

Holy Family School System



Preschool and Child Care Programs 2020-2021 Parent/Guardian Information Book

Preschool 2 Tuesday/Thursday AM
Preschool 3 Tuesday/Thursday AM
Preschool 3 Monday/Wednesday/Friday AM
Preschool 4 Monday-Thursday AM
Preschool 4 Monday-Friday PM
Full Day 2, 3 and 4/5 Year Old Child Care
Before and After School Care at St. Jude Center
Summer 2, 3, 4 Year Old Child Care
Summer School Age Child Care K-4th Grade

St. Jude Center
3700 1st Ave. NW
Cedar Rapids, IA 52405

Director of Early Childhood

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Preschool Teachers

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Organization

The Holy Family Preschool and Child Care programs are a nonprofit organization that is governed by the Holy Family Catholic School Board of Education in cooperation with the school administration, preschool teachers, and early childhood director.

Mission

The mission of Holy Family Catholic School System is to provide all students with a Christ-centered education that is future oriented, grounded in educational excellence, and fosters a sense of community true to the teachings and traditions of the Catholic Church.

Purpose

The Holy Family Catholic School System Preschool and Child Care program's purpose is to provide an educational experience within a Christian atmosphere that will contribute to spiritual, emotional, intellectual, physical and social development.

Objectives

We attain our mission and purpose by providing the students with the following opportunities to:

- interact and play within a program of learning activities
- use and explore materials freely and constructively
- enhance creativity, independence and skill development
- develop fine and large motor skills
- develop language and social skills through self-expression in music, art, literature and by example
- introduce basic and developmentally appropriate religious concepts

License

The State of Iowa and the Department of Human Services license the Holy Family Preschool and Child Care Programs. The requirements regarding space, equipment, staff, professional and educational development, safety and health policies have been met. The Department of Human Services, the Cedar Rapids Fire Department, and the Archdiocese of Dubuque Risk Management Team do inspections of our centers annually. As part of our certification requirements, all staff are certified in CPR and First Aid. They are mandatory reporters for suspected child abuse. Staff participates in professional development focused on the whole child throughout the year. Our Preschool teachers are certified with Early Childhood endorsements.

Curriculum

Preschool

Religion/Jesus Time

We focus on the Old and New Testament Bible stories. The church calendar and seasons are integrated throughout the year. Prayers are said during each session.

Social/Emotional

Your child will feel safe within the classroom to explore and share ideas. Gaining confidence and responsibility are important skills in our program. Also, your child will learn to respect self, the environment, and others through Positive Behavioral and Intervention and Supports(PBIS). PBIS is explained under discipline.

Intellectual

Our program offers early reading and math experiences through a variety of materials - songs, finger plays, books, poems, recognizing the alphabet letters and numbers, counting, patterning, shapes, and sorting based on the Iowa Early Learning Standards. Also, we offer early writing experiences by providing writing tools and using an art center. Our Preschool curriculum includes learning through Jolly Phonics and Handwriting Without Tears.

Physical

We focus on fine and large motor development, as well as, being healthy and safe with our bodies.

School Age Program

Our school age program is designed to promote positive self-image and cooperative learning skills. By providing a variety of activities both indoors and outdoors, including field trips, games, quiet activities, opportunities to complete homework with or without assistance, we are able to meet the needs of each child, while at the same time, allowing children to have fun as they learn, grow, and develop.

Admission

The Archdiocesan educational system maintains a policy of open enrollment in all educational programs. Following an enrollment, parents/guardians may be interviewed. Responses to these questions may be used to determine if it is in the best interest of the student to be granted or denied enrollment. (Policy 5111)

Equal Opportunity/Multicultural Assurances

Holy Family Catholic School System is an equal opportunity educational institution. It does not discriminate on the basis of color, race, ethnic origin, or religion. No child at Holy Family Catholic School shall on the grounds of race, color, gender, national origin or physical disability be excluded from participation in or be denied the benefits of the program. No one shall be subjected to discrimination under any program or activity sponsored by this program.

