

**Holy Family Board of Education
Minutes of Board Meeting
August 29, 2017**

The regular meeting of the Holy Family Board of Education was held on Tuesday, August 29 at 5:00p.m. at LaSalle Middle School. There were sufficient numbers so that a quorum existed. Janet Whitney led the group in prayer.

Members present: Kathryn Karl, Koleen Janney, Kelly Fulton, Kris Pilcher, Fr. Reasoner, Fr. Nienhaus, and Fr. Glaser

Administration Present: Janet Whitney and Jamie Larson

Administration excused: Kimberly Graven

Call to Order:

Kate Karl called the meeting to order at 5:03pm.

Changes to the Agenda:

There were no changes added to the agenda

Next Board Meeting:

The next Holy Family Board of Education meeting will be held at LaSalle Middle School on Tuesday, September 26, 2017 at 5:00 p.m. Fr. Glaser will lead the group in prayer.

Approval of Minutes of the Board of Education Meeting from June 2017 minutes

There were no changes made to the minutes from the prior month meeting. Father Reasoner made a motion to accept the minutes. Fr. Glaser seconded the motion. All voted in favor of the motion.

Approval of the Combined Finance Statement for the Holy Family School for June and July 2017

There were no changes made combined finance statement. Fr. Nienhaus made a motion to accept the minutes. Fr. Reasoner seconded the motion. All voted in favor of the motion.

5.4 Human Resources

There were three hires since our last meeting in June. Jamie Larson, Principal at St. Jude and St. Ludmila, Sarah Johnson, 5th grade at LaSalle and Mike Cervantes, Spanish teacher at LaSalle.

Koleen Janney made a motion to accept the new hires. Kelly Fulton seconded the motion. All voted in favor of the motion.

6.0 Old Business

New Business

7.1 Corporate Board Meeting

Kate Karl will remain at the Chairperson

Fr. Nienhaus made a motion to accept the Chairperson appointment. Fr. Glaser seconded the motion. All voted in favor of the motion.

Kelly Fulton will step up as the Vice Chairperson

Fr. Glaser voted to cease nominations. Koleen Janney seconded the motion. All voted in Favor of the motion.

Kris Pilcher was appointed at the Secretary

Fr. Reasoner made a motion to accept the Secretary nomination. Fr. Glaser seconded the motion. All voted in favor of the motion.

7.2 Long Range Plan

There are "Listening Meetings" that will be held at each of the parish centers. These meeting dates will be posted in the bulletins on September 3rd.

An insert was presented at the meeting and one change was made to it. It was requested to update to include that you are welcome to attend any or all of the meetings, not just the one in your home parish.

7.3 Handbook

The handbook was provided to all board members for their review,

Koleen Janney made a motion to accept the handbook as is. Fr. Glaser seconded the motion. All voted in favor of the motion.

7.4 Enrollment numbers

We were budgeted for 350 students for 2017-2018 and we are currently at 345 students in K-8

7.5 Holy Family Gala Finance Bookkeeping Discussion

An auditor at the Archdiocese has suggested that the Gala finance be run through the school and not through the local parishes. Koleen Janney, who is the chair of the Gala, along with Kimberly Graven and Fr. Glaser will meet to discuss how they want to administer the bookkeeping this year. The Gala will be held at St. Ludmila in 2018.

7.6 Administrator Updates

Chief Administrator Update – Kimberly Graven

Absent

Associate Administrator Update – Jamie Larson

We welcomed Jamie to the meeting. She has been working to get both buildings on the same path. She reported that the teachers have been very receptive to the changes. There are lead teachers in each location, and they are working on the role planning changes.

Associate Administrator Update – Janet Whitney

We welcomed Janet Whitney to the LaSalle building. She provided a written report.

8. Topics for future agenda:

Need report from Ron Fielder on the long term plan. Possibly in October

Motion to adjourn:

Kelly Fulton made the motion to adjourn the meeting. Koleen Janney seconded the motion. All voted in favor of the motion.

Meeting adjourned at 5:59 p.m.

Respectfully submitted, Kelly Fulton