

## Minutes of Buildings & Grounds Committee October 12, 2020

Members Attending: Patty Vande Voort, Sherrie Grogan, Dave Hoe, Tom Langenhuizen, Ryan Fecteau, John Heck and Andy Block

Notes:

Meeting was called to order at 6:30 pm by Andy B.

Patty V. presented the current Terms of Service. Tom L. made a motion to nominate John H. to the Buildings & Grounds Committee; Dave H. seconded the motion; all approved.

Tom L. made a motion to approve the December 2, 2020 minutes; Ryan F. seconded the motion; all approved.

Sherrie G. provided an update on current/on-going maintenance items at both the Darboy and Kimberly campuses.

Sherrie G. provided an update on the new digital sign to be installed at the Darboy school. The local ordinance was changed to allow for the new sign. The sign should be installed by the end of November 2020 between the sidewalk and existing parking stalls in front of the school. Additional parking spaces will be added where the existing sign is.

John H. provided a summary of the structural review/report of the Darboy Church bell structure. Based on the condition of the bell structure, repairs are needed soon. John H. will look for possible contractors to perform the structural repairs and request quotes.

Patty V. presented the year to date financials for Buildings & Grounds.

A review August Winters' contract has been requested. Patty V. will provide additional information at the next Buildings & Grounds meeting for review. Dave H. will contact St. Johns parish to see if rates are similar.

A review of snow removal expenses has been requested. Dave H. will compare Holy Spirit's expenses (rates) to others he has first-hand knowledge of.

Patty shared details regarding the sound system upgrades which have been approved for the Kimberly Church.

John H. volunteered to compose an article for Connections. The article is due in two weeks.

Other Business included the following:

- The freezer doors at the Kimberly school are beginning to warp and not seal properly at times. Sherrie G. will be compiling costs on what it would cost to replace the doors only and the entire freezer.
- A review of tuckpointing needs at both campuses has been complete. Details of the findings will be presented and the next meeting.
- A review of the roofs at the Darboy campus was completed and results will be discussed at the next meeting.

Tom L. made a motion to adjourn the meeting; Andy B. seconded the motion; all approved.

Respectfully Submitted,

Andrew Block