

**Diocese of Paisley**  
**Report and financial statements**  
**Year ended 31 December 2017**



**Scottish Charity No: SC013514**

**Diocese of Paisley**

**Report and financial statements**

**For the year ended 31 December 2017**

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## REFERENCES AND ADMIN DETAILS

<b>Name of Charity:</b>	Roman Catholic Diocese of Paisley
<b>Scottish Charity No.</b>	SC013514
<b>Principal Office:</b>	Diocese of Paisley Diocesan Centre Cathedral Precinct Incle Street Paisley PA1 1HR Tel. 0141 847 6131
<b>Trustees:</b>	Right Rev John Keenan, LLB, Ph.L., STB Bishop of Paisley  Rev Joseph Burke, B.A., Ph.B., STB, JCL Vicar General  Rev. Stephen Baillie, Treasurer
<b>Key Management Personnel:</b>	Finance Manager: Philip McEachen, B.Sc. (Hons), M.Sc. Property Manager: John Boyle, FRICS MB Eng. Youth Convener: Rev Frank Hannigan Safeguarding Convener: Mrs Mary Kearns
<b>Principal Banker:</b>	Bank of Scotland 64/66 West Blackhall Street Greenock PA15 1XG
<b>Solicitors:</b>	J McSparran and McCormick 19 Waterloo Street Glasgow G2 6AH
<b>Auditors:</b>	RSM UK Audit LLP Third Floor Centenary House 69 Wellington Street Glasgow, G2 6HG
<b>Investment Managers:</b>	Brewin Dolphin Ltd 48 St Vincent Street Glasgow G2 5TS
<b>Website:</b>	<a href="http://www.rcdop.org.uk">www.rcdop.org.uk</a>

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES**

The Trustees present their annual report with the audited financial statements for the year ended 31 December 2017.

The Diocese of Paisley is legally constituted as a Trust and the relevant Deeds of Declaration of Trust are registered in the Public Records of Scotland (8 September 1948). The Diocese of Paisley was recognised as having the status of Designated Religious Charity (SC013514) by the Office of the Scottish Charity Regulator (OSCR) with effect from 1 October 2007 having until that point Designated Religious Body (DRB) status under previous legislation.

#### **Scope of the Financial Statements**

The financial statements include the assets, liabilities and transactions of the following:

- **Diocese of Paisley Curial Funds:**  
Curial Funds are used to support the Bishop in providing diocesan services and pastoral care and to meet the costs of the central administration.
- **Parochial Funds:**  
The Parochial Funds are administered by the parish priests, with guidance from the Curial Office, and are used to carry out the work of the Church within local areas and to help fund the Curial Office.

#### **OBJECTIVES AND ACTIVITIES**

The Deed of Declaration of Trust states four broad purposes as to why the Church holds temporal goods:

- pursuit of divine worship;
- support of the clergy;
- performance of the apostolic works proper to the Church; and
- works of charity, especially concern for the needy (canon 1254, Par.2).

The Diocese of Paisley has the Church's mission as its first objective and seeks to fulfil it through all its objectives by the provision and support of various activities relating to pastoral care and assistance. The objectives are achieved principally through its parishes but also through various Catholic organisations and societies within the Diocese.

The Diocese of Paisley currently comprises three deaneries, covering thirty-three parishes stretching from Renfrewshire to Inverclyde and parts of East Renfrewshire.

#### **Grant Making Policy**

The Diocese provides grants to seminarians during their training plus pays fees direct to the Scots College in Rome. The Diocese also provides grants to charitable organisations which further the aims and objectives of the Diocese as stated above.

The diocesan activities include areas such as support and guidance for clergy in parishes, support for retired clergy, and education of students for the priesthood and permanent diaconate, religious education, youth development, financial support for national organisations through the Bishops' Conference of Scotland, chaplaincies, universities and ecumenical initiatives. The Curial Office of the Diocese covers the functions of chancery, diocesan archives, communications department, child protection, and approval of Catholic teachers as well as provision of estates, financial advice to parishes.

Parishes are essentially communities of people, whose activities centre around their worship and prayer and in providing religious services on a daily basis. The celebration of the Eucharist is pre-eminent amongst these activities, which also include administering the other sacraments, preaching the Gospel and the pastoral care of those with particular needs, e.g. schools, hospitals, prisons, universities and celebration of the Liturgy of the Hours. Churches are generally open on a daily basis for private devotion, funerals, weddings and baptisms in addition to usually daily celebration of the Eucharist.

## DIOCESE OF PAISLEY

### REPORT OF THE TRUSTEES (continued)

#### ACHIEVEMENTS AND PERFORMANCE

##### Diocese

The Diocese continues to support the activities of the clergy in the parishes as well as providing financial support for various activities relating to pastoral care and help such as youth, religious education, marriage guidance and poor parishes. Financial support is also given to Catholic national institutions in Scotland, such as the Scottish National Tribunal.

##### Parishes

As of 31 December 2017 the Diocese is made up of 33 parishes (excluding Mass centres and religious houses) that cover a geographic area roughly consistent with the local council areas of Inverclyde, Renfrewshire and East Renfrewshire. All parishes are established and governed under the Code of Canon Law (the Law of the Church) which confers on them separate canonical status, rights and obligations. Whilst the primary function of parishes is the provision of spiritual and pastoral care, much unseen and unheralded charitable work also goes on greatly enriching the local communities which they serve.

Mass attendance in 2017 was approximately 14,480 (2016: 15,896) including both adults and children, out of an estimated Catholic population of 71,803 (2016: 68,983). During 2017 there were 868 baptisms (2016: 874) and 22 receptions (2016: 22), 161 marriages (2016: 166) and 717 funerals (2016: 858).

Some Parishes have received grants from both private and public grant making bodies and the Trustees would like to acknowledge their support and express their thanks.

Our key performance indicators are summarised in the table below:

	Outcome	Target	Outcome	Target
	2017	2017	2016	2016
Number of student priests	2	2	3	3
Ordinations	1	1	1	1
Net movement in funds (£)	582,011	(100,000)	(207,031)	(128,043)
Average voluntary contribution /donor (£)	198	220	215	228
Average fundraising per donor (£)	16.87	12.00	8.40	11.40
Unrestricted net (liabilities) / assets	(149,172)	(100,000)	(1,661,837)	(546,043)
Days receivable (debtors / total income x 365)	59	65	87	70
Mass attendance	14,480	15,000	15,896	14,900

Net movement in funds was higher than budgeted due to unrealised gains in investments of £437,984 (2016: £598,701) and gains on the value of investment properties. Average attendance figures were disappointing and reflect a trend seen in other churches. Despite falling attendance the average contribution per parishioner continues to rise in line with increasing costs.

##### Voluntary Employment

Many lay people voluntarily give up their time to help out across the Diocese. We are greatly indebted to these parishioners for their commitment and support.

It is estimated that over 45,000 hours were provided by in excess of 700 volunteers during the year working in all the parishes of the Diocese. If this is conservatively valued at £8.45 per hour, the volunteer contribution amounted to about £380,250. The church is fortunate that its volunteers see their contribution as an integral part of their individual vocation.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Diocesan Synod**

One of the major initiatives started in 2016 was the Diocesan Synod. The Synod Proceedings were published in 2017 to give direction to planning pastoral strategies over the next decade, covering such fields as: Youth Ministry, Adult Education and Catechesis, Sacramental Preparation, Marriage and Family Life, Vocations to the Priesthood and Religious Life, Ecumenism, among others.

In 2017-18 the implementation process took form on two levels.

Firstly, a Making All Things New initiative sought to bring parishes together in cluster around our eight diocesan high school areas to look at ways in which we might move towards a Church or mission and the full participation of the whole people of God in the life of the Church, especially in the areas outlined in the above paragraph. These cluster groups were also invited to make proposals as to improved configuration of parishes and priests in those areas to maximise the effectiveness of the pastoral mission. This initiative is ongoing.

Secondly, the Synod Steering Group has helped insert new Permanent Commissions of laity and clergy into our curial departments to ensure the embedding of the Synod's vision and values into the day to day life of the diocesan office. This process is ongoing.

At this stage there are no immediate financial consequences to this implementation.

#### **University Chaplaincy**

Another major initiative implemented by the diocese, is the establishing of a Catholic Chaplaincy at the University of Paisley. This arose from a request by students at the university who approached the Trustees requesting assistance in establishing a place on or near the university campus where catholic students could meet, share their faith, and socialise as well as receive Mass and the Sacraments. A suitable location was found very near the main university buildings and the Chaplaincy was opened. A local Priest was appointed as the Chaplain to the university.

Since its inauguration, the Chaplaincy has gone from strength to strength and is regularly used by a number of students as well as by the diocese for talks and lectures aimed at university students as well as senior high school pupils from various schools throughout the diocese. The Chaplaincy is proving to be a very valuable pastoral asset to the diocese which seeks to build upon its success with more lectures, talks and pastoral initiatives being held at this location throughout the coming year.

As with all such initiatives, there are financial implications but, again, the Trustees are of the firm view that good being done outweighs the costs involved.

#### **Youth Office**

The biannual Youth to Lourdes Pilgrimage took place in 2018 and work is currently underway for the pilgrimage in July 2020. Some 60 young people each year travel with the main pilgrimage to assist the sick pilgrims and broncardiers in their care of the sick. In 2017, 45 young people travelled to Poland on Pilgrimage in the Footsteps of St John Paul II. Based in Krakow they visited Wadowice – birthplace of Karol Wojtyla, Lagiewniki – Divine Mercy Sanctuary, the City of Krakow where he lived and worked and they prayed and celebrated Mass together each day. This initiative strengthened the links between the young people across our Diocese and led to them taking part more in the lives of their parish, school and Diocesan Communities. Our young people have in recent years visited the important Christian Sites in our own country with young people from across our 8 Dioceses. Places visited include Iona, where St Columba founded his Abbey, and Dunfermline at the burial site of St Margaret where St Ninian first preached Christianity in Scotland.

The Diocesan Youth office in recent years has facilitated and supported where possible various Parishes and schools continued in the work that they have always done inviting participation in initiatives such as:

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

- Nightfever – Adoration and Peer Street Ministry
- SCIAF liturgies and fundraising
- Mary's Meals – prayer and fundraising
- SVDP Youth Conferences & Mini Vinnies
- Pro-life Groups
- FAITH
- NET MINISTRIES

Pope Caritas Award & Pope Francis Faith Award – these initiatives promoted by the Scottish Catholic Education Service (SCES) have provided a fertile and positive opportunity for the Youth Ministry of the Diocese to work with, engage and evangelise our young people and families. This is a future priority for our ministry programme.

### **Religious Education**

The Diocesan Education Department continues to support religious education in the state Catholic primary and secondary schools throughout the three Local Authorities of the Diocese. There is a Director of Education and a primary school adviser whose offices are at the Diocesan Office. The principal form of support is through an extensive programme of staff development, focussed both on sacramental preparation and in supporting personal spiritual development in a variety of ways. In addition there are three voluntary advisers representing the three deaneries. The Diocese also contributes to the cost of a National Catholic Education Officer.

Parishes work closely with Catholic schools by providing chaplaincy work and supporting pre-sacramental catechesis. Pupils undertaking the Pope Francis Faith Award in P7 and the Caritas Award in S6 can gain a special commendation if they take part in parish or diocesan activities: for the younger pupils perhaps distributing hymn books and welcoming people to church, reciting readings and bidding prayers at Mass and for the older pupils perhaps leading youth groups and children's liturgies.

At present two additional volunteers have been identified to co-ordinate events in the Diocese during 2018 when there will be national celebrations to acknowledge the Centenary of the Education (Scotland) Act 1918, by which means Catholic schools became part of the state funding system.

