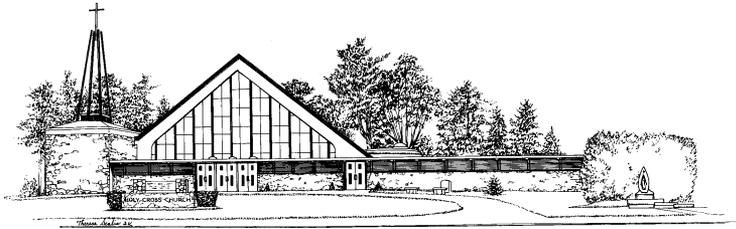


RULES AND REGULATIONS HOLY CROSS CEMETERY



Managed By

**Holy Cross Cemetery Association
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**Superintendent—Monica Cayia
Updated July 2017**

EXPLANATION OF THE CEMETERY ASSOCIATION

The Cemetery Association is responsible for the development and care of the Holy Cross Cemetery. The Association is made up of interested parishioners appointed by the pastor. The term of office is three years.

Meetings of the Association are called as needed.

The Association is charged with the responsibility of establishing and implementing policies and providing for the on-going care of the cemetery.

RULES AND REGULATIONS

The Cemetery Association of Holy Cross Parish has adopted the following regulations as of July 2011. These regulations have been formulated after due consideration both to those that heretofore have been in force and of the regulations which are in force in many of the best cemeteries in the country. They are published for the benefit and guidance of lessees of lots and the public, to be observed by all.

It is the desire of the Cemetery Association that the cemetery be managed in the interest of the lessees of lots so that the cemetery is attractive and beautiful as becomes the resting place of the dead. It may, therefore, at times be necessary for individuals to accept the judgment of the Association in these matters, even if it should differ from their own.

The Association asks the cooperation of all persons in maintaining due observance of these regulations.

SECTION I

TITLE IN CEMETERY LANDS

1. All lands in the cemetery under the control and management of the Holy Cross Cemetery Association are the property of the Roman Catholic Diocese of Burlington, Vermont, and the title in those lands shall remain in said Diocese.
2. Persons desiring right of burial in said cemetery, upon fulfilling the proper requirements as set forth herein, shall receive from the Cemetery Association a license or permit to inter a body or bodies in a certain lot in said cemetery. This license or permit to inter shall be known as a lease of a lot; and the holder of such a license or permit shall be known as a lessee of a lot.
3. The purchase of a right of burial in Holy Cross Cemetery is available to: parishioners, former parishioners, immediate family and extended family (i.e., spouses and parents-in-law) of Holy Cross, Our Lady of Grace and St. Mark's Churches.
4. Each plot is for either one casket or 3 cremations. Each plot gives the Right of Burial to each deed lease. If another family member wishes to be buried in the same plot (given that there is room), they need to purchase the Right of Burial, which will be half of the cost of the original plot, on top of opening fee. Each person wanting to be buried in our cemetery needs a Right of Burial deed lease. Prices are subject to change without notice.

Appeal for an exception can be made by consulting the pastor and superintendent of the Cemetery Association.

SECTION II

CEMETERY RULES

1. No trucks or heavy vehicles will be allowed inside the grounds except by special permission of the superintendent.
2. Horses, bicycles or motorcycles are not permitted within the grounds.
3. No boisterous conduct, profane language or rude behavior will be permitted.
4. Entering upon any private lot or disturbing any flowers or plants, or carrying away anything from any lot except by the lessee thereof, is forbidden.
5. All persons are prohibited from plucking flowers, breaking or injuring any tree or shrub or defacing any monument or other structure.
6. Any person violating these rules will be liable to the fines and penalties prescribed by the statutes of the State.
7. Holy Cross Cemetery will be closed from December 1st until spring.

SECTION III

ENCLOSURES

1. No enclosures of lots by fence, hedge or curbing is allowed.
2. No vaults or other structure above ground shall be built.

SECTION IV

FOUNDATIONS AND CORNERSTONES

1. Cornerstones shall not exceed the dimensions six (6) inches square and shall be set flush with ground level. Cornerstones are not required but should lessee so choose cornerstones, they will be set under the direction of the superintendent and at the expense of the lessee.
2. **Monument dealer MUST call to make an appointment to set foundation, clean stones, place monuments or to sandblast names and dates on stones. No monuments can be set without a proper foundation. Foundation hole must be approved by cemetery committee member BEFORE cement can be poured. The cement foundation is to be poured a minimum of four (4) feet deep and be level with the ground and in line with other stones in that row.**
3. Any stone heretofore set that has no foundation and becomes out of place may be reset with a proper foundation by direction of the Association and at the expense of the lessee of the lot.

