

Holy Family Board of Education

Minutes of Board Meeting

December 19, 2017

The regular meeting of the Holy Family Board of Education was held on Tuesday, December 19, 2017 at 5:00p.m., at LaSalle Middle School. There were sufficient numbers so that a quorum existed. Fr. Glaser led the group in prayer.

Members present: Kathryn Karl, Kelly Fulton, Kris Pilcher, Fr. Reasoner and Fr. Glaser.

Members absent: Koleen Janney, Fr. Vu and Fr. Nienhaus

Administration Present: Kimberly Graven, Janet Whitney and Jamie Larson

Call to Order:

Kathryn Karl called the meeting to order at 5:00pm.

Changes to the Agenda:

There were no changes to the agenda. Fr. Reasoner motioned to approve the agenda. Fr. Glaser and Kelly Fulton seconded the motion. All voted in favor of the motion.

Next Board Meeting:

The next Holy Family Board of Education meeting will be held at LaSalle Middle School on Tuesday, January 23, 2017 at 5:00 p.m. Fr. Reasoner will lead the group in prayer.

Approval of the Board of Education Oct. and Nov. 2017 Meeting Minutes

There was one correction to the November minutes regarding 7.1. It should state "one" campus model. Fr. Glaser motioned to accept the November minutes with the change. Fr. Reasoner seconded the motion. All voted in favor.

There were no changes made to the minutes from the October meeting. Kelly Fulton made a motion to accept the October minutes. Fr. Glaser seconded the motion. All voted in favor of the motion.

Approval of the Combined Finance Statement for the Holy Family School for Nov., 2017

There were no changes made to the Combined Finance Statement from the prior month meeting. Fr. Reasoner a motion to accept the statement. Fr. Glaser seconded the motion. All voted in favor of the motion.

5.4 Human Resources

Resignation of Spanish teacher Mike Cervantes at LaSalle. New hire Ann DeVault will take over the position. Fr. Reasoner made a motion to accept the approval of the resignation and new hire. Fr. Glaser seconded the motion. All voted in favor.

6.0 Old Business

6.1 Long Range Plan – update on timeline

6.2 One Campus Model – update on timeline

New Business

7.1 Tuition for 2018-19 school year – approval needed

Proposal from the Holy Family Finance Committee is a \$100 increase to tuition. Discussion needed for each kind of tuition – parish, non-parish, and non-Catholic. Fr. Reasoner made a motion to accept the changes for parish members, non-parish members and to leave non-Catholic at \$5920 (no increase). Kelly Fulton seconded the motion. All voted in favor.

7.2 Salary Matrix for 2018-19 – approval needed

Proposal is a 2% increase to the base salary with taking out the freeze years. This is the proposal for all Xavier Catholic Schools as we all use the same matrix. The recommendation from the Holy Family Finance Committee is to accept the matrix submitted. Fr. Reasoner motioned to accept the Salary Matrix for 2018-19 and it was seconded by Kelly Fulton. All voted in favor of the motion.

7.6 Administrator Updates

Chief Administrator Update – Kimberly Graven

She presented a handout regarding topics: Marketing, Long Range Plan, State Reporting, Human Resources and Professional Development.

Associate Administrator Update – Jamie Larson

She provided an update regarding K-2 at St. Jude and St. Ludmila centers. Highlights included: Advent celebrations, Christmas parties and sing-a-longs, daily scriptures, Advent service project, lots of interest for Holy Family school transfers. Xavier student asked to start a science club and to switch kids out every 6-8 weeks. A group took a trip to Cedar Falls, learned about student driven leadership and would like to transfer some of those ideas here. Mrs. Hughes out of the hospital in a nursing home and doing well.

Associate Administrator Update – Janet Whitney

She provided a written report regarding LaSalle middle school. It listed the success of the musical Shrek Jr., results from IA Assessments have been returned and faculty will be reviewing those. Friday, Dec. 1st was a professional development day and Dr. Wise a school psychologist from Grant Wood AEA was a featured guest. Students and staff

adopted families during Advent. Student Council has been leading the weekly Advent services. Student store opened after school. Discover LaSalle committee had meetings in preparation for Sunday, Jan. 14th. The girls' basketball team had first game on Dec. 18th, 19 players combined to form 7-8th grade team. LaSalle had outbreak of illness first week of December. 10% of our student body absent. Discussed winter vacation.

8. Topics for future agenda:

Motion to adjourn:

Kelly Fulton made the motion to adjourn the meeting. Fr. Reasoner seconded the motion. All voted in favor of the motion.

Meeting adjourned at 5:57 p.m.

Respectfully submitted by, Kris Pilcher