### **Vocations**

The Diocese supports our national seminary, the Pontifical Scots College, Rome. At present we have four students in the College. Presently, we also have one student beginning a time of preparatory studies at the Scots College in Salamanca. The Diocese has a training programme for permanent deacons. Their programme interlinks with the national permanent diaconate programme.

There is an on-going vocations awareness drive led by the Vocations Director, to encourage all young people to search for their true vocation in life, in various works of service and ministry. This entails the extensive use of advertising both mainstream and on-line. We also have retreat days, youth events and national action days. Priestly vocations and the care of priests have been assisted with the national vocations project called Priests for Scotland.

### **Communications**

The Diocese sees effective communication as key to the success of its aims and objectives. As well as making use of the diocesan website ([www.rcdop.org.uk](http://www.rcdop.org.uk)) the diocese also regularly update its Facebook page and Twitter.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Safeguarding**

Regarding the Safeguarding of Children and Vulnerable Adults an adviser and an administrator assist the bishop most ably in this crucial field. This is particularly important in this current climate and rightly so. The Diocese of Paisley has fully implemented the Bishops Conference National Policies for the Safeguarding of Children and Vulnerable Adults. While we cannot guarantee that scandals will never occur, there is high awareness of these sensitive safeguarding matters among priests and church workers and the procedures in place give us the confidence to minister to and work safely with children and with any vulnerable person.

Despite the difficulties and challenges of the present age, we remain full of hope for the future of the Catholic Church in the Diocese of Paisley.

#### **Notifiable Events**

The Trustees are fully aware of the recent change in the Policy of the Office of the Scottish Charity Regulator with regard to the reporting of 'notifiable events'. No report was made to OSCR to date of the Trustees' report. Should any such events occur in the future, the Trustees will comply with this policy.

The Trustees reappointed RSM UK Audit LLP as auditors to the Diocese for the year ended 31 December 2017. The financial statements have been prepared by the Diocese and audited by RSM UK Audit LLP. The responsibility for the contents of the financial statements rests with the Trustees.

The financial statements are presented in accordance with the legislation governing the reporting of charities in the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended). The financial statements comply with Financial Reporting Standard 102 (FRS 102) and Accounting and Reporting by Charities: Statement of Recommended Practice (Charities SORP 2014) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The Trustees report a surplus of £310,728 on Curial funds for the year (2016: surplus of £185,895). The Trustees report a surplus of £271,283 on parochial funds for the year (2016: deficit of £392,926). Curial net current liabilities were £275,184 at 31 December 2017 (2016: £286,847) and Parochial net current assets were £2,467,516 at 31 December 2017 (2016: £2,420,348).

Parochial reserves total £10,479,826 at 31 December 2017 (2016: £10,208,543) which relate solely to the assets and transactions of individual parishes. They are not available for the general purposes of the Charity nor can individual parishes transfer their funds to other parishes within the Diocese. Curial reserves total £7,443,089 at 31 December 2017 (2016: £7,132,361) which are held by the main body of the Diocese.

#### **Inclusion of Parish Financial Statements**

The assets, liabilities, income and expenditure of the parishes have been incorporated into these financial statements of the Diocese for the years ended 31 December 2017 and 31 December 2016.

The Financial Statements of each parish were prepared by suitably qualified accountants who reported to the Trustees.

In compiling the comparative figures, a parochial balance sheet was established at 31 December 2017 and 31 December 2016 by ascertaining bank balances, debtors and creditors and fixed assets at that date and adjusting for intra-charity debtors and creditors.

Comparative income and expenditure figures were compiled by combining the figures from the Parish Financial Statements for the years ended 31 December 2017 and 2016 and making necessary adjustments for intra charity transactions.



## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Curial Funds**

The surplus in Curial funds (after other recognised gains and losses on revaluation of fixed assets) is £310,728 (2016: surplus of £185,895). The surplus in 2017 arose as result of significant gains on listed investments of £437,984 compared to a gain of £598,701 in 2016. Without these gains (along with a 2017 gain of £25,000 in the value of investment properties (2016: £nil) the deficit for the year would have been £152,256 (2016: £412,806).

This underlying deficit (before gains on listed investments) was lower than the previous year due to the Levy increase of £54,915 and the fundraising campaign running all year compared to just two months in 2016.

The main source of income for the Curial Fund is through an annual levy from the Parishes and Special Collections for particular purposes. In the year under review, £420,312 (2016:£ 365,397) was raised in levy from the Parishes and a further £226,262 (2016:£ 210,340) was contributed through Special Collections (note 20a & 20b).

As the levy and some other income and expenditure items are intra the charity, i.e. between the diocese and the parishes, £393,068 is included in the “Transfers between Funds” line of the Statement of Financial Activities (2016: £359,146). For details of individual items see note 19.

The underlying deficit in the unrestricted Curial fund arises from income being insufficient to meet the responsibilities faced by the Diocese in relation to education of students, national responsibilities to the Bishops’ Conference of Scotland, diocesan services provided through various bodies such as the Religious Education Department and the administration of a diocesan office. Expenditure is constantly under review and new income sources are being sought and in particular the Diocese commenced a new fundraising initiative in 2016 in a rolling programme throughout the Parishes to assist in this objective. As at February 2019, sixteen of the thirty three Parishes have hosted a fundraising appeal for regular donations to support various areas of Diocesan work. This has raised £70,000 (including Gift Aid) in recurring standing orders and one-off donations of around £10,000. The remaining Parishes will be visited over 2019 & 2020.

In order to maintain the financial security of the Diocese for the future, it is essential that expenditure will have to be continually monitored and controlled. However to meet these rising costs of our commitments the level of contributions from all sources including parishes will also have to be increased, otherwise the Diocese will encounter further deficits which will be unsustainable in the long term.

#### **Surplus on Parochial Funds**

The surplus in Parochial Funds after other recognised gains/losses amounts to £271,283 (2016: deficit £392,926). A gain arose in 2017 on revaluation of investment property of £71,500 (2016: loss of £167,500). Without this gain the surplus for the year would have been £199,783 (2016: deficit £225,426). The main increase in income in 2017 was due to legacies to Parishes of £221,386 (2016: £73,611).

This underlying deficit was lower than the previous year despite the Levy increase of £54,195. Donations in 2017 were up to £185,355 from £56,383 in 2016 and legacies were also up to £221,386 from £73,611 in 2016. Parish fundraising income also increased in 2017 to £190,528 from £133,016 in 2016. The Trustees recognise the need to achieve a recurring surplus for Parochial Funds in order to meet the costs of maintaining properties and extend and develop the range of good works carried out in the Diocese. Future fundraising efforts will take this into account.

#### **Going Concern**

The Trustees regard the future operation of the Diocese as a going concern given the cash at bank is £2.01m and the investment portfolio totals £5.49m at 31 December 2017. Our projected recurring Curial and Parish fundraising for 2018 onwards is £250,000 per annum based on the response to appeals in Parishes to date with £60,000 raised in standing orders from half of the Parishes at February 2019. Our budgeted Curial deficit for 2019 is around £120,000. The Trustees will continue to look at ways to reduce costs and eliminate the deficit.

The anticipated planned surplus on Parochial funds for 2019 is around £136,000.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Fixed Assets**

The net book value of Curial fixed assets at 31<sup>st</sup> December 2017 amounted to £2,125,146 (2016: £2,161,991).

The net book value of Parochial fixed assets at 31<sup>st</sup> December 2017 amounted to £7,224,310 (2016: £7,071,695). The increase is due to additions of £400,883 less depreciation of £248,268.

#### **Investment Policy and Performance**

The investments held by Diocese (mainly quoted investments) again produced some income to defray running costs. During the year, a decision was made to dispose of £151,994 of investments from the General Fund and £54,501 from the Retired Priests Fund.

The movement in the stock market over the year has resulted in a significant increase in the value of the combined investment portfolio which resulted in a realised and unrealised gain of £437,984 (2016: realised and unrealised gain of £598,701). The value of combined stock market investments is £5,493,127 (2016: £5,243,034). Our investments are managed by Brewin Dolphin Ltd and during 2017 the management changed from an advisory to a discretionary basis following a review of investment risk.

The Trustees intend that the real value of their assets be maintained and enhanced over the long term by investments comprising equities, fixed interest stocks and cash. The Diocese maintains separate portfolios on this basis for the General Fund and Retired Priests Fund. The Trustees regularly review investment policy with the professional advice of Brewin Dolphin Ltd.

The investment criteria are that a balance should be maintained between income and longer-term capital appreciation within the framework of a low/medium attitude to risk, at this time the balance is towards income generation to meet the costs particularly of retired clergy.

The Diocese adheres to an ethical policy that seeks not to invest in equities directly or mainly involved in the manufacture and/or supply of goods and services, which would not be in accordance with the teachings of the Gospel and the social teachings of the Roman Catholic Church. Our portfolio managers understand our policy and give complete co-operation in regard to our ethical concerns.

It is understood that a complete control over all monies, for instance, those held in unit trusts, is not possible. As a charity we may continue to invest in companies involved in activities, which may give rise to ethical concerns where these activities are considered minimal in relation to that company's overall business. Where appropriate, we endeavour to engage in dialogue and seek to make our views known to such companies in which we invest.

#### **Investment Properties**

Investment properties are land/properties held to earn rentals or for capital appreciation. These properties were valued at year ended 31 December 2017 in line with Charities SORP (FRS 102) and will be valued on an annual basis going forward.

#### **St Conval's Cemetery**

The administration of St. Conval's cemetery provides a surplus for the Diocese from the sale of burial plots and the fees for burials. The sale of plots however will decline as land is used up, and it was estimated that the cemetery has another 11-13 years before its revenue will take a sharp plunge, and a business plan to provide ongoing maintenance of the grounds will be required. To this end a further purchase of land was made in 2017 to extend the revenue potential of the cemetery.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Fixed Assets**

In order to fulfil its charitable objectives the Diocese needs a considerable number of properties. Any property which becomes surplus to requirements will either be transferred to investment properties as a rental property or be sold. The administration of parish property is the responsibility of the parish priest in line with the Code of Canon Law. The fixtures and fittings, and other contents of the properties are similarly all used in the work of the charity.

#### **Valuation / Deemed Cost of Fixed Assets**

As a result of the change of status from that of a Designated Religious Body to that of a Designated Religious Charity following the issue of the Charities and Trustee Investment (Scotland) Act 2005, which removed the previous exemption from compliance with some charity accounting standards, the Trustees have been giving careful consideration to the impact of the Charities SORP (FRS 102) regarding capitalising property and depreciation of it thereafter, as explained further in the accounting policies on page 22 (note (ii)) in the accounts.

In order to comply with FRS 102 the Trustees attempted to obtain the historic costs of all churches and adjoining properties. It was found that to complete this exercise would be very costly and time consuming. The Trustees have considered the position carefully and have decided that the cost of carrying out this exercise outweighed the benefits. This, combined with the difficulty of valuing church properties, has meant that these properties have been excluded from the Balance Sheet. As a result the auditors have issued a qualified audit report with reference to this.

Under the transitional arrangements on first adopting Charities SORP (FRS 102) for the 31<sup>st</sup> December 2015 financial statements the revaluations of land and buildings as at 31<sup>st</sup> December 2014 were treated as “deemed cost” and frozen at that date. This removes the need for future valuations.

#### **Risk Management**

The Trustees recognise the importance of a formal risk register and are undertaking a risk management assessment to identify risks and implement risk management strategies. This process has involved the identification of the type of risk faced by the charity, the likelihood of its occurrence, the potential impact on the Diocese and the means of mitigation. The risk register is reviewed by the Finance Council on an ongoing basis. The risks identified include falling attendance, reducing numbers of priests, investment performance, fundraising, repair and maintenance of churches, and presbyteries including listed buildings, health & safety, safeguarding.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to risk, and the changes in sentiment concerning equities and within particular sectors or sub sectors. This is mitigated by the continued involvement of Brewin Dolphin Investment Managers who now manage our investments on a full discretionary basis, taking into account the ethical concerns of the charity.

