



JOB OPENING
Pastoral Juvenil and Hispanic Youth Coordinator
Diocese of Birmingham in Alabama

The Office of Hispanic Ministry has an immediate opening for a full-time Pastoral Juvenil and Hispanic Youth Coordinator.

JOB DUTIES

- Understand the history, mission, vision, and goals of Catholic youth ministry and *pastoral juvenil Hispana* as outlined in the U.S. Bishops' pastoral plans and related Church documents (e.g. the documents of the *V Encuentro*), in order to develop programs and resources for Hispanic youth and young adults in the Diocese of Birmingham.
- Dialogue prayerfully with pastors and parish leaders to develop vision, resources, and events that are responsive to local needs, gifts, and opportunities that foster the development of Catholic discipleship based on the teachings and traditions of the Roman Catholic Church.
- Provide training, formation, resources and leadership development for the youth, young adults, and adult leaders who assist and participate in this ministry.
- Builds and deepens connections between English and Spanish-language youth and young adult leaders.
- Completes other mission-related tasks at the request of the Director of Hispanic Ministry.

QUALIFICATIONS

Bachelor's degree. Proficiency in both written and spoken English and Spanish languages. Experience in using commonly utilized office software and social media. Experience in planning and coordinating small and large scale events; including retreats, seminars and other gatherings. Experience in working with Hispanic youth and young adults.

CRITICAL SKILLS

Excellent interpersonal and group communication both written and spoken. Ability to function effectively in a team or collaborative ministry setting in a diverse population. Confidentiality, leadership and reliability. Able to work nights and weekends as necessary. Able to adjust schedule and travel as required for the success of the position and the ministry.

You may submit your resume and cover letter to:

Ina Cooley, Human Resource Manager
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Birmingham, AL 35203
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