I. Opening Prayer (6:00 pm)
Tom Spencer led the opening prayer.

II. Call to Order – General Meeting Session (6:05 pm – 6:10 pm)
(Approval of the October and December Board minutes was done via email February 7. Michelle Kusch made the motion to approve them; this was seconded by Mark Peters. Motion passed.)

III. Superintendent's Report (6:10 pm – 6:20 pm)
This is the season for hiring principals. St. Anthony of Padua in Fresno, Mary Immaculate Queen in Lemoore and St. Ann School in Ridgecrest have openings. Bishop Armando X. Ochoa will be retiring in April. No word yet on who will be the next bishop. Student discipline calls are extremely low. Star testing in elementary grades is going well.

IV. Chairperson's Report (6:20 – 6:25 pm)
A. Review of Calendar
B. Submission of Items for New Business
   Board member Tony Smith has been approached by parents regarding financial assistance for athletes. Board Chair Jeff Peracchi will put together a committee to address the issue. Principal Spencer suggested Steve Orlando would like to help.
C. Report on Previous Items Brought Up – Naming Guidelines
Anthony Goston, Vice-Principal of Student Affairs, reviewed the process for naming of athletic fields. This same process may be used for jersey retirement.

1. The first step would be for the individual to be inducted into the San Joaquin Memorial High School Memorial Hall of Fame. This would assure all candidates went through the vetting process and therefore a separate process is not needed.
2. Once an individual has been inducted into the Hall of Fame, the request to name a field/court or retire a number would go to the leadership committee of the school for approval of such an honor.

D. Update on McGarry Trust
Board member Neil Angelillo reported the McGarry property is still in escrow but should close soon.

E. Finance, Doug Sampson & Rob Del Pozo
Scott Bell came to the last financial meeting; he is the investment consultant with Wells Fargo for the Diocese. Year-to-date asset balance as of December 31, 2017 is $3.89M, a great year for the investment account.

Controller Robert Del Pozo gave a snapshot of what AR looks like. Outstanding as of the end of December 2017 is $182,000 (60% of it being over 60 days old) and much of it being from families that are on financial aid. Board Vice-Chair Suzy Byers asked if there are things we can do to help these families plan better. Kudos went out to Lisa Jones in Accounts Receivable from both Controller Rob del Pozo and Board member Mark Peters as to how well she works with the families in managing tuition payments. Unfortunately, the impact on putting a cap on financial aid is collectability. Compared to the 2016-2017 school year at the same time, however, we are $50,000 lighter. Although the report now shows a net surplus of $168,622, there will be a deficit at the end of the school year. We are down nine students at the Antonio and Juliet Campos International Academy. The 2017-2018 budget will be balanced by bringing in the carryover from last year and some of the auction proceeds. At the next board meeting the budget for tuition will need to be approved.

V. School Operations Reports – Anthony Goston (6:25 pm – 6:40 pm)
Mr. Goston made a presentation regarding the bell schedule for next year. The current bell schedule is as follows:
What he proposed, after reviewing the pros and cons of it, is having a late start schedule. It would probably be a W, R, B, R, and B schedule. Block time would go from 85 minutes to 75 minutes. (Teachers’ concern off loss of instructional time is being addressed. Diocesan requirements for instructional guidelines would be met.) Faculty collaboration/office hours would be from 7:45-8:55 am. There would be no foggy day schedules. It would not impact start times for practice.

Although it goes against the traditional schedule, Superintendent Faulkner knows of many schools that have done this for 10-15 years with the evidence being overwhelming on the benefits. It allows for increased sleep time for our students and decreased tardiness. Increased sleep has been shown to decrease academic issues, fatigue, obesity and depression in students. Teachers and administrators would be able to hold meetings in the morning, virtually ending after school meetings. Late night athletic events would not impact students arriving late the next day to school.

The American Academy of Pediatrics recommends students between 14-18 years old get 8.5 to 9.5 hours of sleep to function at maximum ability. The National Sleep Foundation states most teens are not ready to fall asleep before 11:00 pm.

Some of the cons to consider are that this would reduce class time. School would get out 10-20 minutes later, ending between 3:10 and 3:20 pm. It may require funding for us to improve our communication/announcement capabilities to protect class time. It may impact part-time teachers.
Leadership, administration, counseling, department chairs and coaches have all expressed support for the late start. When surveyed, the students overwhelmingly were in favor of the new schedule.