The risk of insufficient fundraising is being addressed by the new Diocesan fundraising initiative by the recently established fundraising committee with a dedicated employee and appointment of fundraising director. The Finance Office regularly monitors planned fundraising against targets.

The maintenance of properties and the safety of the public is a risk faced by the charity. This is mitigated by conducting regular safety audits (gas, electric, asbestos, fire) and a regular inspection programme to identify necessary repairs.

Safeguarding risk is mitigated by preparation of an audit of safeguarding practices and procedures, completion of PVG forms and ongoing safeguarding training courses. Mary Cairns was recently appointed as the Safeguarding Officer.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Funds**

Unrestricted funds are available for use as the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for a particular purpose.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### **Reserves Policy**

The intention of the Trustees is to build up free (or unrestricted) reserves to an equivalent of 3 months expenditure on unrestricted funds.

As at 31 December 2017, total funds amount to £17,922,915 (2016: £17,340,904).

The balance held as parochial restricted funds was £10,479,826 (2016: £10,208,543). After allowing for funds tied up in fixed assets and investments, parochial reserves equate to £2.47m against an annual restricted spend on parochial activities of £3.23m. Parochial reserves equate to 9 months of parochial restricted charitable expenditure.

The balance held as curial restricted funds was £553,024 (2016: £523,043). After allowing for funds tied up in fixed assets and investments, restricted funds equate to £308,625 against an annual restricted spend of £651,000. The free reserves equate to 6 months of restricted curial charitable expenditure.

The balance held as designated funds was £7,039,236 (2016: £8,271,155). After allowing for funds tied up in fixed assets and investments, designated funds equate to £1.49m against an annual spend of £334,000.

The deficit in curial unrestricted funds was £149,172 (2016: £1,661,837) and the annual spend is £537,000. The Trustees addressed this deficit by transferring £1,000,000 in 2017 from the designated cemetery fund and £1,000,000 from the designated retired priests fund to the curial unrestricted fund. In addition the Trustees also transferred £300,000 from the curial unrestricted fund to the designated Bishop's House fund to allow a future bishop the option of purchasing a new bishop's house.

#### **PLANS FOR THE FUTURE**

General Assessment of the Situation of the Diocese: In the Diocese of Paisley average attendance at Sunday Mass runs at about twenty-two percent. Parents generally complete the sacraments of initiation for their children and send their children to Catholic primary and secondary schools. Numbers of marriages celebrated in the Catholic Church are falling. To a greater or lesser extent parishes are fulfilling their basic function. The general religious atmosphere in the diocese is positive and this is a hopeful sign, even amidst secular times that are continuing to dissipate a sense of faith and the value of religion in society.

General Diocesan Plan: A hopeful element of diocesan life is the presbyterate of the diocese. The priests are faithful to Christ and to the Church. They are good shepherds to their people and are well-regarded by them. Even though worn by physical and ministerial tiredness they have adapted well to being fewer in number than previously, even if this means a greater pastoral burden. There are no significant discipline problems among them. There is no evidence of harmful extremes of doctrine or of liturgical practice. There is a good spirit among them, something which can be seen in their spiritual, liturgical and social gatherings, and in their relationships with the bishop. The positive spirit of the diocese is due in large part to the positive spirit among the priests.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

Our Diocesan Synod on Evangelisation and the Role of the Laity in the Life and Mission of the Church has afforded us a plan to develop from a Church of maintenance to one of mission and maintenance. We hope to do so through a deeper understanding of the different vocations of clergy and laity in the life and mission of the Church and by working to discern and make decisions together. This will allow us to renew our Liturgical life, our call to evangelisation, our efforts at ongoing formation, our hopes to be welcoming parishes that are open to the young, to families and to the marginalised. Through a culture of collaborative ministry that updates our structures we will be able to communicate our Gospel message in an attractive and contemporary way.

The Pastoral Goals: The main general problems in the diocese are religious apathy and indifferentism; religious and moral relativism; a tendency to reduce Catholic faith to a superficial message of universal philanthropy; a lack of real engagement with the mystery of faith, which might be called a “doctrinal shyness or embarrassment”; the gradual erosion of a once proud and robust Scottish Catholic identity; and in general a spirit of accommodation to the default positions of the secular world. Some particular problems are these: a pick-and-choose attitude towards attendance at Sunday Mass; contraception; sexual activity outside of marriage; cohabitation before marriage; marriage break-up; a tacit support for homosexuality and homosexual unions. There is no easy solution to these problems for they are omnipresent in the developed world and the scandals of clerical child abuse and the Church’s poor response have not helped our credibility. Pastoral planning which supports the “new evangelization” seems to offer the best hope.

Vocations to the priesthood are a high profile pastoral priority with two men ordained to the diocesan priesthood over the past two years. We have four seminarians and one applicant in our seminary programme.

#### **General Comment**

The Trustees continue to be mindful of the fact that church attendances are declining, which may adversely affect future income. Costs, however, continue to rise inexorably. There is a necessity to train people for the priesthood and diaconate, look after aged and sick priests, as well as the normal everyday administration. These costs continue to rise with the ever-increasing burden of statutory and regulatory controls and new legislation imposed on the charity.

The Trustees are aware that progress needs to be made, particularly with the continuation of tight costs control, over the next few years in order to ensure that sufficient liquidity is maintained to enable the charity to continue its work without resorting to the realisation of its investment assets.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Structure**

Pope Pius XII established the Roman Catholic Diocese of Paisley on 5 April 1948. The objects of the charity are set out in detail in the Deed of Declaration of Trust but principally it is the advancement of the Roman Catholic Religion. As established by OSCR, this Deed of Declaration of Trust must be read in conjunction with the Code of Canon Law (CIC).

### **Governance**

The Diocese is governed by the Bishop, and the Curia “consists of those institutions and persons which assist the bishop in the governance of the whole diocese, especially in guiding pastoral action, in caring for the administration of the diocese, and in exercising judicial power” (Code of Canon Law, c.469). In the exercise of his authority, the Bishop is subject to the provisions of the Code of Canon Law.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

There are three bodies prescribed by canon law as the principal advisory bodies to the Bishop:

- The Council of Priests, which is “a group of priests which, representing the presbyterium, assists the bishop in the governance of the diocese according to the norm of law to promote as much as possible the pastoral good of the portion of the people of God entrusted to him” (Code of Canon Law, c.495§1), consists of around 15 priests, about half of whom are elected by the priests of the Diocese. It meets three times a year. The Bishop is obliged to have consulted with this Council before making certain decisions.
- The College of Consultors, derived from the members of the Council of Priests, but separate from it, must be consulted upon matters of major administrative significance. For acts of extraordinary administration, as defined by Canon Law, quantified by the Bishops’ Conference of Scotland and approved by the Holy See, the Bishop needs the consent of the College of Consultors and of the Finance Council.
- The Finance Council, which is made up of the Trustees and lay advisers, meets quarterly to discuss and give advice on financial and major administrative matters, including advice on setting remuneration of the charity’s key management personnel.

#### **Trustees**

The Trustees are the Bishop by right of his Office, the Vicar General of the Diocese of Paisley and the Diocesan Treasurer who are freely appointed to these Offices by the Bishop and become Trustees as holders of these Offices. The Trustees govern the affairs of the charity.

At 31 December 2017 and up to the date of signing these financial statements the Trustees were accordingly as follows: -

Right Rev John Keenan, LLB, Ph.L., STB	Bishop of Paisley
Rev Joseph Burke, B.A., Ph.B., STB, JCL	Vicar-General
Rev Stephen Baillie	Diocesan Treasurer

The Trustees hold meetings on a regular basis to conduct the operations of the charity and implement its investment and other policies. Existing members inform new Trustees of their duties and responsibilities. Each year a review is undertaken of the duties and obligations of Trustees.

#### **Principal Offices**

In the normal governance of the Diocese, the Bishop is supported in his task of governance by the Diocesan Curia. The Diocesan Curia under the moderation of the Vicar General administers the day-to-day affairs of the charity from the registered office. The Curia is made up of both clerical and lay staff. Diocesan policies are put into place in consultation with a number of commissions and committees. Canon law mandates a Diocesan Finance Council consisting of people skilled in the administration of goods, both lay and clerical. It meets 4 times per year and the Diocesan Treasurer, Finance Manager and Property Manager report on the activities of the Diocese and these are discussed and advice is given to the Bishop and Trustees concerning their decisions. The Council of Priests of the Bishop of Paisley meets twice a year and each priest contributes to its discussion either by membership or through the Deanery meetings which feedback to the Council. The College of Consultors, which is derived from the Priests’ Council, but separate from it, must be consulted on matters of major administrative significance. For acts of extraordinary administration, as defined by the Code of Canon Law and quantified by the Bishops’ Conference of Scotland, the Bishop requires the consent of the Finance Council and the College of Consultors.

The administrative headquarters of the Diocese of Paisley is Diocesan Centre, Cathedral Precinct, Incle Street, Paisley, PA1 1HR. The designations and addresses of the other offices, commissions and committees and parish churches are listed in the Catholic Directory for Scotland, which is available from the above address.

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

#### **Management**

Day to day administration of the Curial funds is carried out by the key management personnel listed on page 3 (and their staff) who report to the Trustees and appropriate committees.

Administration of Parochial funds is the responsibility of each parish priest who is assisted in this task by a parish Finance Council, as required by Canon law.

The systems of internal controls, in line with Canon Law, are designed to provide reasonable assurance against material misstatement or loss and include:

- An annual budget for the activities of the Diocesan Curial Office and Parochial Funds.
- Regular provision of management and financial reports to senior officers and to the Finance Council, provision of reports on investment and fundraising performance and property management to relevant committees.
- Delegation of authority, supervision and segregation of duties.
- Identification and management of risks.
- The annual preparation of Memorandum Parish Accounts by external accountants.
- Introduction of integrated Sage accounting to include Parochial Funds in 2017.

#### **Investment Powers**

The relevant Deed of Declaration of Trust authorises the Trustees to make and hold investments using the funds of the charity.

Investments held by the charity have been acquired in accordance with the powers available to the Trustees and are held under the nominee name of its Investment Managers, Brewin Dolphin Ltd.

#### **Key management personnel remuneration**

The Trustees review the pay and remuneration of the charities key management personnel annually and this is normally increased in line with the Retail Price Index. The remuneration is also benchmarked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that paid for similar roles.

#### **Connected Charities / Related Parties**

The Right Rev. John Keenan, Bishop of Paisley, is a member of the following bodies, which are connected to or supported by the Diocese: -

The Bishops Conference of Scotland  
Catholic National Endowment Trust  
John Menzies Trust for Scotus College and Catholic Education  
Bishop George Hay's Trust

#### **Trustees' responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

## **DIOCESE OF PAISLEY**

### **REPORT OF THE TRUSTEES (continued)**

The law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and hence ensuring their proper application under charity law, and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Auditors**

RSM UK Audit LLP has indicated its willingness to continue in office.

Approved and authorised for issue at the Trustees meeting held on 25<sup>th</sup> March 2019 and signed on behalf of the Trustees.

