

R.C. DIOCESE OF ABERDEEN

St Mary's Cathedral



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Administrator: Fr Keith Herrera

Youth Ministry Coordinator

St Mary's Cathedral of The Assumption is a Christ-centred community which is alive, forming & sending out joyful disciples.

We invite applications from youth ministry leaders with a minimum of 2 years' experience in a youth support role for the position of Youth Ministry Coordinator. The Youth Ministry Coordinator will be responsible for the development and training of a Youth Ministry team; bringing on emerging youth leaders; the delivery of the weekly Youth Group Programme & further development of youth ministry within the wider parish in alignment with the Parish vision.

Parish Youth Ministry Coordinator

Job Description:

Job Title	:	Parish Youth Ministry Coordinator (full-time)
Tenure	:	Full time (35 Hours per week) including frequent evening & weekend hours
Location	:	St Mary of The Assumption Cathedral, Aberdeen
Reporting to	:	As designated by the Parish Priest
Salary	:	£18,000 – £25,000 per annum, commensurate with qualifications / experience

Job Purpose

- To bring passion, vision, energy & knowledge to develop Youth Ministry in the Catholic Parish of St Mary of The Assumption, Aberdeen
- To focus on the 11–18 age range
- To assist young people in the parish to seek a personal encounter with Jesus in their lives, grow in the life of the Spirit and nurture Christian values for the benefit of themselves, their local Church & the wider community
- To empower young people to become visible and active in the Parish

Principal Duties & Responsibilities:

- To organise after-school / evening / weekend events that engage young people
- To provide a link to the Church for those Catholics in the parish who are not attending Catholic schools
- To encourage young people to attend Mass & to support initiatives to reach out to those who do not
- To lead Music & Worship within the Youth Group / to grow Youth Music Leaders
- To develop a programme that helps young people to engage in worship within the Parish

- To engage parents and inform and discuss with them the Youth programme
- To develop strong teams through Music / Worship & a range of outdoor activities
- To develop leadership skills amongst young people in the parish, through a range of activities
- To enable young people to play an active & visible role in the life of the parish, promoting a commitment to the Catholic faith
- To be part of the Catechetical Team, with shared responsibility for the delivery of the Confirmation course to young people.
- To have a cultural awareness that values Youth from all backgrounds in the parish
- To promote effective & safe communication on social media platforms
- To promote a safe environment for Parish Youth Ministry through working with PSCs and following the safeguarding policies & practice in the diocese
- To investigate & develop fundraising opportunities, including grants and local parish based initiatives

The above does not represent an exhaustive list of responsibilities and tasks but indicates the main responsibilities required from employees in the role. The Parish reserves the right to require employees to perform other duties from time to time.

Qualities and Key Attributes

- To have an informed understanding of & commitment to the teachings of the Catholic Church dedicated to the life of the Catholic community.
- Be conversant with “Divine Renovation: From a Maintenance to a Missional Parish” by Fr James Mallon, and “Forming Intentional Disciples” by Sherry Weddell.
- The holder of a Full Clean UK Driving license.
- Have the right to work in the UK
- Be a member of the PVG scheme
- Has a heart for teenagers and youth culture and can understand how to connect with both.
- Able to have crucial conversations with parents around a variety of issues.
- Healthy boundaries in interacting with teens.
- Display and maintain an active spiritual life rooted in a growing relationship with Jesus Christ, committed to personal prayer, reading scripture and church attendance / membership at St Mary of The assumption.
- Strong familiarity with the parish vision, mission and culture.
- Ability to work within a team and receive direction and feedback.
- Able to maintain confidentiality in dealing with information.
- Comfort in working with and openness to current and new technology.
- Desire to contribute to, and be a part of, a fun-filled, engaging work environment.
- To be in full collaboration with The Senior Leadership Team.
- Communication: strong written and verbal communication skills.
- Servant leadership: we lead by serving others.
- Personal improvement: a passion for lifelong learning.
- Authenticity: be yourself every day.
- Relationship management: Connect, build and nurture a broad range of relationships.
- Discipline: strong organisational skills.
- Results –orientated: set and achieve goals.