

Last Name

First Name



2020-2021 Student iPad Acceptable Use Policy Agreement

This iPad Acceptable Use Policy is intended to promote responsible use and protect students and the school from liability resulting from any misuse of the school-issued iPad. Technology, on or off campus, must be used in accordance with the mission and philosophy of San Joaquin Memorial High School (SJMHS) as well as the Acceptable Use Policy for Technology as stated in the *SJMHS Student-Parent Handbook*. Teachers may set additional requirements for use in their respective class.

The iPad remains the property of SJMHS at all times. Therefore, there is no assumption of privacy. SJMHS reserves the right to inspect student iPads at any time during the school year. Misuse of the iPad may result in disciplinary action up to and including dismissal.

Above all, the iPad program at SJMHS is an academic program, and the policies governing the use of the iPad support its academic use. To maintain the integrity of the iPad program, all students and parents/guardians must acknowledge and agree to the following conditions of use:

I. iPad Distribution and Care

1. The iPads issued to students are the property of SJMHS and are made available to as learning tools.
2. Students will be issued their iPads during the First Day of School. The iPads are to be returned at the end of each academic year if requested or earlier if a student no longer attends SJMHS.
3. Students are responsible for knowing how to properly operate and protect their iPad. This includes not leaving their iPad in a location where it can be damaged by cold, heat, or moisture and cleaning the screen with a soft, dry, or anti-static cloth.
4. Students/parents are solely responsible for the care and security of student iPads. iPads must never be left in an unlocked locker, unlocked car or any unsupervised area.
5. If the iPad is damaged or malfunctions, students must take their iPad to the Technology Department as soon as possible (no later than the next school day) for evaluation so that repair or replacement can be accomplished in an expedient manner. If a student damages the iPad (outside of reasonable wear and tear), the students/parents are responsible for the expense of repairing or replacing the device.
6. If the iPad is lost or stolen, the student must report the incident to the Technology Department as soon as possible (no later than the next school day). In the case of theft, the family must also file a police report and provide that number to the technology department for tracking purposes. The students/parents are responsible for replacing the lost or stolen iPad at their own cost. The replacement cost of an iPad Air is approximately \$427. The cost of the Logitech Bluetooth iPad case is \$90. Should you need a replacement charging cable and charging block is \$20.
7. Students/parents are not permitted to repair, alter, modify or replace iPads. Under no circumstance will SJMHS replace or repair a student iPad without the required payment or arrangements being made by the student/parent.
8. iPads and iPad cases must remain free of any writing, drawing, stickers or labels that are not the property of SJMHS.

II. General Expectations

1. Students are responsible for understanding and adhering to all Acceptable Use Policy for Technology regulations from the *Student-Parent Handbook* Relating to the use of technology in addition to this iPad Agreement.
2. Students may not remove or circumvent the management system installed on each iPad. This includes removing restrictions or "jail breaking" the device.
3. Students may only connect to the Internet via the wireless network provided by SJMHS while on campus.
4. Students are permitted to take the iPad home. However, Students are expected to have their fully charged iPads at school each day. (This is a requirement for all classes)
5. Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
6. iPads must always be within the protective cases when carried.
7. Students may not remove or alter the "asset tag" located on the iPad. The "Find my iPad" and "Bluetooth" function must be on at all times.

III. Apps, Files, Etc.

1. Students are expected to backup all educational work on the iPad. SJMHS does not take responsibility for any lost data. (Use the Google Drive to back up data)
2. Students are discouraged from printing materials on campus. Printers are available in the Media Center for limited student use as directed by a teacher or librarians. Readers, worksheets, and other academic materials are available digitally on the iPad for study and reference.
3. During the school day, earphones may only be used in the library. Permission may be given for use of earphones in a classroom by a teacher.

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4. Educational Apps and Books will be provided by the school. The software/apps originally installed by SJMHS must remain on the iPad in usable condition and be easily accessible at all times. The school may add software applications and books throughout the year.
5. Students are not permitted to add any Apps or personal data (i.e. photos, movies, video, or other personal entertainment) to their iPads.
6. As stated in the Acceptable Use Policy for Technology, Students must refrain from using social media, gaming or blogging websites on the school- issued iPad. Students should not receive pop-up or email notifications from Facebook or other social networking/entertainment sites or apps on the school-issued iPad.
7. The iPad camera may only be used when assigned by a teacher for educational purposes. When assigned, students may not distribute, publish, post, email or share images and/or videos of students, SJMHS personnel or the campus beyond the scope of the assignment. Photos or video taken with the iPad for academic assignments must conform to the mission and philosophy of SJMHS.

IV. Prohibited Use

1. Leaving the iPad unattended on the campus.
2. Exchanging iPads with another student.
3. Allowing other students to retain or remove the iPad from their presence.
4. Copying certain Internet materials or reproducing or transmitting materials without the permission of the author or other right-holder.
5. Plagiarizing academic materials. It is the student's responsibility to respect and adhere to all copyright, trademark and other intellectual rights and trade secrets laws.
6. Using the iPad for any action that violates existing school rules or public law.
7. Creating, accessing or distributing offensive, profane, bullying/threatening, pornographic, obscene, rumors/gossip, sexually explicit or other content not aligned with the school's mission and philosophy.
8. Use of chat rooms or messaging services not authorized by the teacher for academic use.
9. Accessing sites selling term papers, book reports, and other forms of student work.
10. Spamming: sending mass or inappropriate emails.
11. Gaining access to other students' accounts, files, and/or data.
12. Use of the school's internet/E-mail accounts for financial or commercial gain or for any illegal activity.
13. By passing the SJMHS web filter through a web proxy.
14. Sharing passwords, addresses, or other personal information on the Internet without the authorization of a parent or school representative.
15. Using or possessing hacking software.

V. Precautions

1. In consideration for receiving the iPad from San Joaquin Memorial High School, each student and his or her parent or legal guardian agrees not to sue and here by releases, waives, discharges, holds harmless, indemnifies, and defends San Joaquin Memorial High School as well as their respective employees, personnel, staff, volunteers, agents, directors, affiliates and representatives, from any and all liability, losses, damages, claims, actions and causes of action of every nature for any and all known or unknown, foreseen or unforeseen, bodily or personal injuries, property damage, or other loss, whether claimed by the student, parent, legal representative, or any third party, relating in any way to the use of the iPad furnished by San Joaquin Memorial High School to the student.
2. This iPad Acceptable Use Policy applies to SJMHS students at all times, whether or not the students are on campus, as SJMHS students are school representatives at all times.

I have read and agree to all of the guidelines set forth in this Student iPad Acceptable Use Policy.

 Student Signature

Date

Printed Name

 Parent 1

Date

Printed Name

 Parent 2

Date

Printed Name