



August 4, 2021

Dear Holy Spirit Families,

Holy Spirit Catholic School is participating in the USDA Seamless Summer Option (SSO) for the entirety of the 2021-22 school year. This means that our school is providing *free* meals to all students! This program provides additional support and flexibility for our district to continue serving meals to children while maintaining safety measures and managing the impacts of the COVID-19 pandemic. Even though receipt of free meals does not depend on an approved free and reduced-price meal application, we are still distributing and processing them so Holy Spirit families may qualify for P-EBT benefits as well as other school funding.

[Tailor this paragraph to your operation] When your child participates in our healthy and delicious school meals program it will save your family time and money. For your child's lunch meal to be free, they must take at least three different food components, one of which is ½ cup fruit or vegetable. Second meals, a la carte items, milk only, or meals that do not meet the requirements described above will be charged a fee.

Please contact me with any questions at 920-733-23651 or email me at mike.zuleger@holyspiritknights.org.

Sincerely,

Mike Zuleger
Principal
Holy Spirit Catholic School

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HOLY SPIRIT

CATHOLIC SCHOOL

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

This institution is an equal opportunity provider.