e.g., social distancing guidelines, facemasks, handwashing, etc.) may reduce possible exposure to the risk of contracting a communicable disease, the possibility of serious illness and death remains. We do hereby accept and assume sole responsibility for any illness acquired by student or parent(s) while at St. Luke the Evangelist Parish or any St. Luke the Evangelist Parish School of Religion function, including possible infection with COVID-19.

We further acknowledge, understand, and agree that we have obligations to the school and parish, its employees/staff members, students, and others to take certain precautions and make certain disclosures to prevent the spread of COVID-19 as outlined by the State of Ohio and the applicable local public health department.

Parent: _____

Parent: _____

Student: _____

Student: _____

Student: _____

Student: _____ Date: _____