

La Salle Board of Education

Minutes from August 13, 2019 Meeting was called to order at 7:10 by Father Diehm and prayer was led by father.

Present: Susan Hucker (school president), Father Diehm, Jake Cota (S), Roberta Smith (B), Shannon Brimeyer (B), Angie Katrichis (R), Cindy Hunt (R), Julie Deutmeyer (L) and Sara Wilgenbusch (R).

A formal welcome was given to new board member, Sarah Wilgenbusch who joined us from the Rickardsville parish.

A formal nomination of Angie Katrichis was given by Julie Deutmeyer, seconded by Roberta Smith. Angie accepted the president's position.

A formal nomination of Cindy Hunt for the secretary position was given by Father Diehm, seconded by Angie Katrichis. Cindy accepted the secretary's position.

Julie Deutmeyer accepted the continuous position of Vice Chair.

Approval of the June meeting minutes was given first by Julie Deutmeyer and seconded by Shannon Brimeyer.

Standing Committees:

Finance: No new numbers were available, so nothing has changed from last meeting. The finance committee approved the subsidy amount for the 2019-2020 school year. All parishes when down in subsidy amounts, except for Balltown Parish; the finance committee is looking for new members. It was agreed upon to keep the lunch price the same at \$2.80 per student lunch. After research was done, we are in line with other schools in the area.

Recruitment & Enrollment: It was decided to combine the recruitment and enrollment committee with the long range planning committee. Shannon agreed to join this committee and Roberta is chairing the committee.

- 33 K-6th grade students
 - 12 students in Kindergarten
 - 7 students in 1st & 2nd Grade
 - 9 students in 3rd & 4th grade
 - 5 students in 5th & 6th grade
 - 46 students TOTAL enrolled at this point
- Fewer in preschool this year
 - 5 students in 3yr PK
 - 8 students in 4yr PK

Facilities: Jim Roberts agreed to stay on the facilities committee. Jake Cota has joined the facilities committee. The tile project is on-going and all help was greatly appreciated who helped to remove the old tile. The hope is the bathrooms will be finished before the first day of school. The entry-way will need to be ground down so dust will be an issue. The contractors will do all they can to minimize it, but another cleaning day may be needed.

Board In-Service: This board-gram was about how to include grandparents in Catholic education.

Individual Reports:

Principal's Report: See Susan's notes; La Salle received about \$624.50 from can sorting. We should be able to do this at least twice, maybe 3 times a year. School cleaning went well; there were 2 separate dates and possibly 1 more to plan once the bathrooms and entry-way is finished. The teachers are participating in a Teacher's Professional Development sequence with Paul Gasser. They will meet with him a couple of more times this year. The school was able to purchase 4 new computers with grant money. One will be for Barb in the office.

Staffing: Michael Peetz accepted the offer for the PE teaching position. He will be at the school twice a week and share time with Sacred Heart School in Maquoketa. La Salle will hold the contract and bill Sacred Heart. Cindy made the

motion to his contract and Julie seconded it. Marty Gaul will still practice with the kids for mass and a Christmas program and Susan is still working with a college student to possibly teach music theory. There is a possibility to hire a part-time teacher for possible math and science or to at least take some of the load from the full-time teachers. The finance committee agreed to let Susan run the numbers but stressed that it MUST be do-able with the lessened enrollment numbers. Susan will review the budget and get back to the board on if she will carry-on with the part-time teacher interview that she already has scheduled.

Pastor's Report: Father is all in favor of the Strategic Planning committee that the board has agreed to help with. He wants to see some guidelines set-forth. He will be in Rome from Sept. 2-12. There will be NO school masses on those 2 Friday's that he is gone. Susan is planning prayer services for the kids.

New Business:

The board went into closed session at 7:58 and came out of closed session at 8:06. Roberta made the motion to adopt the Emergency Management plan discussed and Shannon seconded that motion.

Susan needs commitments for the Strategic Planning Committee. The first meeting is Sept. 25-26 in Waterloo. Angie agreed and Susan will look for other commitments.

The Archdiocese is partnering with E-Catholic to provide a service to help update the school's website. It is free for the first year. They will create the website and run it. We will just have to provide content. This will enable us to start a development program that alumni and supporters can donate online. It will cost \$650 after the first year. Jake make the motion to move forward with the program and Roberta seconded that motion. Susan will attend a meeting soon to learn more.

Susan updated the staff handbook but because of time constraints, it was agreed that she will email it to board members so they can review and get back with her.

There is a parent meeting that must be held in order to get aide from the state of Iowa (CIPPA). This will be held on September 18. This will help pay for half of the internet bill for the entire school year.

Shannon motioned to dismiss the meeting and Julie seconded it. Meeting was adjourned at 8:18.

Minutes submitted by: Cindy Hunt