

August 20, 2020

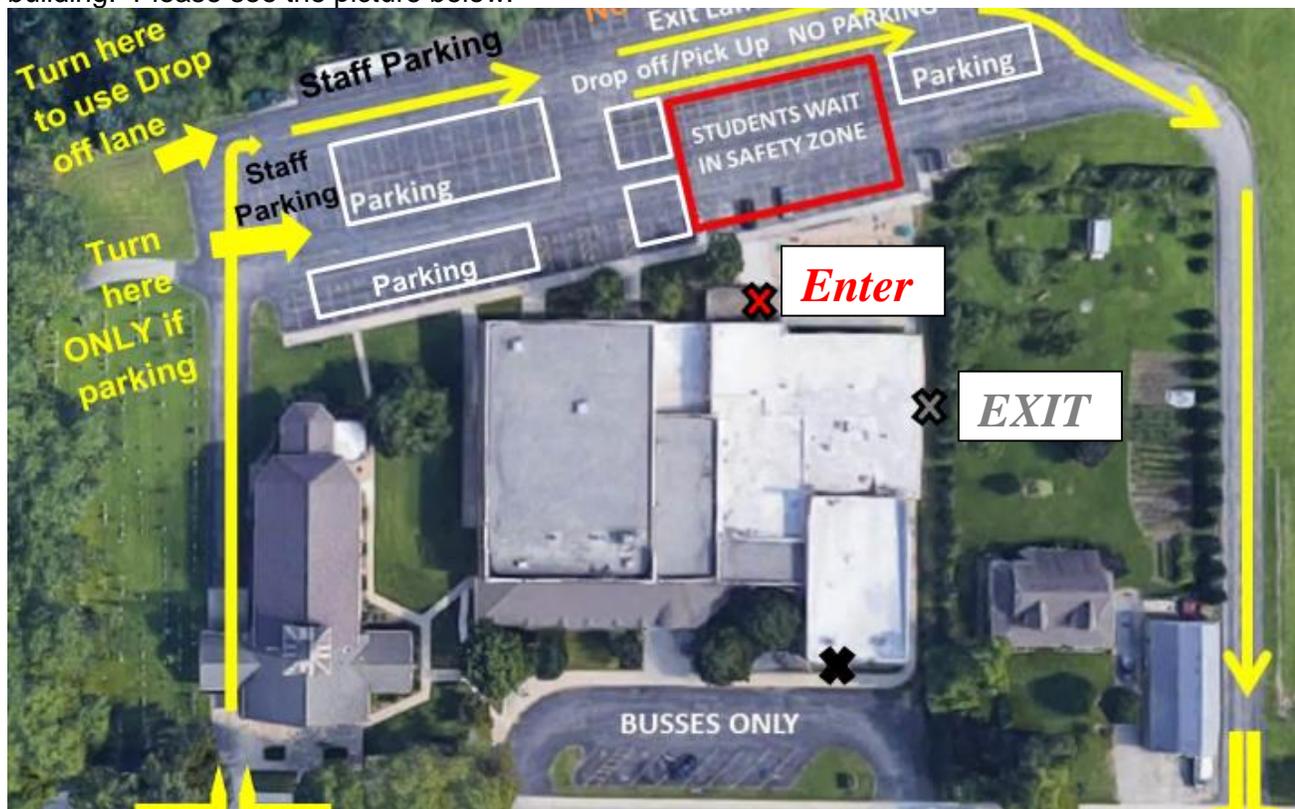
Greetings Holy Spirit families,

Our maintenance and school staff have been working hard to clean, disinfect, and prepare the school so it is ready when the students arrive for the first day. Just a reminder that **Orientation** has been moved from August 25 to two days on **August 21 from 11:30-3:30 pm for last names starting with A-K and August 24 from 1:00-5:00 pm for last names starting with L-Z**. If you absolutely need to switch your day that's fine, but please try to stick to your assigned day to help minimize hallway traffic and the number of people in the building at once. **First day of school** will remain **August 26!!**

I'd like to go over some guidelines for walking through the school to deliver your classroom supplies to your child(ren)'s classroom.

Arrival and Departure

Upon arrival we are asking that families enter by using the main back door. Here we will have a staff member do a quick temperature check for all those who are entering. Everyone who enters the school who are 5 years and older are required to wear a mask. We are also asking that families exit out the east side childcare door. This will help us practice social distancing while minimizing cross traffic while exiting the building. Please see the picture below:



Supplies

On orientation day, you will be delivering your child(ren)'s school supplies to their classroom(s). During this time, they will have a chance to meet their teacher(s). Here is the link to the [Pre3-8th grade school supply list](#)

HOLY SPIRIT

CATHOLIC SCHOOL

Families stay together

When you arrive on your orientation date and time, we ask that all families stay together and that your children refrain from touching any unnecessary areas/items. For example; we ask that children do not use/play with any items including toys, books, etc. in the classrooms at this time. All our supplies and toys are already sanitized and we don't want to make extra work for our staff before school starts.

Social Distancing practices

Please remember to practice proper social distancing from other families. We do have red dots throughout the hallways as a visual to help our students and everyone else remember to stay 6 feet away from each other. If there are already 2 or 3 families in the classroom, please wait in the hallway or drop off your items at another child's classroom and return back when the room is less crowded.

Parental help need for screening before school

The Wisconsin Department of Health Services recently released "Guidelines for Prevention, Investigation, and Control of COVID-19 Outbreaks in K-12 Schools in Wisconsin." This document may answer some questions that parents have emailed me about positive tests or close contacts, quarantining, etc. Holy Spirit will be working closely with the Diocese of Green Bay and the Outagamie County Public Health Department for guidance. This document can also be found on our website.

[Guidelines for Prevention, Investigation, and Control of COVID-19 Outbreaks in K-12 Schools in Wisconsin - August 2020](#)

Besides Holy Spirit Staff members doing daily temperature checks upon arrival, we are asking for parental help/support in **asking your child(ren) or screening them for COVID19 symptoms daily before school**. We have printed this health screening checklist that you can pick up at orientation, but this is also posted on our website in case you misplace yours.

[Health Screening Checklist 2020-21](#)

Thank you for your help in trying to keep our school as safe and healthy as possible.

Tuition and Childcare payments

Tuition is taken care of through the parish business office. Please call Joan Boots 788-7640 if you need assistance. Tuition and childcare payments will be set up or paid at orientation on August 21 and 24 in the gymnasium. We will have at least two parish staff members there to assist you in setting this up. You will need a voided check to set up automatic monthly withdrawals for the 2020-21 school year.

The Holy Spirit Catholic School is very excited to see our students again. This year is going to be challenging, but we have to remember to stay positive and speak positively in front of our children to help ease any anxiety they may be feeling. I know my two boys are excited to be back in school and I hope your child(ren) feel the same way. If you haven't done so already, please have your child(ren) practice wearing their mask at home so you can help them practice putting it on and taking it off by themselves.

We will be doing everything we can to help maintain a clean and safe school environment for our students.

God Bless,

Mike Zuleger, Principal