Dismissal/Withdrawal

Dismissal

Though we as a staff at Holy Family Catholic School System will go to great lengths to assure your child has a wonderful and positive experience, there are those rare occasions when a child is not emotionally ready for the separation or independence of preschool/child care. We will always handle these situations with great care and sensitivity for the child and parent in coming to a conclusion that will best suit your child's needs. A conference will be scheduled with the teacher, director and/or administrator. They will work closely with you to see if the concerns can be resolved. If the child's behavior continues, we reserve the right to ask you to withdraw the child from our program. A child will not be allowed to maintain attendance if there are continual incidences of doing harm to other children or to the staff in the program. A child will not be allowed to continue with our program if the proper enrollment/registration requirements or payment agreement have not been met.

Conditions of Withdrawal

If you find it necessary to withdraw your child from our programs for any reason, we ask that you provide us two weeks' notice in writing. If you do not wish to have your child attend the two weeks then a payment in full will be required.

Enrollment Requirements

Preschool Age Requirements

Students must be at least two years old to attend.

Students must be at least three years old by September 15 of the year of entry for Preschool 3. Children must be potty trained in order to attend.

Students must be at least four years old by September 15 of the year of entry for Preschool 4. Children must be potty trained in order to attend.

Child Care Requirements

Children from the ages of 2 to 12 years will be admitted into the child care program. All children in the 3 and 4 year old childcare must be potty trained in order to attend our program. Staff ratio will be 1 adult to every 6 children (while 2 year olds are present), 1 adult to every 8 children (while 3 year olds are present), 1 adult to every 12 children (while 4 year olds are present) and 1 adult to every 15 school age children (Kindergarten and up).

To enroll a child, the following must be completed prior to admission:

1. Physical Examination Form (completed and signed by a physician)
2. Iowa Immunization Card (signed and dated by healthcare provider)
3. Enrollment Form and \$85.00 Fee
4. PowerSchool Registration Completed
5. Child Care/Preschool Intake Information Form with Pick-Up Authorization
6. Permission Slips to participate in field trips (school age)
7. Archdiocese of Dubuque Annual Parental/Guardian Consent Form and Liability Waiver
8. Medical Consent Form
9. Program/Payment Agreement

Hours of the Programs

Preschool

TU/TH - Preschool 2 - 8:30-11:30 AM

TU/TH - Preschool 3 - 8:30 - 11:30 AM

M/W/ F - Preschool 3 - 8:30 - 11:30 AM

M /T/W/TH - Preschool 4 - 8:30-11:30 PM

M/T/W/TH/F - Preschool 4 - 12:30-3:30 PM

Child Care

School Year Hours

Monday - Friday

All Day Program- 6:45-5:45 PM

Before School - 6:45-8:20 AM

After School - 3:30-5:45 PM

Summer Hours

Monday - Friday

6:45-5:45 PM

Program Guidelines

Preschool Arrival and Pick-Up:

Parents/Adults must escort children in and out of the classroom for arrival and pick-up.

If your child is going to be absent on a day he/she is scheduled to be in preschool, please notify the office and preschool teacher of the absence before 8:30 AM.

Please make sure you are prompt when picking up your child. If you know that you are going to be late please make other arrangements and call the office.

Our preschool program follows the Holy Family Catholic School System calendar for days when school is not in session.

Child Care Arrival and Pick-Up:

Parents/Adults must escort children in and out of the child care for arrival and pick-up. Please sign in and out when dropping off or picking up your child. This must be done by an adult, not the child in our program or an older sibling.

If your child is going to be absent on a day he/she is scheduled to be here, please notify child care of the absence by email to the director or a phone call before 8:30 AM.

Please make sure you are prompt when picking up your child. If you know that you are going to be late please make other arrangements and call us. We have a late pick-up fee. See Payment Policies for this information.

Our child care is open on early dismissals and full day professional development days. There will be a sign up sheet posted for full-day child care in advance. You must have your child signed up or he/she will not be able to attend child care on that day due to staffing requirements. If your school age child is signed up, but does not attend you will be charged for a full day of care. Please notify staff at least 2 days in advance if your child will not be attending to avoid being charged.

St. Jude Child Care Center will be open during some of Christmas break and Spring break unless the need for child care is limited. Sign up sheets will be posted to determine need and you will be notified at least TWO weeks in advance. The child care center is **CLOSED** the Wednesday before and the Friday after Thanksgiving, Good Friday, all holidays and occasional staff development days that parents/guardians will be notified of TWO weeks in advance. Christmas break closings will vary, but typically **CLOSED** Christmas Eve, Christmas, New Years Eve, and New Years Day.

