SAN JOAQUIN MEMORIAL HIGH SCHOOL

BOARD OF DIRECTORS MEETING MINUTES
March 28, 2018
Media Center

<table>
<thead>
<tr>
<th>BOARD PRESENT</th>
<th>BOARD ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeffrey Peracchi ‘85, Chair</td>
<td>Fr. Robert Borges</td>
</tr>
<tr>
<td>Suzie Byers, Vice-Chair ‘88</td>
<td>Steve Campos</td>
</tr>
<tr>
<td>Neil Angelillo ’83</td>
<td>Jerry Laval</td>
</tr>
<tr>
<td>Edward Fanucchi ’86</td>
<td>Ralph Muñoz ’85</td>
</tr>
<tr>
<td>Michelle Kusch ’87</td>
<td>Doug Sampson ‘84</td>
</tr>
<tr>
<td>Laura Mather</td>
<td>Msgr. Robert Wenzinger, Rector (ex-officio)</td>
</tr>
<tr>
<td>Tony Smith ‘87</td>
<td></td>
</tr>
<tr>
<td>Mona Faulkner, Superintendent (ex-officio)</td>
<td></td>
</tr>
<tr>
<td>Tom Spencer, Principal (ex-officio)</td>
<td></td>
</tr>
<tr>
<td>Shawn Carey, Administrator (ex-officio)</td>
<td></td>
</tr>
<tr>
<td>Dennis DuPertuis, Faculty Rep (ex-officio)</td>
<td></td>
</tr>
<tr>
<td>Lucina Myers, Secretary</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCHOOL STAFF &amp; GUESTS</td>
</tr>
<tr>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

Dinner at 5:45 pm.

I.   **Opening Prayer** (6:00 pm)
Principal Tom Spencer led the opening prayer.

II.  **Call to Order – General Meeting Session** (6:05 pm – 6:10 pm)
DID NOT DO APPROVAL OF FEBRUARY BOARD MINUTES DUE TO LACK OF QUORUM

III. **Superintendent’s Report** (6:10 pm – 6:20 pm)
Superintendent Mona Faulkner reported all is going well. No complaints are coming to her.
All contracts have gone out. Turnover is very low. All principals have been hired. All schools are pretty solid. St. Helen’s is doing great. It’s hard to project enrollment for next year at the feeder schools as people are just starting to register now for next year. There is some movement from one Catholic school to another. When we lose people, it is generally over the summer. Our test scores are looking stronger than in the past. We have 5,600 students right now. Enrollment has continually gone down for the last 15 years. Next year the amount of Our Faith, Our Family, Our Future (OFOFOF) scholarships to elementary students given by Bishop Ochoa will be $392,000.

Bishop Ochoa will soon turn in his paperwork for his retirement. The Bishop’s plan is to stay in the Diocese and help on weekends at the parishes.
The new bishop will hire a development director for the diocese. Once that person is hired, there will be a marketing component for that job.

IV. Chairperson’s Report (6:20 – 6:25 pm)
A. Submission of New Items for New Business
   We are at a transition point with Board members. Laura Mathers and Mark Peters will be ending their second three-year terms this June. Ralph is at the end of his first three-year term; he may or may not be returning. The Nominating Committee needs to pick 2-3 people to recommend to the entire Board at the next meeting in April. Please email your suggestions to Board Chair Jeffrey Peracchi or Board Vice-Chair Susie Byers.

V. School Operations Reports
A. Enrollment and Marketing (6:25 pm – 6:45 pm)
   Principal Tom Spencer and Administrator Shawn Carey have met with Paul McDougal regarding a general advertising blitz. He reviewed the components of this with the Board. Board member Laura Mather had some suggested changes and was to contact Mr. McDougal directly about these. Banners will be provided to partner schools, Holy Spirit and the Newman Center. There will be a direct mailing by Zip, further broken down to families with students in the appropriate age levels. Two informational nights are scheduled, one for April 26 and the other for May 8 [since the Board meeting, this was changed to May 1 and May 8]. One will be on the SJM campus and the other at the Newman Center. Domestic enrollment is at about 100 for incoming freshmen. Sung Chu, Director of International School, is now in Ho Chi Ming City recruiting students. We’ve had a slow but steady stream of international applications. An agreement has been signed with AmeriStudent to provide vetting services for families wanting to host some of our international students.

B. Finance, (6:45 pm 7:05 pm)
   No report.

VI. Principal’s Report, Tom Spencer & Shawn Carey (7:05 pm – 7:25 pm)
A. Proposal for change of Graduation Requirements
   The current requirement for graduation is 280 credits from classroom instruction and 20 credits from service hours. Currently, students must pass all semesters to get the number of credits needed. If they need to make up credits for a failed class, they are limited to summer school or on-line courses.

   Principal Tom Spencer proposed the following change to the graduation requirements: reduce the number of credits required for graduation from 280 to 265 (the 20 credits from service hours would remain the same). Students would still be required to be enrolled in 70 course credits per year.

   This change is to help those students that for illness or death in the family, could not attend school for an extended amount of time, or if a student receives a low grade and wants to repeat a course, he or she would have the opportunity to do so. Counseling staff is 100% behind this change.

   Board member Neil Angelillo made a motion to approve the graduation requirement change; Board member Michelle Kusch seconded this. Motion carried.
VII.

A. Notification of Windfall Donations
The Finance Committee presentation at our April meeting will show how much we have in endowment and in unrestricted accounts. Recommendations will also be made for the income from the McGarry Trust Fund. We were blessed with some unanticipated donations:

From estate of Willard Sprenkle, $35,000
From estate of Janet Marie Marando ’57, $149,000 designated for science

Principal Spencer would like us to use the Marando-designated gift as an example to the community of what could be done with planned giving.

B. Advancement Update
We are at $110,582, or 88% of the goal, for The Fund for San Joaquin Memorial (the annual appeal). The Auction netted $245,407 and the Crab Feed netted $25,762.

C. STEAM, Shawn Carey
We have gathered input from our staff to ensure the facility will meet the needs of our program. We want ownership from our staff.

Using Title II State and Federal funding for teacher professional development, three of our science and math teachers have completed their teacher training through the University of San Diego and have become STEAM certified teachers. The courses they took included:

• Communication, Technology, and Curriculum Design
• Creativity and Innovation in STEAM
• Engineering Design Process in Math and Science Education
• Artistic Modeling and Representation in Science and Math Education

In adding to the Ag component of STEAM, we are investigating the possibility for a greenhouse on campus. We have done the research and are looking at something approximately 30’ x 40’ to fit on campus – possibly between the 80’s wing and the International School (Willinger Hall). Amanda Pombo, our Ag teacher, is gathering estimates. We are currently evaluating which design would fit best on campus. Central HS has a model for us to review. This will provide an opportunity for our Ag students to pursue their interests here on campus and receive a hands-on approach with real world applications to learning.

Principal Spencer, Board member Neil Angelillo and the Darden architects met with the City of Fresno for a DRC "Development Review Committee" meeting yesterday. They advised us on City policies and regulations.

VIII. New Business – Jeffrey Peracchi(7:25 pm – 7:35 pm)
A. Financial Assistance for Athletes
Board Chair Jeffrey Peracchi and Board member Tony Smith will make a presentation in the April meeting regarding financial aid for student athletes.
B. Financial Aid Scholarship Process
   At the June Board retreat, Board Vice-Chair Susie Byers requested we review a presentation on the financial aid scholarship process.

IX. Adjourn / Closing Prayer
   Principal Spencer closed the meeting with prayer.

X. Executive Session (If requested)

NEXT MEETING: April 25, 2018