Right Rev John Keenan  
Bishop of Paisley

Date: 25<sup>th</sup> March 2019



## **DIOCESE OF PAISLEY**

### **Independent auditors' report to the Trustees of the Diocese of Paisley**

#### **Qualified opinion**

We have audited the financial statements of Diocese of Paisley (the 'charity') for the year ended 31 December 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, except for the possible effects of the matter described in the Basis for qualified opinion section of our report, the accompanying financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2017 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### **Basis for qualified opinion**

As disclosed in the accounting policies on page 22 and 24, Note (ii) and (xi), Church buildings and the adjoining properties along with their contents have not been included in the Balance Sheet as required under Financial Reporting Standard 102. This is due to a lack of historical cost information and the deemed significance of the costs of obtaining such information outweighing the benefits derived by the users of the financial statements. In our opinion, these properties should have been included in accordance with FRS 102 and any associated depreciation recognised in the Statement of Financial Activities. We have been unable to quantify the effect of the departure from the accounting standard.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## DIOCESE OF PAISLEY

### Independent auditors' report to the Trustees of the Diocese of Paisley (cont.)

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' annual report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, set out on pages 15 to 16, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*RSM UK Audit LLP*

RSM UK AUDIT LLP  
Statutory Auditor  
Chartered Accountants  
Third Floor, Centenary House, 69 Wellington Street, Glasgow, G2 6HG

Date: *26/3/19*

RSM UK Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**Diocese of Paisley**  
**Statement of Financial Activities**  
**Incorporating an Income and Expenditure Account**  
**For the year ended 31 December 2017**

	Note	Curial Unrestricted Funds 2017 £	Curial Designated Funds 2017 £	Curial Restricted Funds 2017 £	Curial TOTAL Funds 2017 £	Parochial Restricted Funds 2017 £	Total Year Ended 2017 £	Total Year Ended 2016 £
<b>Income and endowments from:</b>								
Donations and legacies	1	5,937	9,631	257,337	272,905	3,405,378	3,678,283	3,418,236
Other trading activities	2	11,044	386,146	55,317	452,507	300,693	753,200	565,759
Investments	3	102,777	125,254	22,198	250,229	21,620	271,849	200,253
Charitable activities	4	-	-	-	-	71,517	71,517	71,442
Other	5	(275)	1,732	460	1,917	27,864	29,781	91,280
<b>Total</b>		<b>119,483</b>	<b>522,763</b>	<b>335,312</b>	<b>977,558</b>	<b>3,827,072</b>	<b>4,804,630</b>	<b>4,346,970</b>
<b>Expenditure on:</b>								
Raising funds	6	10,867	19,376	2,850	33,093	68,776	101,869	72,618
Charitable activities	7	526,388	314,893	648,508	1,489,789	3,165,445	4,655,234	4,912,584
<b>Total</b>		<b>537,255</b>	<b>334,269</b>	<b>651,358</b>	<b>1,522,882</b>	<b>3,234,221</b>	<b>4,757,103</b>	<b>4,985,202</b>
Net income/(expenditure) and net movement in funds before gains or losses in investments		(417,772)	188,494	(316,046)	(545,324)	592,851	47,527	(638,232)
Net gains on listed investments	11	101,781	312,405	23,798	437,984	-	437,984	598,701
Net gains on investment properties	12	-	25,000	-	25,000	71,500	96,500	(167,500)
<b>Net income/(expenditure)</b>		<b>(315,991)</b>	<b>525,899</b>	<b>(292,248)</b>	<b>(82,340)</b>	<b>664,351</b>	<b>582,011</b>	<b>(207,031)</b>
<b>Transfers between funds</b>	18	1,828,657	(1,757,818)	322,229	393,068	(393,068)	-	-
<b>Net movement in funds</b>	18	<b>1,512,666</b>	<b>(1,231,919)</b>	<b>29,981</b>	<b>310,728</b>	<b>271,283</b>	<b>582,011</b>	<b>(207,031)</b>
<b>Reconciliation of Funds:</b>								
Fund balances brought forward	18	(1,661,837)	8,271,155	523,043	7,132,361	10,208,543	17,340,904	17,547,935
<b>Total funds carried forward</b>		<b>(149,171)</b>	<b>7,039,236</b>	<b>553,024</b>	<b>7,443,089</b>	<b>10,479,826</b>	<b>17,922,915</b>	<b>17,340,904</b>

All amounts included relate to continuing activities.

**Diocese of Paisley**  
**Balance Sheet**  
**For the year ended 31 December 2017**

		2017	2017	Year	Year
		£	£	Ended	Ended
		Diocese	Parochial	2017	2016
				£	£
				Total	Total
<b>Fixed Assets:</b>					
Investments	11	5,493,127	-	5,493,127	5,243,034
Investment properties	12	100,000	788,000	888,000	791,500
Tangible fixed assets	13	2,125,146	7,224,310	9,349,456	9,233,686
Total fixed assets		<u>7,718,273</u>	<u>8,012,310</u>	<u>15,730,583</u>	<u>15,268,220</u>
<b>Current Assets:</b>					
Debtors due in more than 1 year	14	-	-	-	-
Debtors	14	248,192	529,272	777,464	978,037
Cash at bank and in hand		(165,325)	2,176,593	2,011,268	1,733,435
Total current assets		<u>82,867</u>	<u>2,705,865</u>	<u>2,788,732</u>	<u>2,711,472</u>
<b>Liabilities:</b>					
Creditors falling due within one year	15	358,051	238,349	596,400	577,971
Net Current (liabilities)/assets		<u>(275,184)</u>	<u>2,467,516</u>	<u>2,192,332</u>	<u>2,133,501</u>
Total assets less current liabilities		7,443,089	10,479,826	17,922,915	17,401,721
Creditors falling due in more than one year	16	-	-	-	60,817
<b>Total net assets</b>		<u><b>7,443,089</b></u>	<u><b>10,479,826</b></u>	<u><b>17,922,915</b></u>	<u><b>17,340,904</b></u>
<b>The funds of the charity:</b>					
Total restricted funds	18	553,024	10,479,826	11,032,850	10,731,586
General funds	18	(149,171)	-	(149,171)	(1,661,837)
Designated funds	18	7,039,236	-	7,039,236	8,271,155
Total unrestricted funds		<u>6,890,065</u>	<u>-</u>	<u>6,890,065</u>	<u>6,609,318</u>
<b>Total charity funds</b>		<u><b>7,443,089</b></u>	<u><b>10,479,826</b></u>	<u><b>17,922,915</b></u>	<u><b>17,340,904</b></u>

Approved and authorised for issue by the Trustees on **25th March 2019**

Trustee: **Right Rev. John Keenan, Bishop of Paisley**

Trustee: **Rev. Joseph Burke, Vicar-General**

Trustee: **Rev. Stephen Baillie, Treasurer**

The accompanying accounting policies and notes form an integral part of these financial statements.

**Diocese of Paisley**

**For the year ended 31 December 2017**

**Statement of Cashflows**

**Reconciliation of net income/(expenditure) to net cash flow from operating activities**

	<b>Curial Unrestricted Fund £</b>	<b>Curial Designated Fund £</b>	<b>Curial Restricted Fund £</b>	<b>Curial Total Fund £</b>	<b>Parochial Restricted Fund £</b>	<b>Total 2017 £</b>	<b>2016 £</b>
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	(315,991)	525,899	(292,248)	(82,340)	664,351	582,011	(207,031)
Dividends, interest and rents from investments	(102,777)	(125,254)	(22,198)	(250,229)	(21,620)	(271,849)	(200,253)
Depreciation charges	-	49,476	5,200	54,676	248,268	302,944	288,180
Losses on listed investments	(101,781)	(312,405)	(23,798)	(437,984)	-	(437,984)	(598,701)
(Gains)/losses on investment property	-	(25,000)	-	(25,000)	(71,500)	(96,500)	167,500
Loss/(profit) on disposal of fixed assets	-	2,169	-	2,169	-	2,169	(5,684)
Decrease in debtors			50,976	50,976	149,597	200,573	89,395
(Decrease) in creditors			(10,815)	(10,815)	(31,573)	(42,388)	(81,798)
Net cash provided by / (used in) operating activities	<u>(520,549)</u>	<u>114,885</u>	<u>(292,883)</u>	<u>(698,547)</u>	<u>937,523</u>	<u>238,976</u>	<u>(548,392)</u>

**Statement of cash flows**

Net cash provided by / (used in) operating activities	(520,549)	114,885	(292,883)	(698,547)	937,523	238,976	(548,392)
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**Cash flows from investing activities:**

Dividends, interest and rents from investments	102,777	125,254	22,198	250,229	21,620	271,849	200,263
Purchase of investments	(1,169,261)	(2,018,680)	(15,285)	(3,203,226)	-	(3,203,226)	-
Proceeds from sale of investments	808,306	2,559,321	23,490	3,391,117	-	3,391,117	206,496
Purchase of property, plant & equipment	-	(20,000)	-	(20,000)	(400,883)	(420,883)	(304,648)
Proceeds from the sale of property, plant & equipment	-	-	-	-	-	-	7,800
Net cash provided by / (used in) investing activities	<u>(258,178)</u>	<u>645,895</u>	<u>30,403</u>	<u>418,120</u>	<u>(379,263)</u>	<u>38,857</u>	<u>109,911</u>

**Change in cash and cash equivalents in the year**

	<u>(778,727)</u>	<u>760,780</u>	<u>(262,480)</u>	<u>(280,427)</u>	<u>558,260</u>	<u>277,833</u>	<u>(438,481)</u>
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Cash and cash equivalents brought forward at 1 January	(2,726,757)	2,207,583	241,208	(277,966)	2,011,401	1,733,435	2,171,916
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Transfers between Funds	1,828,657	(1,757,818)	322,229	393,068	(393,068)	-	-
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<b>Cash and cash equivalents c/fwd at 31 December</b>	<u><b>(1,676,827)</b></u>	<u><b>1,210,545</b></u>	<u><b>300,957</b></u>	<u><b>(165,325)</b></u>	<u><b>2,176,593</b></u>	<u><b>2,011,268</b></u>	<u><b>1,733,435</b></u>
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## Diocese of Paisley

For the year ended 31 December 2017

### Accounting Policies

The principal accounting policies are:

#### i. General Information

The Diocese of Paisley is legally constituted as a Trust and a Designated Religious Charity (SC013514). The address of the Charity's registered office and principal place of business is Diocesan Centre, Cathedral Precinct, Ince Street, Paisley, PA1 1HR. The Charity's principal activities and nature of the Charity's operations are detailed in the Trustees Report.

#### ii. Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) issued on 16 July 2014 (Charities SORP (FRS 102)) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The financial statements have been prepared under the historical cost convention with items recognised at transaction cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The abolition of certain exemptions available to the Diocese of Paisley as a designated religious body under the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990 as a result of the implementation of the Charities and Trustee Investment (Scotland) Act 2005, requires full application of the requirement of the Charities SORP (FRS 102).

Under FRS 102, the charity is required to capitalise on its Balance Sheet all tangible fixed assets. The Trustees have considered the position carefully and have decided that, for the reasons given in the relevant accounting policy, that the application of Module 10 of FRS 102 to the charity's church buildings and adjoining properties is not relevant to these assets. The charity has therefore excluded these properties from the Balance Sheet.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The most significant areas of judgement and key assumptions that affect items in the accounts are the values for tangible fixed assets and investments including investment properties.

The charity meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in £ sterling.

#### iii. Funds Structure

Under the Charities and Trustee Investment (Scotland) Act 2005, the Diocese is a designated Religious Charity. Its parishes are established and operate under the Church's Code of Canon Law which confers on them separate canonical status. Parishes are now accounted for within the financial statements of the Diocese, but their distinct canonical status explains the columnar approach taken in these financial statements and the classification of the parish assets and liabilities as parochial restricted funds.

## **Diocese of Paisley**

**For the year ended 31 December 2017**

### **Accounting Policies (continued)**

Transactions between parishes and the Diocese are accounted for as transfers of funds in the Statement of Financial Activities. These transactions are principally the annual amount levied to cover central costs and amounts collected by parishes and passed on intact to the Diocese for such purposes as the trustees periodically nominate.