Discipline

Holy Family Catholic School Preschool and Child Care Programs use a positive approach to discipline. We begin by establishing clear behavioral expectations based on age appropriateness and designed to ensure the safety of all children in the center, as well as respect for other students throughout the building.

To encourage this, the staff will:

- Treat all children with respect
- Model polite behavior among others
- Carefully explain to children what they could have said or done when they are hurtful
- Avoid using critical language

Rules of the classroom:

- 1. Treat others how you would like to be treated*
- 2. Wait your turn patiently; ask to borrow/use something*
- 3. Use indoor voices*
- 4. Clean up materials*
- 5. Keep hands and feet safe at all times*

The consequences of not following the rules are:

- The correct behavior will be explained and modeled by the teachers/staff
- Limit the activity for the child, and have the child do it at another time
- Remove child from group, child rejoins when ready

- Structured thinking time, time away from group until behavior is controlled

Positive Behavioral Interventions and Supports (PBIS)

Our programs incorporate PBIS to improve student academic and behavior outcomes and ensure all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible. PBIS provides an operational framework for achieving these outcomes.

Our overall theme for Holy Family Catholic School System is F.A.I.T.H. We follow guidelines to take care of each letter in our F.A.I.T.H acronym and we introduce and discuss them in our programs. Also, as part of the 'positive', the children receive awards for following the procedures of PBIS.

Biting

For safety and health concerns, we take biting seriously. When it happens, it's very scary, frustrating, and stressful for children, parents, and staff members. It is also not something to blame on children, parents, or staff, and there are no quick and easy solutions to it. Children bite for a variety of reasons: simple sensory exploration, panic, crowding, seeking to be noticed, or intense desire for a toy. Repeated biting becomes a pattern of learned behavior that is often hard to extinguish because it does achieve results: the desired toy, excitement, and attention. Knowing that the effect of their biting will hurt another person is not yet a part of a child of this ages' mindset, so the "cause-effect" relationship is not internalized. The staff member will plan activities and supervise carefully in order for biting not to happen. There are times, however, when a staff member cannot be within immediate reach to prevent a bite. We try to make every effort to extinguish the behavior quickly and to balance our commitment to the family of the biting child to that of other families.

When a child is bitten:

For the biter:

1. The biter is immediately removed with no emotion, using words such as "biting is not okay - it hurts." Avoid any immediate response that reinforces the biting or calls attention to the biter.
2. The caring attention is focused on the victim.
3. The biter is not allowed to return to the play and is talked to on a level that the child can understand. "I can see that you want that truck, but I can't let you hurt him. We don't put our teeth on people."
4. Redirect the child to other play.
5. Write an accident report and notify the parents of the biter.

For the victim:

1. Separate the victim from the biter.

2. Comfort the child.
3. Administer first aid.
4. Write an accident report and notify parents of the victim.

Health

Absences/Sickness

If a child does become ill while in attendance at our programs, parents/guardians will be notified first and expected to come and pick up the ill child. If parents/guardians cannot be reached, emergency contact people listed on PowerSchool or the Parent Intake Information Form will be notified. If your child will not be attending our programs on a scheduled day for any reason, we ask that you inform us.

Parents/Guardians will be notified by a posting on the Parent Information Board if we have a case of an infectious disease in our center. Parents/Guardians of the child will be contacted and asked to come to the center and pick up their child/ren.

If your child has an illness listed below, we ask that they do not attend our programs.

Cold - If in respiratory distress or if the child has a temperature elevation the child should not be brought to preschool/child care.

Diarrhea or Vomiting - If there is any diarrhea or vomiting, the child may not be brought to preschool/child care. If the child vomits or has diarrhea at preschool/child care, he/she will be sent home. The child may return to school when he/she has been free from diarrhea or vomiting for 24 hours.

Eye Infection - If your child has signs and symptoms of conjunctivitis/pink eye the child shall not be brought to preschool/child care. The child may return after taking antibiotic ointment for 24 hours or sooner if we receive a written statement from the physician that your child does not have a communicable disease.

Ear Infection - If pungent drainage, the child should not be at preschool/child care. (Exceptions if the child has tubes or has been on antibiotics for 24 hours).

A child with a diagnosed ear infection with no drainage must be on medication or a release must be obtained from a physician stating that the child is free of communicable disease.

Sore Throat - A child with a sore throat may be restricted from preschool/child care.

