



## SAN JOAQUIN MEMORIAL HIGH SCHOOL

### BOARD OF DIRECTORS MEETING MINUTES

December 4, 2019

Media Center

#### BOARD PRESENT

Susie Byers '88, Chair

Fr. Robert Borges

Edward Fanucchi '86

Kathryn McDougal

Ralph Muñoz '85

Anthony Smith '82

Mona Faulkner, Superintendent (ex-officio)

Pete Dalena, Faculty Rep (ex-officio)

Msgr. Robert Wenzinger, Rector (ex-officio)

Michael C. Burke, Head of School (ex-officio)

Lucina Myers, Secretary

**I. Opening Prayer (6:00 pm)**

Fr. Borges said the opening prayer.

**II. Call to Order – General Meeting Session (6:00 pm – 6:05 pm)**

As there is no quorum, the October minutes will be approved at the next regular meeting.

**III. Superintendent's Report (6:05 pm – 6:15 pm)**

Superintendent Mona Faulkner spoke about the FACTS Student Information System. This program gives the OCE important data regarding the demographics of our schools and student and family information Management. The diocese would pay the annual student fee for all of the schools in the diocese. She will be meeting with the Bishop soon to see if she could purchase it.

**IV. Finance Report (6:15 pm – 6:30 pm)**

Board Chair Susie Byers presented the Financial Report. With school being at 33% through the fiscal year, expenditures are at 34% to date.

Board member Eddie Fanucchi gave an update on the auction. Gross income was \$355,000 of which \$70,000 still needs to be collected. Expenditures were \$72,603. Net income is \$282,397. The net goal for next year is \$300,000. Mimi Fanucchi and Maria Campos, the current chairs, have signed up for next year. Susie expressed her thanks to Eddie and the whole team for all their hard work on the auction.

**V. Head of School Report (6:30 pm – 7:15 pm)**

A. Dual Enrollment

Head of School Mike Burke met with representatives from Fresno City College regarding dual enrollment. Points addressed included:

1. Work out understanding with FCC and Catholic institution;
2. We could contract with them to have their instructors teach a class;
3. Hold the class on campus using their instructor; they would pay the instructor. We would have to open the class to non-SJM students.

It may be possible to use the old Office of Catholic Education building, just across Willinger Hall. We could start by offering classes to juniors and seniors, starting with seniors.

The targeted time to start this would be next fall, although Board member Ralph Munoz said classes could start in the summer, starting with juniors. Head of School Mike Burke and Superintendent Mona Faulkner will work together to make it happen, hopefully by summer.

**B. Christian Brothers and SJM/Staff Visit to Mont La Salle**

Mike Burke is also working to reconnect with the Christian Brothers.

Mona had a conversation with Mike Daniels, Director of Education for the Christian Brothers. She would like to see more faith development for the teachers.

Board Chair Susie Byers stated being a school in the LaSallian tradition would give us more focus and definition. Superintendent Faulkner added that the Christian Brothers also offer families opportunities for faith development.

**C. Tuition Discussion and Vote**

Fr. Borges moved SJM shall institute a 2.5% tuition increase for the 2020/21 school year, resulting in tuition of \$13,325 per student. Board member Tony Smith seconded the motion. Voting will take place by email, as there is no quorum present. (Note: Board Chair Susie Byers sent out the email December 5, 2019. Results were: Yes, 8; No, 2; 1 Abstained.)

**D. Security Assessment**

A security assessment of the campus was done late in November. Recommendations include:

- Increase perimeter fencing;
- Eliminate fencing shrubbery;
- Classroom doors lock from inside;
- Cameras on campus;
- Public address system;
- Have building numbers on the roofs; and
- Have a single point of entry to the school.

**VI. Chairperson's Report (7:15 pm – 7:30 pm)**

**A. Strategic Planning Process Update**

**1. Planning Committee Membership**

Mike Burke, Susie Byers, Neil Angelillo, Kathryn McDougal, Eddie Fanucchi, Patti Peterson, Julie Beecher, Sissy Wood, Father Paul Keller, Joe Olivares, Amanda Wilson, Bruce Garabedian, Tony Azevedo. First meeting with Maria is January 8,

2020. Process is to begin in January; with draft ready in April; and implementation starting with 2021-2022 school year.

**VII. Adjourn/Closing Prayer**  
Closing prayer by Fr. Borges.