SECTION V

MONUMENTS AND FLUSH MARKERS

1. In order that the sizes and specifications of all stone work erected be in accord with cemetery regulations, it is necessary that a **MONUMENT APPLICATION**, in the form of a duplicate scale drawing, be submitted to the superintendent before final approval can be given for installation of the stone work. The carving, lettering, sizes and finish of the stone must be indicated on the scale drawing.
2. No monument less than six (6) inches in thickness will be allowed. Flush markers may be four (4) inches.
3. The cemetery is designed in such a way that the height of monuments is restricted. In certain areas, flush markers will be permitted. In all others, standing monuments are allowed, the height **not to exceed 36 inches**. The cement foundation is to be poured a minimum of 4 feet deep and level with the ground and in line with other stones in that row.

The dimension of the **Flush Markers** is restricted as follows:

- a. On a single grave, not to exceed 18 inches by 24 inches.
- b. On a double grave, not to exceed 18 inches by 48 inches.

The width of **Standing Monuments** is restricted as follows:

- a. On a single grave, width not to exceed 30 inches.
- b. On a double grave, width not to exceed 48 inches.

4. No monument shall be permitted to be erected bearing any mark or symbol that is pagan or unchristian.
5. No monument may be erected on any lot until the lessee has paid in full for the lot.
6. No lettering, figure or symbol may be raised above the face of a flush marker. They may be V-grooved or sand-blasted, however.
7. The right is reserved to refuse to permit stone work to be done when, in the judgment of the superintendent, injury to the turf might result from dampness of the soil, temperature, frost in the ground, or for any other reasons; in all cases the turf must be protected thoroughly by the proper use of planks.

8. Absolutely nothing is to be done to a plot, monument or grounds (excluding planting of flowers) unless the original license is presented to the Superintendent by lessee owner (identification will be required) and a written request signed by the deed owner is presented. If deed owner has passed away and family has a request (to be buried in plot, have names written on the monument, have a flat marker added, etc.), then every living member (spouse, sons and daughters) of the deceased lessee owner must all agree and sign the request. All information must be attached to burial card in file.
9. Damage to any monument due to nature is to be taken care of by the family.

SECTION VI

SHRUBS, PLANTS, FLOWERS, SHEPHERD HOOKS ETC.

1. Families will be allowed to plant flowers only in front of the monument not to exceed 18 inches out from the base. **No** plants, bushes or shrubs will be allowed on the sides or backs of the monuments. Urns or potted plants will **not** be allowed. All flowers must be planted in the ground. Lawn level vases, sprays of flowers and floral arrangements are allowed in front of the monument. Families will be responsible for removing plants and items that do not meet our guidelines; otherwise, our sexton will remove them.
2. Raised borders of rock, bricks, decorative cement or fencing are not allowed. Borders that are flush with the ground and that allow for lawn trimming will be permitted.
3. NO artificial flowers (silk or plastic) will be allowed in the cemetery during the months of April to October. The placement of artificial decorations (such as Christmas wreaths) will be allowed from October to March.
4. Loose stones, shepherd hooks and knick knacks placed around or on bases of monuments or on the monument itself are not allowed. These can cause damage to other stones, people and or lawn equipment if they fall to the ground or are bumped. We are not responsible for broken or stolen items that are place which are permitted at or on the grave site. Any items found will be place in a tagged bag and stored up to one year for the family to claim their items. **After allotted time, the items will be disposed of.**
5. The superintendent has the right to remove as deemed necessary.
6. **Effective immediately:** RE: US Flags in Holy Cross Cemetery

The only flags allowed in our cemetery are from Holy Cross Cemetery Commission. No other flags are allowed. They are available for Military or Volunteer Fire Fighters only. We will display the flags on all graves that we have listed as Military/Fire Fighters from May 23rd thru July 13th. All US flags will be removed by Cemetery Personnel after July 13th.

This is due to respect of the American flags.

SECTION VII

WALKS AND DRIVEWAYS

1. No walk of stone, concrete or gravel will be permitted on any lot.
2. Any damage that may be done to driveways by any vehicle drawing monuments or any other material must be made good by the contractor, or the expense of repairs will be charged to the lessee responsible for the work.
3. Lessees, owners and drivers of motor vehicles will be held responsible for any damage done by them to trees, shrubs or lots, or for damages to any monument or other structure through their own carelessness or that of their employees or agents.