Head Lice - A child with head lice will be excluded from preschool/child care and may return when hair has been properly treated and all nits have been removed.

Fever - A parent will be called when a child has a temperature and exhibits any of the above conditions. A child with a temperature of 100 degrees F or higher will be sent home immediately. The child may return when they are fever free for 24 hours without the use of a fever reducer.

****Should your child become sick at preschool/child care, your child will be isolated from the group in a quiet supervised area while you are notified to pick up the child. The parent or authorized adult will be expected to pick up the child within one hour.**

Medications

Dispensing of prescription drugs will be administered by a designated party with training and with the written consent of parent(s). Prescription Drugs must be provided to the school in the original container and be accompanied by a signed and dated Holy Family School Prescription Medicine Administration Form including the name of the medication, and dosage/frequency to be given. A record of each dose of medication administered will be documented in the child/ren's health record.

Dispensing of non-prescription drugs may occur, provided the parents have signed and dated a Holy Family School Non-Prescription Medicine Administration Form identifying medication, dosage, and time interval to be administered.

Sunscreen

Families are required to provide lotion type sunscreen SPF-15 or higher during the months of April through October. Spray sunscreen is not allowed. A consent form must be signed allowing staff to apply sunscreen to their child prior to outdoor activities and stating their child is not allergic to any of the ingredients in the sunscreen. Staff will document when sunscreen is applied.

All final decisions about health will be made by our Holy Family School Nurse.

Safety

Mandatory Reporting

As outlined in the Iowa Code, all staff members will report any suspected cases of sexual abuse, physical abuse, or neglect. Iowa law states that the school/child care personnel may take photographs of the injured area. Any person participating in the making of or in the investigation of a report shall

have immunity from any liability, civil or criminal, which might otherwise be imposed.

Universal Precautions

All staff in Holy Family Catholic School System are trained in correct procedures in handling of bodily fluids and discharges at the annual staff mandatory training day held in August of each year. For employees hired after that training day, the Holy Family School Nurse will provide training or employees will complete the online training through GWAEA Online Training.

Fire and Tornado Drills

Emergency plans for fire and tornado are posted. Fire and tornado drills are practiced monthly so that the children become familiar with the procedures.

Emergency Plans for Events That Could Have an Effect on the Center Closing

Holy Family Catholic School System has detailed procedures that staff will follow in the event of a fire, tornado, flood, intruders in the building, intoxicated parents, lost or abducted children, blizzards, power failures, bomb threats, chemical spills, earthquakes or other disasters. Emergency personnel and police will be contacted immediately through a 9-1-1 call. Parents/Guardians will be contacted and provided will instructions on what must be done.

In the event of a nuclear disaster, evacuation plans have been established by the NextEra Energy Duane Arnold Energy Center and will be followed.

Students and staff members will be bused to Iowa City West High School for reunification with parents/guardians.

In the event that our center must be cleared for an emergency, students and staff members will be bused to Cedar Hills Community Church at 6455 E Ave. NW, Cedar Rapids, IA for reunification with parents/guardians.

Accident/Emergencies

When medical and/or dental accidents result in an injury to a child, a staff person who observed the accident shall include a general description of the incident and of the action taken and will prepare a written accident report.

If there is a serious medical and/or dental injury, appropriate action, such as contacting parents and/or 911, will be taken. The Holy Family Catholic School Nurse will be contacted to assist/advise of proper procedures with the injury.

Emergency Closings/Inclement Weather

In the event of a school closing due to inclement weather the preschool/child care programs are also closed. If school is dismissed early

due to weather, parents must provide transportation for their child/ren promptly at the time of dismissal. On days when school is delayed, the child care program will also have a delay to allow staff to safely get to school and open at 8:45. If school has been delayed and later is canceled, you will be asked to pick up your child/ren as soon as possible. When school is delayed, AM preschool classes are not in session. **All school announcements are made on TV, radio, and social media websites. We always follow the same schedule as the Cedar Rapids Community School District.**

Lead in Drinking Water

In 1991, all schools of the Archdiocese were tested for lead in the drinking water. The test results indicated that levels were below the established safety levels. Based on these results and the rules of the Iowa Department of Public Health no additional testing for lead needs to be done at this time.

Asbestos

Federal law regulations and Archdiocesan Board of Education policy 7113, requires us to inform you that there is asbestos in our buildings. A certified asbestos inspector has inspected the buildings and all the asbestos found has been sealed and encapsulated.

