

**DOCUMENTATION OF NON-COMPLIANCE WITH  
SAFE ENVIRONMENT GUIDELINES**

**Date of Event** \_\_\_\_\_ **Ministry** \_\_\_\_\_

**Event** \_\_\_\_\_ **Time** \_\_\_\_\_ **Place/Location** \_\_\_\_\_

**Minister/Volunteer in attendance at the event** \_\_\_\_\_

**Director or Coordinator in charge of event** \_\_\_\_\_

**Reason for non-compliance of policies or procedures**

---

---

---

---

**How was situation handled?**

---

---

---

---

---

**Signature of Parent(s) of Youth** \_\_\_\_\_ **Date** \_\_\_\_\_

---

**Signature of Parent(s) of Youth** \_\_\_\_\_ **Date** \_\_\_\_\_

---

**Signature of Youth** \_\_\_\_\_ **Date** \_\_\_\_\_

---

**Signature of Minister/Volunteer in attendance at the event** \_\_\_\_\_ **Date** \_\_\_\_\_

---

**Signature of Safety Officer** \_\_\_\_\_ **Date Submitted** \_\_\_\_\_

\* Original filed with Safety Officer for *St. Gabriel the Archangel Catholic Community*

\* Copies to Parish Director, the Pastor of *St. Gabriel the Archangel Catholic Community*

**TURN IN FORM TO THE PARISH OFFICE IMMEDIATELY.**

**P:\Safe Environment\noncompliance.doc**