Unrestricted funds are available for use as the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for a particular purpose.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Expenditure that meets the criteria laid down for restricted or designated funds is transferred to that particular fund from the Statement of Financial Activities. Where income is received from investments purchased with money from one of those funds, that income may be credited to that fund or to the general fund according to the provisions of the fund.

#### **iv. Income Recognition**

All income is recognised once the charity has entitlement to income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when receivable.

Legacies are recognised on a case by case basis following the granting of probate when the executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measureable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants are recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably which shall not be recognised until there is reasonable assurance that the charity will comply with the conditions attached to it and the grants will be received.

Insurance claims are recognised when the charity has established its entitlement to the reimbursement of the insured loss, the receipt is probable and its amount can be measured reliably.

Interest on funds held on deposit is included when receivable; this is normally upon notification of the interest paid or payable by the bank.

Dividends are accrued when the right to receive payment is established. This is normally upon notification by the investment advisor of the dividend yield of the investment portfolio. Rental income is recognised when receivable.

#### **v. Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

## **Diocese of Paisley**

**For the year ended 31 December 2017**

### **Accounting Policies (continued)**

All expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all costs relating to each category of expenditure.

**vi. Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**vii. Costs of raising funds**

The costs of raising funds consist of investment management costs and costs associated with fundraising activities. These costs are regarded as necessary to generate funds that are needed to finance charitable activities.

**viii. Costs of charitable activities**

Charitable activity expenditure enables the Diocese to meet its charitable aims and objectives. Governance costs are included in charitable activities and are the costs associated with the governance arrangements which relate to the general running of the Diocese, and relate to the statutory constitutional and strategic planning cost of the charity.

**ix. Support costs**

Support costs are those costs that assist the work of the charity but do not directly undertake charitable activities. All support costs are allocated to costs of charitable activities.

**x. Investment Properties**

Investment properties are properties held by the charity to earn rentals or for capital appreciation, or both.

Investment properties are measured initially at cost and subsequently at fair value at the reporting date. Changes in value are recognised in the Statement of Financial Activities.

Investment properties were revalued at 31 December 2017 and on an annual basis in accordance with Charities SORP (FRS 102).

**xi. Tangible fixed assets and depreciation**

In accordance with the Charities SORP (FRS 102), all non-adjointed properties excluding the churches, owned in civil law by the Diocese, were valued on an existing use basis by an independent professional firm at 31 December 2014. Any major capital improvement costs relating to the properties not attached to churches in the interim will be capitalised.

Under the transitional arrangements on first adopting FRS 102 in the 31<sup>st</sup> December 2015 financial statements, the current value of the properties has been treated as 'deemed cost' and frozen going forward therefore avoiding the necessity to carry out revaluations in future.



## Diocese of Paisley

For the year ended 31 December 2017

### Accounting Policies (continued)

In relation to parish churches and their contents, no value has been included in the Balance Sheet for these assets in the 2017 financial statements. In order to comply with Charities SORP (FRS 102), the trustees attempted to obtain the historic costs of all churches and adjoining properties. It was found that to complete this exercise would involve significant costs outweighing the additional benefit derived by users of the accounts in assessing their stewardship of assets. The trustees also believe that the current estimated recoverable value in use of these assets is nil.

All other fixed assets costs in excess of £2,500 have been capitalised and measured at their historical cost with the exception of improvements to churches and adjoining properties. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings	2% straight line
Furniture and fittings	20% reducing balance
Office Equipment	20% reducing balance
Computer Equipment	33.3% straight line
Motor Vehicles	25% reducing balance

#### xii. Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price (usually the bid price). For unit trusts fair value is represented by the bid price. The Statement of Financial Activities includes the net gains and losses arising on the revaluation and disposals throughout the year.

#### xiii. Staff Pensions

Employees of the charity are entitled to select a personal pension scheme to which the Diocese makes a contribution equivalent to 8% of their gross salary. There were no outstanding contributions at the year end. The pension costs are included within staff costs (note 8).

#### xiv. Cash and Cash Equivalents

Cash, for the purposes of the statement of cash flows, comprise cash in hand and deposits repayable on demand, less the overdraft payable on demand.

#### xv. Financial Instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102, in full, to all of its financial instruments.

Financial assets and financial liabilities are recognised when the Charity becomes a party to the contractual provisions of the instrument, and are offset only when the Charity currently has a legally enforceable right to set off the recognised amounts and intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

**Diocese of Paisley**

**For the year ended 31 December 2017**

**Accounting Policies (continued)**

**xvi. Financial Assets**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**xvii. Financial Liabilities**

Trade and other creditors payable within one year that do not constitute a financing transaction are initially measured at the transaction price and subsequently measured at amortised cost, being the transaction price less any amounts settled.

Where the arrangement with a trade or other creditor constitutes a financing transaction, the creditor is initially and subsequently measured at the present value of future payments discounted at a market rate of interest for a similar instrument.

**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	<b>Curial Unrestricted Funds 2017 £</b>	<b>Curial Designated Funds 2017 £</b>	<b>Curial Restricted Funds 2017 £</b>	<b>Curial TOTAL Funds 2017 £</b>	<b>Parochial Restricted Funds 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
<b>1 Donations and legacies</b>							
Offerings	-	-	-	-	1,901,856	1,901,856	1,892,107
Discounts Allowed (Control Account)	-	-	-	-	-	-	-
Second Collections - gift aid envelopes	-	-	-	-	347,205	347,205	312,581
Collection boxes (St Anthony's)	-	-	-	-	27,156	27,156	31,588
Donations	2,233	9,631	12,459	24,323	185,355	209,678	83,376
Diocesan Special Collections (note 20)	-	-	226,263	226,263	-	226,263	210,340
Parochial Special Collections (note 21)	-	-	-	-	162,309	162,309	184,239
Grant Assistance from Diocese	-	-	-	-	-	-	-
Grants	-	-	13,386	13,386	2,768	16,154	93,582
Hospital Chaplaincy	-	-	-	-	530	530	4,314
Legacies	-	-	-	-	221,386	221,386	73,611
Lourdes & Pilgrimages	-	-	-	-	42,969	42,969	14,877
Tax recovered on Gift Aid	844	-	5,229	6,073	328,521	334,594	329,557
Votives	-	-	-	-	115,708	115,708	118,519
Other income	-	-	-	-	69,615	69,615	66,685
SPRED Contribution to Wages	2,860	-	-	2,860	-	2,860	2,860
	<b>5,937</b>	<b>9,631</b>	<b>257,337</b>	<b>272,905</b>	<b>3,405,378</b>	<b>3,678,283</b>	<b>3,418,236</b>

In 2017, of the donations and legacies totalling £3,678,283 (2016: £3,418,236), £5,937 (2016: £2,755 ) was attributed to unrestricted curial funds, £9,631 (2016: £7,042) to designated curial funds, £257,905 (2016: £239,029) to restricted curial funds and the balance of £2,405,378 (2016: £3,169,410) to parochial restricted funds.

**2 Other trading activities**

Parish Fund Raising	-	-	-	-	190,528	190,528	133,016
Diocesan Fundraising	10,984	-	28,797	39,781	-	39,781	-
Hall Lets	-	-	-	-	77,640	77,640	78,351
Hall Socials	-	-	-	-	32,525	32,525	18,318
Cemetery Sales	-	386,146	-	386,146	-	386,146	321,315
Sale of Literature	60	-	170	230	-	230	119
Course & Conference Fees	-	-	1,560	1,560	-	1,560	600
Fares for Pilgrimages	-	-	24,790	24,790	-	24,790	14,040
	<b>11,044</b>	<b>386,146</b>	<b>55,317</b>	<b>452,507</b>	<b>300,693</b>	<b>753,200</b>	<b>565,759</b>

In 2017, of the other trading activities income totalling £753,200 (2016: £565,759), £11,044 (2016: £22,051 ) was attributed to unrestricted curial funds, £386,146 (2016: £321,315) to designated curial funds, £55,317 (2016: £nil) to restricted curial funds and the balance of £300,693 (2016: £222,393) to parochial restricted funds.

**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	<b>Curial Unrestricted Funds 2017 £</b>	<b>Curial Designated Funds 2017 £</b>	<b>Curial Restricted Funds 2017 £</b>	<b>Curial TOTAL Funds 2017 £</b>	<b>Parochial Restricted Funds 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
<b>3 Income from investments</b>							
Bank interest	719	7	7	733	51	784	1,628
Rental of Premises	29,400	1,781	9,023	40,204	21,569	61,773	54,906
Insurance Dividend	11,476	-	-	11,476	-	11,476	-
Income from Listed Investments	61,182	123,466	13,168	197,816	-	197,816	143,719
	<b>102,777</b>	<b>125,254</b>	<b>22,198</b>	<b>250,229</b>	<b>21,620</b>	<b>271,849</b>	<b>200,253</b>

In 2017, of income from investments totalling £271,849 (2016: £200,253), £102,777 (2016: £67,897) was attributed to unrestricted curial funds, £125,254 (2016: £106,862) to designated curial funds, £22,198 (2016: £nil) to restricted curial funds and the balance of £21,620 (2016: £25,494) to parochial restricted funds.

**4 Income from charitable activities**

Stall and newspapers	-	-	-	-	71,517	71,517	71,442
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>71,517</b>	<b>71,517</b>	<b>71,442</b>

In 2017, of income from charitable activities totalling £71,517 (2016: £71,442), £71,517 (2016: £71,442) was attributed to parochial restricted funds.

**5 Other income**

Priests' Contribution to Keep	-	-	-	-	8,400	8,400	-
Insurance claims	(275)	1,732	460	1,917	19,464	21,381	82,876
Gain on disposal of fixed assets	-	-	-	-	-	-	5,684
Insurance Recharge	-	-	-	-	-	-	2,720
	<b>(275)</b>	<b>1,732</b>	<b>460</b>	<b>1,917</b>	<b>27,864</b>	<b>29,781</b>	<b>91,280</b>

In 2017, of other income £29,781 (2016: £91,280), £(275) (2016: £6,049) was attributed to unrestricted curial funds, £1,732 (2016: £5,684) was attributed to designated curial funds, £460 (2016: £nil) was attributed to restricted curial funds, and the balance of £27,864 (2016: £79,547) to parochial restricted funds.

**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	<b>Curial Unrestricted Funds 2017 £</b>	<b>Curial Designated Funds 2017 £</b>	<b>Curial Restricted Funds 2017 £</b>	<b>Curial TOTAL Funds 2017 £</b>	<b>Parochial Restricted Funds 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
<b>6 Expenditure on raising funds:</b>							
Offering envelopes	-	-	-	-	13,689	13,689	15,188
Parish Fundraising Costs	-	-	-	-	39,571	39,571	56,230
Parish Hall Social Costs	-	-	-	-	15,516	15,516	-
Diocesan Fundraising Costs	1,118	-	2,850	3,968	-	3,968	-
Investment Management Fees	9,749	19,376	-	29,125	-	29,125	1,200
	<b>10,867</b>	<b>19,376</b>	<b>2,850</b>	<b>33,093</b>	<b>68,776</b>	<b>101,869</b>	<b>72,618</b>

In 2017, of expenditure on raising funds totalling £101,869 (2016: £72,618), £10,867 (2016: £18,316) was attributed to unrestricted curial funds, £19,376 (2016: £600) to designated curial funds, £2,850 (2016: £nil) to restricted curial funds and the balance of £68,776 (2016: £53,702) to parochial restricted funds.

