



August 10, 2020

Greetings Holy Spirit families,

Wow, can you believe that it's August already? It is with much enthusiasm and anticipation that I welcome you to the 2020-2021 school year at Holy Spirit Catholic School!! I feel blessed and honored to continue this adventure as the Holy Spirit principal.

I'm emailing you to give you a lot of important beginning of the year information as we prepare for the 2020-21 school year.

As you know the Reopening Task Force released our reopening plan on July 24, 2020. The plan can also be found on our website or [here](#).

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#### Date changes

**Childcare/Early Childhood** meeting day will be moved from August 5 to **August 19** and to a virtual format (Zoom). **Early Childhood** meeting at **5:30 pm** and the **Childcare** meeting at **6:30 pm**. This will allow our Early Childhood and Childcare staff two more weeks to prepare for the new cleaning, safety routines, and protocols in place. I'm sure parents will have many questions about this and we want to be able to answer any questions or concerns.

Mike Zuleger is inviting you to a scheduled Zoom meeting.

Topic: EC meeting 5:30 and Childcare meeting at 6:30 (same zoom meeting)

Time: Aug 19, 2020 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75037375313?pwd=L0Z1MG40Z2Y1Sy9ucThvc3E5RjliUT09>

Meeting ID: 750 3737 5313

Passcode: 5w1nv6

**Orientation** has been moved from August 25 to two days of **August 21 from 11:30-3:30 pm for last names starting with A-K and August 24 from 1:00-5:00 pm for last names starting with L-Z**. If you absolutely need to switch your day that's fine, but please try to stick to your assigned day to help minimize hallway traffic and the number of people in the building at once.

**First day of school** will remain **August 26!!** At this time, there are no other changes to the school calendar.

Here is the link to the [Pre3-8th grade school supply list](#)

Here is the link to the [2020-21 single page school calendar](#) updated July 29, 2020 with the new orientation and childcare meeting days.

Here is a link to Holy Spirit Catholic School [dress code](#). Nothing has changed from the 2019-20 dress code.

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Here is the link to the [Childcare blog](#). There you will find all the enrollment information you need to sign up your child for childcare. **Childcare enrollment forms are due Monday, August 17.** Forms can be found on the blog or on the [front page of the school website](#). If you have question email: [patti.athanas@holyspiritknights.org](mailto:patti.athanas@holyspiritknights.org). **Childcare/Early Childhood** meeting day will be moved from August 5 to **August 19** and to a virtual format (Zoom - see above). **Early Childhood** meeting at **5:30 pm** and the **Childcare** (families that have student(s) in childcare before or after school) meeting at **6:30 pm** (same Zoom meeting).

Here is the link to our [reopening plan from July 24, 2020](#). As well as some updates below:

## Mask Mandate

Obviously one of the things that has changed is the Governor's mandate for students ages 5 and up (grades K-8) to wear a mask while inside until September 28. On a positive note, that's only 22 school days, but who's counting. ☺ We are going to encourage the teachers to have class/lessons outside whenever possible, including PE class, so students can maintain physical distancing and be able to remove their mask sometimes.

Some other things that weren't mentioned on the reopening plan was recess and busing because we were still figuring these out.

## Recess

We will still have separate morning recesses for grade K-2 and 3-5. Students will also still go outside separately after they eat lunch (K-2, 3-5 and middle school). We are also going to add in another afternoon recess for grades K-2 and 3-5. With the large parking lot, playground and field we have plenty of space for students to play and still maintain physically distant from other grades. We are going to encourage students to play with their own grade outside, but they will be able to take off their mask, if they wish, while outside.

## Busing

Busing is done through the Kimberly or Kaukauna Area School District. Kimberly is Lamers Busing and Kaukauna is Kobussen Busing. From what I hear, busing will still happen, but students will have to wear a mask. More information to come from the public school districts or bus companies. Holy Spirit doesn't have much say in how this will look. We follow the public school districts protocols.

Wednesday, August 26<sup>th</sup> will be the first full day of school for all the students. School will begin at 7:55am and end at 3:15pm.

Here are maps explaining our drop off and pick up procedures.

[Preschool 3, 4K and Kindergarten](#) - Many Parents/Guardians walk them to their class lines, especially early in the year. Pre3, 4K, and Kindergarten students will be waiting behind school in line with their teacher.

[Grade 1-grade 8 Drop off & Pick up Procedures](#) - Grade 1-Grade 8 will enter school upon arrival, in their designated door shown on the map, and go right to their classroom.

## Beginning of the Day

- **All students should enter school while wearing a mask.**
- The arrival procedure will look different. Preschool 3, 4K and Kindergarten will wait behind school (socially distanced) with their teachers. Grades 1 through 5 and middle school will enter school as soon as they arrive: 1-5 through either the main back door or the east side childcare door, and the middle school through the front door.
- Before entering school, staff members will be doing a non-contact temperature check and students will sanitize their hands. They will then go directly up to their classroom where their teachers will be. Students may begin entering school at 7:40 am, with the normal 7:55 bell ringing to enter school, and the school day officially starting at 8:00 am (when students should be in their classrooms). Parents/Guardians, we encourage you to drop off your child at 7:40 am, if you are able, to limit bottle necking and slowing down entrance procedures.