Chemicals

The chemical Right to Know Law requires that all schools in the nation prepare a list of chemicals that are known to be present in our buildings and to maintain safety data sheets (MSDS) on them. The law further states that all chemicals are to be appropriately labeled, storage areas are to be posted for the hazardous chemicals and employees that work with the chemicals are trained in the safe handling of these chemicals. The school is also to acquaint the local fire department with the location of hazardous chemicals in the buildings. If you want to know what chemicals are used in the building, and where they are stored, please contact the early childhood director or the school administration.

Communication

Communication between school and home is important to us. We want you to know how your child is progressing during their experience. We will report information to you through weekly newsletters, Friday Parent News E-mails, personal emails, phone calls, and conferences. Our preschool classes will have Preschool Progress Reports twice a year and scheduled Preschool Parent Conferences in the fall and spring. The school website is also a good source of information. Social media sites such as Facebook, Twitter. SeeSaw,

Bloomz, and email are also used to communicate with parents/guardians. We also encourage you to contact us with any questions or concerns.

Parental Participation

Unlimited access. Parents shall be afforded unlimited access to their children and to the provider caring for their children during child care hours of operation or whenever their children are in the care of a provider, unless parental contact is prohibited by court order. The provider shall inform parents of this policy in writing at the time the child is admitted to the center.

Supervision and Access Policy

"Unrestricted access," means that a person has contact with a child alone or are directly responsible for childcare. Therefore, only staff members, substitutes, or volunteers that have had a background check will be allowed to have "unrestricted access". A person(s) that have not been cleared for involvement with children will be supervised and monitored while children are present. Supervision will require one or more staff members to remain with the person at all times and monitoring will entail watching what the person is doing and controlling their access to the area where the children are present. The manager will be responsible for the supervising and monitoring unless another staff member is requested by the manager or administrator to fulfill this responsibility. If there is a conflict of interest the manager or administrator will fulfill this responsibility.

Volunteers/Visitors

Parents are welcomed and encouraged to visit. Please contact the teacher/manager to arrange a time. All visitors must sign in at the office. A visitor must wear a visitor's badge at all times.

Take Home Folders

Each child will have a take home folder through their preschool class or classroom. This folder is for correspondence between home and school. Please store the folder in the large pocket of your child's backpack. We will check the folders every morning after the students arrive and are settled. Please also remember to check this folder each evening for pertinent information.

Dress/Clothing

There is no dress code required for the Holy Family Preschool and Child Care Programs. We ask that you dress your child/ren in comfortable clothing so that he/she will feel free to participate in all activities. We will be playing outside often as the weather permits (20 degrees F - 90 degrees F). Please send your child in weather appropriate clothing. We do request that NO

sandals be worn and prefer tennis/athletic shoes for your child/ren's protection.

Children in the child care program must bring an extra set of clothes in case of accidents. If an accident occurs and the child needs a change of clothes, please remember to send new clothes as soon as possible.

Field Trips

Field trips are a part of our programs and are offered through preschool and child care. Your child/ren are transported by our Holy Family bus. Please watch for information to be posted about these trips, as there may be a fee associated with these activities. Please return permission slip forms on the date due so that your child can attend. If a fee is needed for the field trip, please return the permission slip form with the **exact amount of the fee in cash**.

Items Brought From Home

Personal items should not be brought from home unless staff members request to have an item brought to preschool/child care. Our programs will not be responsible for any items that are brought from home that may be broken or lost. Pets are not allowed to be brought to preschool/childcare.

Nutrition

Breakfast and Lunch for Child Care

During the school year, your child/ren are provided with a nutritious breakfast and lunch served by our Holy Family School System Food Service Program. Menus are posted and e-mailed home at the beginning of each month. There will be NO breakfast or lunch served on Staff Learning/In-service Days due to the kitchen being closed. An AM snack will be provided on these days at 8:00. No outside food will be allowed for breakfast. A sack lunch meeting Child and Adult Care Food Program guidelines (CACFP) will need to be provided on In-service days. When sending a lunch from home with your child, please make sure their meal meets the CACFP guidelines which are the following: meat/meat alternative, fruit, vegetable, grain/bread, milk.