**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	Curial Unrestricted Funds 2017 £	Curial Designated Funds 2017 £	Curial Restricted Funds 2017 £	Curial TOTAL Funds 2017 £	Parochial Restricted Funds 2017 £	Total 2017 £	Total 2016 £
<b>7 Charitable Activities</b>							
<b>Grants &amp; Donations</b>							
Grants to Seminarians	-	-	9,516	9,516	400	9,916	-
Grants to Institutions / Charities	12,413	-	2,626	15,039	10,000	25,039	-
Donations to Charities	1,334	-	8,244	9,578	25,677	35,255	56,736
Donations to Schools	400	-	1,000	1,400	8,321	9,721	-
Donations - Collections boxes (St Anthony's)	-	-	-	-	13,985	13,985	-
Donations to Individuals	106	-	552	658	1,657	2,315	-
Diocese Special Collections (20b)	-	-	60,340	60,340	-	60,340	74,678
Parochial Special Collections (Note 21)	-	-	-	-	162,309	162,309	184,239
	<u>14,253</u>	<u>-</u>	<u>82,278</u>	<u>96,531</u>	<u>222,349</u>	<u>318,880</u>	<u>315,653</u>
<b>Support Costs</b>							
Ecclesiastical Students	-	-	65,069	65,069	-	65,069	78,958
Retired Priests	-	-	97,201	97,201	-	97,201	139,192
Clergy allowances	15,835	-	2,872	18,707	148,107	166,814	160,197
Staff Salaries (Note 8)	172,180	155,371	92,901	420,452	314,703	735,155	763,192
CNET 1 (incl Communications & Education)	-	-	148,344	148,344	-	148,344	141,344
Divine Service	341	158	-	499	149,405	149,904	168,337
Lourdes & Pilgrimages	-	-	32,040	32,040	45,558	77,598	87,942
Medical Expenses / Nursing Home Fees	89	-	16,590	16,679	-	16,679	-
Permanent Deacons Fees	-	-	9,500	9,500	1,860	11,360	14,508
Presentations	-	-	120	120	8,790	8,910	38,642
Retreats	1,010	-	356	1,366	4,018	5,384	-
School Resources	-	-	600	600	890	1,490	-
Sisters Fees	-	-	-	-	12,758	12,758	13,343
Small Gifts	1,104	80	462	1,646	26,765	28,411	-
Stall / Newspapers	-	-	750	750	80,409	81,159	90,456
Subscriptions	593	-	675	1,268	7,489	8,757	646
Supply Fees (Chaplaincy, etc)	1,025	-	-	1,025	39,550	40,575	40,645
Training & Conference Fees	4,402	540	1,083	6,025	2,565	8,590	14,665
Vestments	817	1,383	-	2,200	17,449	19,649	7,658
Miscellaneous	-	354	-	354	11,272	11,626	50,554
Resources	1,529	-	3,972	5,501	8,519	14,020	10,693
Rent of Premises	-	-	8,600	8,600	896	9,496	7,497
Water rates & Council Tax	10,264	800	4,959	16,023	97,238	113,261	89,163
Insurance (including St Mugo's & Trustees)	13,614	587	1,629	15,830	153,318	169,148	172,518
Retired Housekeepers & Domestic Fund	518	-	-	518	7,504	8,022	-
Housekeeping / Cleaning / Laundry / Flitting	3,120	3,262	5,939	12,321	196,112	208,433	188,222
Heating & Lighting	9,364	3,239	5,371	17,974	206,154	224,128	287,720
Vehicle fuel / repairs and insurance	-	8,624	55	8,679	1,265	9,944	-
Travel and subsistence / mileage claims	9,977	84	14,857	24,918	29,858	54,776	55,922
Hospitality	12,619	684	11,429	24,732	23,983	48,715	61,941
Printing / postage / stationery	19,151	869	20,049	40,069	63,410	103,479	110,451
Telephone / internet / computers and software	52,549	4,228	75	56,852	73,354	130,206	112,088
Legal fees	10,359	4,752	2,441	17,552	440	17,992	53,690
Audit fees	13,210	-	-	13,210	-	13,210	17,096
Accountancy fees	105,882	-	-	105,882	595	106,477	66,190
Payroll fees	-	-	-	-	6,636	6,636	-
Consultancy fees	1,673	-	2,640	4,313	19,183	23,496	-
Letting & Advertising Fees	822	125	637	1,584	669	2,253	583
Surveyor and architect fees	3,300	-	-	3,300	6,081	9,381	-
Book keeping	1,563	-	-	1,563	-	1,563	-
Speakers & Musicians Fees	310	-	660	970	5,901	6,871	-
Hire of office equipment	554	569	-	1,123	36,133	37,256	35,711
Office machinery maintenance & equipment hire	590	828	-	1,418	3,490	4,908	-
Repairs and renewals	19,895	17,440	5,628	42,963	684,311	727,274	917,294
Property furnishings	2,707	1,295	1,708	5,710	89,843	95,553	156,183
Grounds maintenance and demolition costs	10,814	42,780	264	53,858	100,730	154,588	116,024
Property Management & Factor Fees	-	-	1,358	1,358	-	1,358	-
Bank interest and charges	2,673	741	196	3,610	7,617	11,227	8,290
Interest Paid to Other Charities	1,939	-	-	1,939	-	1,939	1,842
Depreciation	-	49,476	5,200	54,676	248,268	302,944	288,180
Loss on Disposal of Fixed Assets	-	2,169	-	2,169	-	2,169	-
Bad Debt Write Off	-	14,455	-	14,455	-	14,455	10,225
Bad Debt Provision	5,743	-	-	5,743	-	5,743	14,586
	<u>512,135</u>	<u>314,893</u>	<u>566,230</u>	<u>1,393,258</u>	<u>2,943,096</u>	<u>4,336,354</u>	<u>4,596,931</u>
<b>Total</b>	<b>526,388</b>	<b>314,893</b>	<b>648,508</b>	<b>1,489,789</b>	<b>3,165,445</b>	<b>4,655,234</b>	<b>4,912,584</b>

The trustees consider that there is only one charitable activity and therefore it is not necessary to apportion support costs into separate charitable activities.

In 2017, of expenditure on charitable activities totalling £4,655,236 (2016: £4,912,584), £526,388 (2016: £842,310) was attributed to unrestricted curial funds, £314,892 (2016: £226,407) to designated curial funds, £648,511 (2016: £463,003) to restricted curial funds and the balance of £3,165,445 (2016: £3,380,864) to parochial restricted funds.

**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

**8 Analysis of staff costs including key management personnel**

	<b>Curial Unrestricted Funds 2017 £</b>	<b>Curial Designated Funds 2017 £</b>	<b>Curial Restricted Funds 2017 £</b>	<b>Curial TOTAL Funds 2017 £</b>	<b>Parochial Restricted Funds 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
Salaries and wages	145,076	131,774	80,554	357,404	307,125	664,529	688,675
Social security costs	11,415	11,599	5,619	28,633	5,861	34,494	30,701
Pension contributions	10,998	10,407	5,860	27,265	1,717	28,982	40,169
Ex Gratia Payments	2,632	-	-	2,632	-	2,632	-
Death in service	2,059	1,591	868	4,518	-	4,518	3,647
	<b>172,180</b>	<b>155,371</b>	<b>92,901</b>	<b>420,452</b>	<b>314,703</b>	<b>735,155</b>	<b>763,192</b>

	<b>Curial 2017</b>	<b>Parochial 2017</b>	<b>Total 2017</b>	<b>Restated 2016</b>
The average number of full time equivalent employees during the				
Administration	12	4	16	15
Premises maintenance	5	29	34	38
	<b>17</b>	<b>33</b>	<b>50</b>	<b>53</b>

Volunteers are excluded from these figures as are priests who are paid a Clergy allowance by their Parishes (see note 7). Priests are treated for tax purposes as self-employed.

The Trustees consider its key management personnel to include the Finance Manager and Property Manager, and the Youth and Safeguarding Conveners. The total employment benefits including employer pension contributions of the key management personnel was £114,006 (2016: £110,272). No employees had employee benefits in excess of £60,000 (2016: none).

The Youth and Safeguarding Conveners are volunteers and receive no remuneration relating to this work

An ex-gratia payment of £2,632 was made to a retiring housekeeper after many years working in various Parishes throughout the Diocese

**9 Related party transactions and trustees' expenses and remuneration**

The three Trustees of the Diocese of Paisley receive no remuneration for their services as Trustees.

All of the trustees of the Diocese of Paisley are Clergy and, as such, are housed, remunerated and re-imbursed expenses for carrying out their ministry in the same way as other priests of the Diocese, in accordance with the Code of Canon Law.

The Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require disclosure of remuneration and expenses paid to trustees in whatever capacity.

The total remuneration paid to the three trustees as clergy amounted to £21,640 (2016: £15,883) and the total cost of accommodation and reimbursement of expenses amounted to £81,754 (2016: £64,107).

During the year, insurance was purchased at a cost of £1,095 (2016: £1,069) which indemnifies the Trustees against certain liabilities they may incur in respect of their role as trustees of the charity.

During the year 2017 £167,409 (2016: £168,129) was paid to the Bishops' Conference of Scotland for contributions to national costs. The Bishops' Conference is a related party as a result of Bishop John Keenan being a Trustee of both charities.

During the year 2017, £13,386 (2016: £12,945) received income from Bishop George Hay's Trust towards Bishop John Keenan's expenses. Bishop George Hay's Trust is a related Party as a result of Bishop John Keenan being a Trustee of both charities.

**10 Grants within Donations**

Within Donations a grant of £8,000 (2016: £8,000) was made to St Margaret's Children & Family Care

**Grants within Ecclesiastical Student Costs**

Ecclesiastical Student costs include individual grants to seminarians totalling £9,516 (2015: £13,000).



**Diocese of Paisley**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

**11 Fixed Asset Investments - at market value**

	<b>Unrestricted Funds 2017 £</b>	<b>Designated Funds 2017 £</b>	<b>Restricted Funds 2017 £</b>	<b>Curial Total 2017 £</b>	<b>Parochial 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
At 1 January	1,293,745	3,949,289	-	5,243,034	-	5,243,034	4,850,829
Re-allocated from cash	(273,024)	-	273,024	-	-	-	-
Restated at 1st Jan 2017	1,020,721	3,949,289	273,024	5,243,034	-	5,243,034	4,850,829
Purchased during the year	1,169,261	2,018,680	15,285	3,203,226	-	3,203,226	-
Sold during the year	(808,306)	(2,559,321)	(23,490)	(3,391,117)	-	(3,391,117)	(206,496)
Transfer between funds	141,299	(141,299)	-	-	-	-	-
Un-Realised Gains on Listed Investments	94,001	253,973	21,979	369,953	-	369,953	583,282
Realised Gains on Listed Investments	7,780	58,432	1,819	68,031	-	68,031	15,419
	<b>1,624,756</b>	<b>3,579,754</b>	<b>288,617</b>	<b>5,493,127</b>	<b>-</b>	<b>5,493,127</b>	<b>5,243,034</b>

The total above is represented by:

	<b>Unrestricted Funds 2017 £</b>	<b>Designated Funds 2017 £</b>	<b>Restricted Funds 2017 £</b>	<b>Curial Total 2017 £</b>	<b>Parochial 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
Investments listed on a recognised investment exchange							
- General / Restricted Fund	1,624,756	-	288,617	1,913,373	-	1,913,373	1,293,745
- Bishop's House Fund	-	308,634	-	308,634	-	308,634	-
- Retired Priests Fund	-	3,271,120	-	3,271,120	-	3,271,120	3,949,289
	<b>1,624,756</b>	<b>3,579,754</b>	<b>288,617</b>	<b>5,493,127</b>	<b>-</b>	<b>5,493,127</b>	<b>5,243,034</b>

These funds are invested in portfolios of listed shares, managed by Brewin Dolphin Investment Managers.