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- At 7:45 am, the 4K classes will enter the school, at 7:50 am the Kindergarten class will enter school and at 7:55 am the Preschool 3 classes will enter the school. *To help limit exposure, Preschool 3, 4K and K parents will not be allowed to enter school to drop off their child.*
- If their child(ren) is old enough to wait or enter by themselves, parents should limit getting out of their vehicle to wait with their child(ren). Early childhood parents who need to wait with their child(ren), should be wearing a mask.

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## School Pictures

School pictures will be taken on Friday, August 28th during the school day. Because of the picture quality we had last year and the troubles we've had for years with the Yearbook editing, we are no longer using Lifetouch. This year we are going with Scanlan Studios, who is based out of Neenah, WI. We actually do all the school pictures and yearbooks for a local Catholic school system as well as other schools in the area. Anyways, once the pictures are taken, parents will then get an order form where you can choose your picture package (see your child's picture) or choose retakes. So, order forms are not due ahead of time.

## Yearly Forms

Any student who brings all of the following completed forms, (K-8) by August 28th will get an **out of dress code pass.**

### \*Medication Consent Form

\*Student/Parent Handbook Acknowledgement - signed/acknowledged during online registration

\*Technology Acceptable Use Policy - signed/acknowledged during online registration

### \*Diocesan Communication Policy

\*VIRTUS Diocesan Volunteer Code of Conduct (Must be signed every year)

We will also need proof of all required immunization on file. If your child had any immunizations over the summer, please send a copy of these so we can update our files. Incoming 6<sup>th</sup> graders are required to get their Tdap immunization.

## Free and Reduced Lunch

Holy Spirit Catholic School participates in the [Federal Free and Reduced Lunch](#) program for qualified families. To learn more about this, please read the link above for the "Frequently Asked Questions", "How to Apply", and "Application" for the 2020-21 school year. We encourage anyone who may qualify to fill out and return the form. There is also a [video](#) with directions for completing the application if you wish. The hot lunch cost for students will remain at \$3.10 and the cost of ala carte milk is \$.40.

## Morning Snack Milk fee

Pre 3 two days a week = \$30 for the year

Pre 3 three days a week = \$40 for the year

4K and Kindergarten = \$70 for the year

(These are yearly charges for morning snack milk)

## Food Snack fee update

In trying to keep everyone safe, Preschool 3, 4K and K are not going to be expecting parents to rotate and bring in snacks for a class. Instead we will be doing a snack fee for the year and the teachers/staff will purchase snacks for your children for the year. Thank you for understanding this new fee considering the special circumstances with safety. One less thing for the parents to think about. ☺

Pre 3 two days a week = \$15 for the year

Pre 3 three days a week = \$20 for the year

4K and Kindergarten = \$30 for the year

\*\*The morning snack milk and snack fee will be added to your tuition statements. \*\*

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## Yearbooks

Because of the pandemic, the yearbook printing was delayed. If you ordered a 2019-20 yearbook, they will be given out at orientation on August 21 or 24.

## Pizza Knight/Back to School Night

Home and School normally has a Pizza Knight/Back to School Night in September, but because of the situation that is cancelled this year. They will continue to try to have smaller events in the gym as the pandemic situation allows.

## Football Mania Fundraiser is Back!!

Last year was the first year we participated in the Football Mania fundraiser to help raise money for the new playground. Home & School will be taking over this fundraiser to raise funds for their organization. Because of the currency situation, we did purchase physical tickets that are located in the school office, but we are encouraging parents to try to sell e-tickets online.

As you know, Holy Spirit Catholic School is using the FootballMania fundraiser to raise money. In addition to paper ticket sales, we would like you also to make a strong fundraising push selling tickets online. Selling electronic tickets can be a great way to expand your fundraising reach to friends and family that live outside your geographic area.

Please click on the link below and follow the directions to get started and to customize your own fundraising webpage:

<http://www.charitymania.com/register/AA0D2>

If you are a parent, make sure to log in using your child's first and last name when prompted and your email address as the contact if they do not have an email address of their own. The CharityMania website will show me when your page is created and we will be able to track the progress of your online sales. Because this is so easy, please make sure you have your page created by 9/2/2020.

After you register you'll be able to use an email template to email to family and friends or post it on your social media account. If the football season is cancelled, Football Mania does have a plan to still select weekly winners from the cards sold. Home & School does so much for our school, so let's support them because they support our school!

More info to come from Home & School. Thanks!

## Lunch Volunteers

For right now, we are not opening up parent lunch volunteers. We will let you know if this changes.

## Tuition

Tuition is taken care of through the parish business office. Please call Joan Boots 788-7640 if you need assistance. Tuition payments will be set up at orientation on August 21 and 24.

Phew, that is all for now. Let us know if you have any questions. I look forward to a wonderful year at Holy Spirit.

God Bless,

Mike Zuleger, Principal