SECTION VIII

LEASES OR TRANSFER OF LEASE

1. All fees for the lease of lots must be paid for in full before any interment will be permitted, or any monument erected. The fee for the lease is to be paid to the parish office which will give a receipt for same. Upon full payment of the lease price, the lessee of a lot shall be given a lease in the nature of a permit to bury bodies in the lot leased.
2. The transfer of the lease of burial rights in lots or in parts of lots to a third person is not allowed. You must resell it back to the Holy Cross Cemetery Association at the cost of the original purchase price.
3. Persons desiring to allow the interment of bodies other than of members of their own family must give written permission, signed by the lessee of the lot or by the legal representative.
4. Persons desiring to lease lots will be given all needed information by calling the parish office that will see that this is provided concerning lot location and prices.
5. In order that the cemetery may be self-sustaining, the Association may change the lease price of lots in any section of the cemetery and fix new prices therefore.
6. Whenever a single grave has a debt against it and said grave becomes vacant by removal of bodies therein, the lease rights shall revert to the Cemetery Association.
7. If a body or bodies have been interred in a lot for which the full lease price thereof has not been paid, all rights to inter bodies in the remainder of that lot shall revert to the Holy Cross Cemetery Association.

LOT LESSEE RIGHTS

“Lots in the cemetery shall be held indivisible, and upon the decease of a proprietor of such lot, the title thereto shall descent to his heirs-in-laws or devisees, subject, however, to the following limitations. If he leaves a widow and children, they shall have in common the possession, care and control of such lot during her life. If he leaves a widow and no children, she shall have the possession, care and control of such lot during her life. If he leaves children and no widow, they, or the survivor of them, shall have in common, the care and control of such lot during the life of the survivor of them.

The parties having such possession, care and control of such lot during the term thereof may erect a monument and make other permanent improvements thereon. The widow shall have the right of interment, for her own body in such lot, and a right to have her body remain permanently interred therein, except that her body may be removed the reform to some other family lot with the consent of her heirs. At any time when more than one person is entitled to the possession, care and control of such lot, the persons so entitled thereto shall designate in writing to the Association which of their number shall represent the lot, and on their failure to designate the Cemetery Association shall enter of record which of said parties shall represent the lot, which such failure continues. The widow may at any time release her right in such lot, but no conveyance or device by any other person shall deprive her of such rights.”

SECTION IX

CARE OF LOTS

1. The grass on all lots will be regularly cut by the workmen of the cemetery under the direction of the superintendent.
2. If anything be placed on any lot which should be deemed offensive or improper, the superintendent shall have the right, and it shall be his duty, to remove any such object.
3. All plants and cut flowers will be removed as soon as they become unsightly.

SECTION X

FUNERALS AND INTERMENTS

1. **Holy Cross Cemetery will be closed during the winter months.** These months are to be determined by the Superintendent according to the weather.
2. All funeral processions, while in the cemetery, will be under the control and subject to the direction of the superintendent.
3. All opening of graves must be done the day prior to the funeral and all interments will be made under the direction of the superintendent.
4. Adequate notice of any interment must be given to the superintendent and be accompanied by the burial permit issued by a city or town clerk as required by law.
5. All cremation remains must be placed in a well sealed metal container. If family is using an urn of soft material, such as wood, they are required to purchase a cremation vault.
6. All below ground urns for cremations are required to have a cremation vault.
7. No disinterment or removal of any body will be allowed without an order in writing from a duly authorized person.
8. All coffins shall be deposited in concrete outer boxes or liners, or concrete vaults, or concrete receiving cases.
9. Interments on Sundays and holidays will be at the discretion of the Pastor and the superintendent.

SECTION XI

SUPERINTENDENT

1. The superintendent shall be responsible for the enforcement of all rules and regulations adopted by the Cemetery Association for maintaining good order and decorum in the cemetery grounds.
2. Workmen employed in any capacity in the cemetery are subject to the direction and control of the superintendent.
3. Workmen who do not respect the regulations and properties of the place will not be permitted in the cemetery.
4. The superintendent may take such action as may be necessary in order to protect the rights of lessees or of the cemetery from injury and to preserve peace and good order in the grounds.
5. She/he shall see that the rules and regulations are duly enforced and shall report any violations to the Association.

SECTION XII

PERPETUAL CARE

Perpetual care is included in the cost of the lot.

SECTION XIII

CONFIDENTIAL INFORMATION

all notes on lessee stubs, burial cards, maps and Death Register is confidential and not to be made known to anyone. **The Right to Know:** Name of person in grave; birth date; death date and location.

SECTION XIII

AMENDMENTS

These rules and regulations may be amended at any time without notice.