The cost of the listed investments in the General Fund at 31 December 2017 was £1,609,971 (2016: £641,818). The cost of the listed investments in the Retired Priest's Fund at 31 December 2017 was £2,494,730 (2016: £1,719,146). The cost of the listed investments in the Bishop's House Fund at 31 December 2017 was £306,450 (2016: £0). All investments are listed on a UK investment market.

	<b>Unrestricted Funds 2017 £</b>	<b>Curial Designated Funds 2017 £</b>	<b>Curial Restricted Funds 2017 £</b>	<b>TOTAL 2017 £</b>	<b>Total 2016 £</b>
Investments which are over 5% of portfolio by value at year end are:					
Alliance Trust	-	-	-	-	468,583
Foreign & Colonial Investment Trust	-	-	-	-	310,151
Scottish Mortgage Investment Trust	-	311,269	-	311,269	848,211
Bankers Investment Trust	-	-	-	-	287,908
Law Debenture Corporation	-	-	-	-	309,371
Scottish Investment Trust	-	-	-	-	284,908
Aviva Investors UK US Equity	126,635	200,344	-	326,979	-

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12 Investment properties

	Unrestricted Funds 2017 £	Designated Funds 2017 £	Restricted Funds 2017 £	Curial Total 2017 £	Parochial 2017 £	Total 2017 £	Total 2016 £
At 1 January	-	75,000	-	75,000	716,500	791,500	959,000
Purchased during the year	-	-	-	-	-	-	-
Sold during the year	-	-	-	-	-	-	-
Transferred from tangible fixed assets	-	-	-	-	-	-	-
Realised Gains on Investment Properties	-	-	-	-	-	-	-
Un-Realised Gains on Investment Properties	-	25,000	-	25,000	71,500	96,500	(167,500)
Un-realised Gains on Revaluation of Fixed Assets	-	-	-	-	-	-	-
<b>At 31 December</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>788,000</b>	<b>888,000</b>	<b>791,500</b>

The investment properties owned in Civil Law by the Diocese of Paisley, were valued by McVicar, Chartered Surveyors on an open market basis at 31st December 2017 at £888,000 (2016: £791,500)

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**13 Tangible Fixed Assets**

	<b>Land &amp; Buildings</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Computer Hardware</b>	<b>Motors &amp; Machinery</b>	<b>Total</b>
	£	£	£	£	£	£
<b>(a) Combined</b>						
<b>Cost or valuation</b>						
At 1st January 2017	9,170,237	1,288,591	106,853	25,992	92,427	10,684,100
Additions	244,192	169,369	2,822	-	4,500	420,883
Disposals	-	(50,838)	-	-	-	(50,838)
At 31st December 2017	9,414,429	1,407,122	109,675	25,992	96,927	11,054,145
<b>Accumulated Depreciation</b>						
At 1st January 2017	352,335	929,579	83,874	25,992	58,634	1,450,414
Charge for year	182,968	105,243	5,159	-	9,574	302,944
Eliminated on Disposal	-	(48,669)	-	-	-	(48,669)
At 31st December 2017	535,303	986,153	89,033	25,992	68,208	1,704,689
<b>Net Book Value</b>						
At 31st December 2017	8,879,126	420,969	20,642	-	28,719	9,349,456
At 31 December 2016	8,817,902	359,012	22,979	-	33,793	9,233,686
<b>(b) Curial</b>						
	<b>Land &amp; Buildings</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Computer Hardware</b>	<b>Motors &amp; Machinery</b>	<b>Total</b>
	£	£	£	£	£	£
<b>Cost or valuation</b>						
At 1st January 2017	2,204,750	112,293	-	12,573	81,396	2,411,012
Additions	20,000	-	-	-	-	20,000
Disposals	-	(50,838)	-	-	-	(50,838)
At 31st December 2017	2,224,750	61,455	-	12,573	81,396	2,380,174
<b>Accumulated Depreciation</b>						
At 1st January 2017	88,190	97,435	-	12,573	50,823	249,021
Charge for year	44,495	2,537	-	-	7,644	54,676
Eliminated on Disposal	-	(48,669)	-	-	-	(48,669)
At 31st December 2017	132,685	51,303	-	12,573	58,467	255,028
<b>Net Book Value</b>						
At 31st December 2017	2,092,065	10,152	-	-	22,929	2,125,146
At 31 December 2016	2,116,560	14,858	-	-	30,573	2,161,991

**Diocese of Paisley**  
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**13 (c) Parochial**

	<b>Land &amp; Buildings</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Computer Hardware</b>	<b>Motors &amp; Machinery</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or valuation</b>						
At 1st January 2017	6,965,487	1,176,298	106,853	13,419	11,031	8,273,088
Additions	224,192	169,369	2,822	-	4,500	400,883
Disposals	-	-	-	-	-	-
At 31st December 2017	<u>7,189,679</u>	<u>1,345,667</u>	<u>109,675</u>	<u>13,419</u>	<u>15,531</u>	<u>8,673,971</u>
<b>Accumulated Depreciation</b>						
At 1st January 2017	264,145	832,144	83,874	13,419	7,811	1,201,393
Charge for year	138,473	102,706	5,159	-	1,930	248,268
Eliminated on Disposal	-	-	-	-	-	-
At 31st December 2017	<u>402,618</u>	<u>934,850</u>	<u>89,033</u>	<u>13,419</u>	<u>9,741</u>	<u>1,449,661</u>
<b>Net Book Value</b>						
At 31st December 2017	<u>6,787,061</u>	<u>410,817</u>	<u>20,642</u>	<u>-</u>	<u>5,790</u>	<u>7,224,310</u>
At 31 December 2016	<u>6,701,342</u>	<u>344,154</u>	<u>22,979</u>	<u>-</u>	<u>3,220</u>	<u>7,071,695</u>

The charity has elected to take advantage of the deemed cost transitional relief available on transition to FRS 102. The previous GAAP valuation at 31 December 2014 of land and buildings has been used as deemed cost.

Inalienable and historic assets have not been capitalised or depreciated as detailed in the accounting policies.

If certain assets belonging to the Diocese and Parishes had not been revalued they would have been included on the historical cost basis at the following amounts:

	<b>31st Dec 2017</b>	<b>31st Dec 2016</b>
	<b>£</b>	<b>£</b>
Historical Cost	9,514,332	9,270,140
Accumulated depreciation	2,858,309	2,668,022
Net Book Value	<u>6,656,023</u>	<u>6,602,118</u>

The above cost figures do not include the original costs of Parish properties as these are unknown. This is detailed in the accounting policies.

**Diocese of Paisley**  
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14 Debtors	Curial	Curial	Curial	Curial	Parochial	Total	Total
	2017	2017	2017	2017	2017	2017	
	Unrestricted	Designated	Restricted	TOTAL	Restricted		2016
	£	£	£	£	£	£	£
Trade Debtors	26,957	64,383	42,132	133,472	2,202	135,674	121,297
Prepayments & Accrued Income	21,026	10,189	42,577	73,792	513,404	587,196	779,223
Other Debtors	39,823	919	186	40,928	13,666	54,594	77,517
	<b>87,806</b>	<b>75,491</b>	<b>84,895</b>	<b>248,192</b>	<b>529,272</b>	<b>777,464</b>	<b>978,037</b>

In preparing the financial Statements of the Diocese of Paisley the following internal debts between the Diocese and Parishes were offset:

Debtors	Curial	Curial	Curial	Curial	Parochial	Total	Total
	2017	2017	2017	2017	2017	2017	
	Unrestricted	Designated	Restricted	TOTAL	Restricted		2016
	£	£	£	£	£	£	£
Debtors due in more than one year	2,083,153	-	-	2,083,153	1,096,005	3,179,158	3,234,368
Debtors due in less than one year	52,160	-	-	52,160	-	52,160	16,955
Parish (Investment) deposits with Diocese	-	-	-	-	1,720,295	1,720,295	1,615,804
	<b>2,135,313</b>	<b>-</b>	<b>-</b>	<b>2,135,313</b>	<b>2,816,300</b>	<b>4,951,613</b>	<b>4,867,127</b>
<b>Less:</b>							
<b>Creditors</b>							
Creditors due in more than one year	2,816,300	-	-	2,816,300	2,083,153	4,899,453	4,850,172
Creditors due in less than one year	-	-	-	-	52,160	52,160	16,955
	<b>2,816,300</b>	<b>-</b>	<b>-</b>	<b>2,816,300</b>	<b>2,135,313</b>	<b>4,951,613</b>	<b>4,867,127</b>
<b>Net Adjustment to Bank and Cash</b>	<b>(680,987)</b>	<b>-</b>	<b>-</b>	<b>(680,987)</b>	<b>680,987</b>	<b>-</b>	<b>-</b>

However due to the necessity under Canon Law to show Parochial and Diocesan assets and liabilities separately in the financial statements of the Diocese of Paisley, we have highlighted them in the above note.

Diocese of Paisley  
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15 Creditors: Amounts falling due within one year	Curial Unrestricted 2017 £	Curial Designated 2017 £	Curial Restricted 2017 £	Curial TOTAL 2017 £	Parochial 2017 £	Total 2017 £	Total 2016 £
Trade Creditors	40,242	1,607	119,313	161,162	165,696	326,858	231,808
Other taxation and social security	4,936	4,328	2,420	11,684	4,864	16,548	23,142
Accruals	107,841	5,096	4,948	117,885	67,789	185,674	290,712
Other Creditors	65,415	1,862	43	67,320	-	67,320	32,309
	<b>218,434</b>	<b>12,893</b>	<b>126,724</b>	<b>358,051</b>	<b>238,349</b>	<b>596,400</b>	<b>577,971</b>

16 Creditors: Amounts falling due after more than one year

	Curial Unrestricted 2,017 £	Curial Designated 2,017 £	Curial Restricted 2,017 £	Curial TOTAL 2,017 £	Parochial 2,017 £	Total 2,017 £	Total 2,016 £
Other Loans to Diocese	-	-	-	-	-	-	60,817
Total	-	-	-	-	-	-	<b>60,817</b>

17 Analysis of Net Assets Among Funds

	Curial Unrestricted Funds £	Curial Designated Funds £	Curial Restricted Funds £	Curial TOTAL Funds £	Parochial Restricted Funds £	Total Funds £
Fixed Assets	-	1,880,743	244,400	2,125,143	7,224,313	9,349,456
Investments	1,624,756	3,579,754	288,617	5,493,127	-	5,493,127
Investment Properties	-	100,000	-	100,000	788,000	888,000
Current Assets	(1,555,508)	1,491,639	146,736	82,867	2,705,866	2,788,733
Current Liabilities	(218,434)	(12,893)	(126,724)	(358,051)	(238,349)	(596,400)
Long term liabilities	-	-	-	-	-	-
Net assets at 31 December 2017	<b>(149,186)</b>	<b>7,039,243</b>	<b>553,029</b>	<b>7,443,086</b>	<b>10,479,830</b>	<b>17,922,916</b>