Snack

A snack will be provided in our preschool classes. Snacks are provided by the parents and must follow the CACFP guidelines. The preschool teacher will send home a note with appropriate snacks.

Snacks will be provided by our child care in the afternoon.

It is the responsibility of the parents to notify staff of any food allergies.

A snack calendar will be posted by the preschool/child care rooms to inform parents of the snack that is being provided each day.

Preschool Tuition

The Holy Family Catholic School Board has set the tuition for our preschool programs.

Tuesday & Thursday Preschool 3 Tuition

\$1,400.00 for the 2020-21 school year

There is an annual milk fee per year also.

Monday/Wednesday/Friday Preschool 3 Tuition

\$2,000.00 for the 2020-21 school year

There is an annual milk fee per year also.

Monday -Thursday Preschool 4 Tuition

\$2,050.00 for the 2020-21 school year

There is an annual milk fee per year also.

Monday - Friday Preschool 4 Tuition

\$2,525.00 for the 2020-21 school year

There is an annual milk fee per year also.

Tuitions payments are handled through our Holy Family Business Office.

Child Care Fees

The Holy Family Catholic School Board has set the fees for our child care programs.

Payment should be made in full unless other arrangements have been made. *Checks should be made payable to Holy Family School System and should be*

placed in designated box in child care room. Checks should not be given to staff.

School Age Before and After School Care: Billing Statements will be given out during the last week of the month. Payment is due the 1st weekday of each month. If your child/ren is an occasional drop-in then payment is due on the day of service.

Full Day Child Care: Payment is due on Monday for the upcoming week. If your child/ren are regular drop-in, payment is due by Friday or the last attended day of that week. If your child/ren are occasional drop-in then payment is due on the day of service.

HOLY FAMILY SCHOOL SYSTEM 2020-2021 Child Care Fee Schedule

Before and After School Program

AM and PM	\$270.00 per month
AM only	\$170.00 per month
PM only	\$210.00 per month
AM drop-in (48 hr. notice, if available)	\$20.00 per day
PM drop-in (48 hr. notice, if available)	\$20.00 per day
Full day in-service drop-in	\$48.00 per day
Full day in-service regulars	\$37.00 per day
Early dismissal drop-in	\$21.00 per day
Early dismissal regulars	No additional charge for AM/PM and PM regulars
Late pick-ups	\$25.00 for every 15 minutes or any part thereof after 5:45 PM

2/3/4 Year Old Child Care Program

2 yr. Full Time Child Care	\$200 per week
2 yr. (Tu/Th preschool) (Priority given to full-time children)	\$63 per week
3 yr. Wrap Around Child Care (Tu/Th)	\$157.00 per week
3 yr. Wrap Around Child Care (M/W/F)	\$149.00 per week
4 yr. Wrap Around Child Care (Mo-Th)	\$140.00 per week

4 yr. Wrap Around Child Care (Mo-Fr)	\$132.00 per week
Full Time (No Preschool)	\$175.00 per week
Drop in 3/4 yr. Child Care (48 hr. notice, if available)	\$48.00 per full day \$27.00 per half day (less than 4 hrs.)

Summer Child Care, beginning June 1, 2020

2 yr. Full Time Child Care	\$200.00 per week
3/ 4 yr. Full Time Child Care	\$190.00 per week
Grade K-4th (no pool pass)	\$182.50 per week
Grade 1st-4th (with pool pass)	\$186.50 per week
Summer for a single day	\$50.00 per day (48 hr. notice, if available)
Summer for a half day (less than 4 hr.)	\$30.00 pre day (48 hr. notice, if available)

Late pick up \$25 for every 15 minutes or any part thereof, after 5:45 p.m. applies to all.

**Please complete and return this form
to Preschool or Child Care**

**2020-2021
Preschool Program Agreement**

As a parent/guardian who has enrolled my child/ren in the Holy Family School System Preschool Program, I understand and agree to follow the guidelines/policies as I have read them in the Parent/Guardian Information Handbook.

Parent/Guardian Signature

Date

**2020-2021
Before and After School and Child Care Program Agreement**

As a participant in the Holy Family School System Child Care Programs, I understand and agree to follow the guidelines/policies as I have read them in the Parent/Guardian Information Handbook. I also understand that should I become delinquent on my account or fail to meet any of the other child care guidelines, the program has the right to refuse to provide child care services.

Parent/Guardian Signature

Date

Updated 4/16/2020