Mr. Goston recommended to Principal Spencer to approve the new schedule (tentative schedule shown below). Chairman Peracchi noted this would be one more thing to set us apart from the other schools. We have a great opportunity to market it. Mr. Goston is to have all the details ironed out by the next board meeting. Although Board approval is not needed, Principal Spencer greatly appreciated the Board support to move forward.

![Late Start Schedule]

VI. Principal’s Report, Tom Spencer & Shawn Carey (6:40 pm - 6:50 pm)
San Joaquin Memorial High School has contracted with Darden Architects to do a site plan review of our campus and the adjacent Diocesan property. This will also include a list of projects for consideration. Board member Doug Sampson asked that a conditional use permit be included in the plans. A rendering of the STEAM building was exhibited. It will include storage and office space and a presentation/Theatre space. Early estimates place the cost of the building at $500M plus a $1M/year for infrastructure.

Board member Doug Sampson expressed his concern as to the cost of the building and would prefer a STEAM curriculum in place for a few years before starting on the building. Board Vice-Chair Suzie Byers shared his concern as to the cost. There are always so many things that may come up (sewer lines, water lines, PGandE issues, etc.). By the end of March, 90% of the pricing factors will be known. The silent phase of the capital campaign is
currently underway; the public launch will be later in the year. Groundbreaking is scheduled for June 2019 with occupancy in August 2020.

Administrator Shawn Carey confirmed the STEAM curriculum is in place. San Joaquin Memorial High School has been approved to offer AP Capstone for the 2018-2019 school year. This, too, is another feature that will set Memorial apart from other schools. Phillip J. Patino of Entrepreneurship, part of Fresno Unified, is the only other school in the area certified to offer this.

Our students will be going to St. Anthony to work with 4th graders. 24 of our students have shown an interest in entering the Engineering Contest at CSU, Fresno.

We have a signed Memorandum of Understanding (MOU) with the Fresno State Linguistics Department, granting our international students who graduate from SJM an exemption from having to pass the language proficiency test required of all international students. We consider this a big success for both schools as it shows their confidence in the quality of our instruction. We also have an MOU with Fresno City College for duel enrollment. SJM will host an articulation meeting with our partner school Principals, Vice-Principals and Math/English teachers January 25, 2018 to help them know what level students should be at when they come to Memorial. They have asked for data as to how their students perform at Memorial. Each school will get a spreadsheet showing the total number of students from their school, the average GPA, and what activities the students are involved in (or not involved in). Board Chair Jeff Peracchi would also like to add a column showing last year’s graduating class and where they went to college.

The Wi-Fi upgrade is 95% complete (need external Wi-Fi on campus). Fiber connections are complete (for current goal). Security camera upgrades are complete. We have terminated one iPad lease agreement.

Today and tomorrow will be the second session with Partners in Mission. It will be an evaluation of current practices and recommendation of best practices. The focus will be on Enrollment Management with a shift to Advancement in March.

Principal Tom Spencer indicated he would like to receive feedback from the Board regarding the overall performance of the Leadership Team. This would not be evaluations of personnel, but of the Team’s progress toward goals on the strategic plan.

Significant progress has been made on the WCEA/WASC self-study analysis, in particular the surveys of the various constituent groups. Some required changes have already been implemented, including a transition to a religion curriculum approved by the USCCB. Further work needs to be done, including review and modification of the school’s mission statement and conversion of the Expected Schoolwide Learning Results to Integrated Student Outcomes.

With the upcoming transition of our Bishop, and because it should be done on a regular basis, the Board is encouraged to review the Constitution and Bylaws under which they are operating. Eventually, the new bishop would approve these, with any changes he might believe necessary.
The Leadership Team has been working on development of smart goals for each of the three focal areas: Catholic Identity, Enrollment and STEAM. The Board will receive updates on a regular basis, beginning with Enrollment.

Mr. Goston and Board member Mark Peters are the leaders on Enrollment. The other team members are Tom Spencer, Vanessa Lasso, Patty Nunez and JD Salles. The objective is to have consistent enrollment in each class by the beginning of 2021-2022 to ensure all programs have quality programming and success and to grow enrollment to 600 by 2022. To achieve this measure of success, the following would need to happen:

- Each class has an enrollment of 150;
- Each class has a retention rate of 95%;
- Add seven transfer students each year;
- 40% families per class receive some level of Financial Aid;
- 60% of each class should be full-paying families;
- Financial Aid budget increases $25K each year for four years.

VII. New Business – Jeff Peracchi (6:50 pm – 7:15 pm)
Description of New Building

VIII. Adjourn / Closing Prayer
Principal Spencer said the closing prayer.

IX. Executive Session (If requested)