**Diocese of Paisley**  
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18 Net movement in funds	1st Jan 2017 £	Incoming Resources £	Other Gains / Losses £	Transfer Between Funds £	Outgoing Resources £	31st Dec 2017 £
<b>Total Restricted Funds (Parochial)</b>	<b>10,208,543</b>	<b>3,827,072</b>	<b>71,500</b>	<b>(393,068)</b>	<b>3,234,221</b>	<b>10,479,826</b>
<b>Restricted Funds (Curial)</b>						
Bishop Hayes Trust	-	13,386	-		13,386	-
Bishop's Charities	32,421	3,386	2,914	400	3,924	35,197
Chaplaincy Fund	3,096	460	-	8,645	12,201	-
Communications	419	15,072	-	1,953	17,444	-
Education	-	17,470	-	12,030	29,500	-
Holy Places	-	19,003	-	-	19,003	-
Justice & Peace	100,074	21,713	9,657	-	8,377	123,067
Lourdes & Pilgrimage	-	20,630	-	9,469	30,099	-
Marriage & Family	-	1,545	-	-	176	1,369
Missio Scotland	-	420	-	-	420	-
Papal & Episcopal Charities	116,544	33,996	10,812	-	25,381	135,971
Peter's Pence	-	15,191	-	-	15,191	-
Pro Life	2,245	12,572	415	161	7,843	7,550
Retired Priests Fund	-	71,164	-	57,222	128,386	-
Retired Priests Fund (Property & Equipment Fund)	249,600	-	-	-	5,200	244,400
Scottish Catholic Church	-	12,340	-	95,527	107,867	-
SPRED	-	39,556	-	33,719	73,275	-
Synod Fund	-	170	-	12,076	12,246	-
Ecclesiastical Students	-	25,425	-	76,624	102,049	-
Youth & Safeguarding	18,644	7,443	-	13,303	39,390	-
Youth to Lourdes	-	4,370	-	1,100	-	5,470
<b>Total</b>	<b>523,043</b>	<b>335,312</b>	<b>23,798</b>	<b>322,229</b>	<b>651,358</b>	<b>553,024</b>
<b>Total Restricted Funds (Curial &amp; Parish)</b>	<b>10,731,586</b>	<b>4,162,384</b>	<b>95,298</b>	<b>(70,839)</b>	<b>3,885,579</b>	<b>11,032,850</b>
<b>Unrestricted Funds</b>						
<b>Curial General Funds</b>	<b>(1,661,837)</b>	<b>119,483</b>	<b>101,781</b>	<b>1,828,657</b>	<b>537,255</b>	<b>(149,171)</b>
<b>Designated Funds (Curial)</b>						
Cemetery Fund	1,903,287	399,297	-	(1,000,000)	263,247	1,039,337
Cemetery Fund (Property & Equipment)	199,053	-	-	-	11,554	187,499
Diocese Investment Properties	75,000	-	25,000	-	-	100,000
Diocese Retired Priest Fund	4,380,480	114,143	301,678	(1,057,670)	17,771	3,720,860
Diocese Property & Equipment Fund	1,713,335	-	-	-	40,091	1,673,244
Diocese Bishop's House Fund	-	9,323	10,727	299,852	1,606	318,296
<b>Total</b>	<b>8,271,155</b>	<b>522,763</b>	<b>337,405</b>	<b>(1,757,818)</b>	<b>334,269</b>	<b>7,039,236</b>
<b>Total Unrestricted Funds</b>	<b>6,609,318</b>	<b>642,246</b>	<b>439,186</b>	<b>70,839</b>	<b>871,524</b>	<b>6,890,065</b>
<b>Total Funds</b>	<b>17,340,904</b>	<b>4,804,630</b>	<b>534,484</b>	<b>-</b>	<b>4,757,103</b>	<b>17,922,915</b>

In 2017 The Trustees decided to transfer £1,000,000 from the Designated Cemetery Fund and £1,000,488 from the Designated Retired Priests Fund to the General Fund and £299,852 from the General Fund to the Bishop's House Fund.

The remaining funds in the Cemetery Fund would be used to further develop new sections of the cemetery and provide an income source for its future long term maintenance.

The remaining funds in the Retired Priests fund will be used to provide an income source to support priests in their retirement as they do not generally have a private pension.

The Bishop's House Fund has been set up to provide funds should a future Bishop wish to purchase a house.

The Diocesan Investment Property will be retained as long it provides rental income.

19 Transfers between funds

	Curial General	Curial Restricted	Curial Total	Total
<b>The transfer of funds from Parishes to the Diocese comprised the following:</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2016</b>
	£	£	£	£
Levy	420,312	-	420,312	365,397
Loan Interest from Parishes	37,224	-	37,224	34,513
Contributions to Wages & Pensions	-	-	-	27,532
Other Donations	30	4,742	4,772	8,009
	<u>457,566</u>	<u>4,742</u>	<u>462,308</u>	<u>435,451</u>
<b>The transfer of funds from Diocese to the Parish comprised the following:</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2016</b>
	£	£	£	£
Interest to Parishes	61,190	-	61,190	64,065
Grants & Donations Paid to Parishes	8,050	-	8,050	12,240
	<u>69,240</u>	<u>-</u>	<u>69,240</u>	<u>76,305</u>
<b>Net Transfer from Parishes to Curial Funds</b>	<b><u>388,326</u></b>	<b><u>4,742</u></b>	<b><u>393,068</u></b>	<b><u>359,146</u></b>

The transfer relates to voluntary income which under Canon Law all donations to the Parishes are required to be included as restricted income. However this includes a levy to the Diocese of Paisley of £369,027 (2016: £365,397) to cover central administration costs.

Other transfers between funds

Transfers of Funds from Designated to Curial General Funds:

	2017	2016
	£	£
Movement in Net Book Value of fixed assets		
Diocese Property and Equipment Fund	<u>-</u>	<u>(42,432)</u>
	<u>-</u>	<u>(42,432)</u>

Transfer of Funds to Cemetery Property & Equipment Fund  
from other funds:

	2017	2016
	£	£
Movement in Net Book Value of fixed assets		
Cemetery Fund General Fund	<u>-</u>	<u>(13,852)</u>
	<u>-</u>	<u>(13,852)</u>

Transfer to Curial General Fund from Designated Funds

	2017	2016
	£	£
Retired Priests Fund	1,000,448	-
Cemetery Fund	1,000,000	-
	<u>2,000,448</u>	<u>-</u>

Transfer from Curial General Fund to other Designated Funds

	2017	2016
	£	£
Bishop's House Fund	<u>299,852</u>	<u>-</u>
	<u>299,852</u>	<u>-</u>



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**19 Transfers between funds (cont)**

<b>Other transfers between funds</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Transfers of Funds from Restricted to Designated Retired Priest Fund:		
Contribution to Retired Priest expenses	<u>(57,222)</u>	<u>(78,809)</u>
Transfers of Funds from Curial General to Other Restricted Funds:		
Shortfalls in the following funds:		
Chaplancy	<u>8,645</u>	<u>-</u>
Communicaitons	<u>1,953</u>	<u>-</u>
Education	<u>12,030</u>	<u>4,512</u>
Ecclesiastical Students	<u>76,624</u>	<u>57,503</u>
Lourdes & Pilgrimages	<u>9,469</u>	<u>-</u>
Scottish Catholic Church	<u>95,527</u>	<u>-</u>
SPRED	<u>33,719</u>	<u>49,295</u>
Synod	<u>12,076</u>	<u>31,370</u>
Youth & Safeguarding	<u>13,303</u>	<u>-</u>
Transfers of Funds from Bishop Hayes' Trust to Curial General Funds:		
Contribution to Bishop's Expenses	<u>-</u>	<u>12,945</u>

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20a Diocesan Special Collections Income

	Curial Unrestricted Funds 2017 £	Curial Designated Funds 2017 £	Curial Restricted Funds 2017 £	Curial TOTAL Funds 2017 £	Parochial Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
Communications	-	-	13,610	13,610	-	13,610	14,156
Vocations	-	-	15,817	15,817	-	15,817	21,455
Education	-	-	14,770	14,770	-	14,770	14,424
Holy Places	-	-	19,003	19,003	-	19,003	17,232
Justice & Peace	-	-	15,470	15,470	-	15,470	14,410
Papal & Episcopal	-	-	28,013	28,013	-	28,013	21,739
Peter's Pence	-	-	15,151	15,151	-	15,151	14,612
Pro-Life	-	-	12,343	12,343	-	12,343	9,604
Retired Priests	-	-	45,216	45,216	-	45,216	59,666
SPRED	-	-	34,388	34,388	-	34,388	23,042
	-	-	<b>213,781</b>	<b>213,781</b>	-	<b>213,781</b>	<b>210,340</b>

20b Diocesan Special Collections Gift Aid Income

	Curial Unrestricted Funds 2017 £	Curial Designated Funds 2017 £	Curial Restricted Funds 2017 £	Curial TOTAL Funds 2017 £	Parochial Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
Communications - GIFT AID	-	-	1,462	1,462	-	1,462	-
Vocations - GIFT AID	-	-	2,018	2,018	-	2,018	-
Education - GIFT AID	-	-	1,140	1,140	-	1,140	-
Justice & Peace - GIFT AID	-	-	899	899	-	899	-
Retired Priests - GIFT AID	-	-	6,963	6,963	-	6,963	-
	-	-	<b>12,482</b>	<b>12,482</b>	-	<b>12,482</b>	-

20b Diocesan Special Collection Third Party Expenses

	Curial Unrestricted Funds 2017 £	Curial Designated Funds 2017 £	Curial Restricted Funds 2017 £	Curial TOTAL Funds 2017 £	Parochial Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
Holy Places	-	-	19,003	19,003	-	19,003	17,232
Justice and Peace	-	-	-	-	-	-	9,323
Papal & Episcopal	-	-	19,803	19,803	-	19,803	21,739
Peters Pence	-	-	15,191	15,191	-	15,191	14,612
Pro-Life	-	-	6,343	6,343	-	6,343	7,359
SPRED (Diocesan Collection Only)	-	-	-	-	-	-	4,413
	-	-	<b>60,340</b>	<b>60,340</b>	-	<b>60,340</b>	<b>74,678</b>

**Diocese of Paisley**  
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**21 Parochial Special Collections**

	<b>Total</b>	<b>Total</b>
	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Aid to the Church in Need	645	6,251
A Call to Action	70	-
Cardinal Winning Pro Life	100	-
Children with Cancer UK	495	-
Comboni Missions	9,316	521
Deanery Mission	-	19,215
Fertility Care	-	100
Franciscan Missions	-	556
Haiti Appeal	-	1,078
Hand for Africa	1,164	1,090
Holy Ghost Fathers	-	-
Human Vitae Project	100	100
Jericho	830	-
Kiltegan Fathers	1,253	-
Lepra	-	8,308
Let the Children Live	-	5,537
Macmillan Cancer Support	-	360
Malawi Appeal	512	5,017
Mary's Meals	17,086	7,361
Mill Hill Fathers	-	300
Mission Sunday	28,455	26,743
Parish Charities	476	7,197
Refugee Appeal	-	550
Salesian Sisters	12,110	3,123
SCIAF - Appeals	5,871	-
SCIAF - Lenten boxes	51,623	65,436
Scottish Committee for the World Day of Prayer	149	-
Sea Sunday	7,032	7,786
Society for the Protection of Unborn Children (SPUC) -	6,508	3,797
Society of the Innocents	100	100
SPRED Boxes (to be paid direct to SPRED)	200	335
St Margaret's Adoption Society (Crib)	10,380	12,248
St Patrick's Missionary Society	1,053	-
Survive Miva	2,259	682
Union of Catholic Mothers	81	-
VMM International	-	348
Wayside Club	100	100
White Fathers	4,341	-
	<b>162,309</b>	<b>184,239</b>

**Diocese of Paisley**  
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**22 Capital Commitments**

Amounts contracted for but not provided in the financial statements are as follows:

	<b>Curial 2017 £</b>	<b>Parochial 2017 £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
Approved and contracted				
St Cadoc	-	243,396	243,396	-
St John Barrhead		29,630	29,630	-
	<u>-</u>	<u>273,026</u>	<u>273,026</u>	<u>-</u>

**23 Significant Events Post Year-End**

The SPRED charity merged with the Diocese of Paisley on 30th November 2018 and their assets were transferred to a restricted fund within the Diocese of Paisley. The creditor of £64,309 has been therefore been transferred to restricted funds.