

**PARISH OF THE PRECIOUS BLOOD  
P.O. BOX 625  
CARIBOU, MAINE 04736  
TEL. 498-2536**

*Rev. David Raymond*

**SNOW MANAGEMENT SPECIFICATIONS FOR 2021-2022 SEASON**

Parish of the Precious Blood Snow Management commencing November 1<sup>st</sup>, 2021 thru April 30<sup>th</sup>, 2022, will occur according to the following specifications:

**LOCATION:**

A. Primary location: Parking lots for worship sites will need plowing and blowing during and/or immediately after each snow storm. Coverage must be available 7 days a week. Snow removal services must also include salting and/or sanding as needed to insure parishioner safety.

B. Secondary location: Shoveling out or blowing of doorways, steps & walkways, immediately after each snow storm, including salting of all areas specified for location assigned.

**DESCRIPTION OF WORK:**

1. Snow can be moved and dumped into designated areas of the parking lot for later removal / banking usually removed with-in 24 hours of storm ending.
2. All snow must be banked outside the perimeter of the parking lot to maximize the parishioner parking area.
3. Scraping primary parking lots down to ground surfaces is usually Preferred, circumstances allowing.
4. Salting & sanding of parking lots will be done as needed to insure parishioner safety. Church personnel may periodically request additional treatment during icy conditions. Billing for such services must be billed separately if not included in contract bid.
5. Snow may be pushed on lawns and banked or blown on lawns belonging to the church, not necessitating removal to other areas. When pushing snow on to lawn areas, care must be taken to not damage existing lawn, trees, or shrubbery. Any damage discovered in the spring will be the responsibility of the contacted vendor to repair at their cost.

6. At all times snow is to be placed on Church property only.
7. Snow cleanup work is not to interfere with use of church parking lots during worship services, meetings, or Religious Education classes. Schedule of regular services will be provided.
8. Please be aware that funerals and special services may occur at any time during the week. Staff personnel will notify the contractor of such services before they occur.
9. All equipment and supplies required for snow plowing and lot maintenance shall be provided by the contractor.
10. The contractor shall be required to perform all work in a safe and professional fashion and shall use reasonable care to avoid injury or damage to persons or property.
11. The contractor shall be required to tour facility grounds with the Facility Manager prior to first removal to inspect grounds and document pre-existing damage to church lots and property.
12. If there is any damage to properties that occurs during the season that was not previously documented during preseason inspection, the contractor shall be liable for damages whether they be church property or neighboring real estate. Reparation shall be done within 30 days of reporting damage or of final post season inspection of church properties by Facilities Manager.
13. Contractor liability insurance for a minimum of \$1 million shall be provided by the contractor for the duration of this contract and evidence of such coverage shall be provided to Parish Finance Office prior to the commencement date of this contract.
14. If any work such as banking or snow removal from property has to be sub-contracted by main contractor, insurance requirements in Section 13 apply to subcontractor also and proof of insurance will need to be submitted prior to work being done on parish grounds.
15. If snow banks accumulate to a level where they need to be cut back and snow hauled away, this will be the responsibility of the selected contractor to schedule such work. The cost for work mentioned in Section 16 must be negotiated and agreed upon by all parties involved prior to commencement and will be paid for separate from the current seasonal snow removal agreement.

16. Any other work performed in conjunction with plowing contract that is not specifically listed in contract agreement must be preapproved by Parish management and will be paid net 30 upon receipt of invoice from service provider.
17. The seasonal contract price shall be paid in six equal monthly installments over the term of the agreement, first payment occurring on November 30<sup>th</sup>, 2021 and ending on April 30<sup>th</sup>, 2022 unless other arrangements are negotiated and agreed upon by each party.

We look forward to working with you this season and may God bless you and your family.

Sincerely,

Martha Frank

Parish Business Coordinator  
Parish of the Precious Blood

PARISH SITES:

Holy Rosary Church, Rectory and Parish Center – Caribou  
34 Vaughan St., 36 Washington St., 31 Thomas Ave.

Sacred Heart Church, Rectory and Hall – N. Caribou  
1143 Van Buren Rd.

St. Catherine Mission – Washburn  
24 McManus St.

St. Denis Church and Rectory – Ft. Fairfield  
147 Main St., 143 Main St.

St. Joseph Church – Mars Hill  
17 Main St.

St. Louis Church – Limestone  
106 Main St.

St. Mary Church, Rectory, K of C Hall – Presque Isle  
331 Main St., 6 Roberts St., Chapman St.

St. Theresa Church – Stockholm  
239 Main St.

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Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Co. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Bid Proposal for the following site: \_\_\_\_\_

Flat Rate Per Storm        \$ \_\_\_\_\_

Seasonal Rate                \$ \_\_\_\_\_

Salting Rate (as needed) \$ \_\_\_\_\_

**ACCEPTANCE OF PROPOSAL**

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified once all, required proof of insurance has been provided. Payment will be made as outlined in our bid specifications for 2021-2022 season.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Pastor