



SAN JOAQUIN MEMORIAL HIGH SCHOOL

BOARD OF DIRECTORS MEETING MINUTES

January 22, 2020

Media Center

BOARD PRESENT

Susie Byers '88, Chair
Neil Angelillo '83, Vice Chair
Steven Campos
Edward Fanucchi '86
Frank Hambalek
Kathryn McDougal
Ralph Muñoz '85
Anthony Smith '82
Michael Thomason '88
Mona Faulkner, Superintendent (ex-officio)
Pete Dalena, Faculty Rep (ex-officio)
Michael C. Burke, Head of School (ex-officio)
Lucina Myers, Secretary

- I. Opening Prayer (6:00 pm)**
Head of School Mike Burke said the opening prayer.
- II. Call to Order – General Meeting Session (6:00 pm – 6:05 pm)**
Board member Tony Smith moved to approve the October and December minutes; Board member Katherine McDougal seconded the motion. Motion carried.
- III. Superintendent's Report (6:05 pm – 6:15 pm)**
Bishop Brennan approved the funding for the FACTS Student Information System that will be used by all schools in the Diocese. The Office of Catholic Education will pay the fee per child, \$15 each. For SJM that means PowerSchool will no longer be used at the conclusion of this school year, for a savings of \$15,000.

Family Demographics and Health Management are part of the features included, though other packages are available for an additional cost. Head of School Mike Burke said Memorial will probably use the Admissions feature also. The big advantage is that information for incoming partner school students will already be available as partner schools will also be using this system.
- IV. Finance Report (6:15 pm – 6:30 pm)**
The report is through December 31, 2019. Income to date is slightly above anticipated income and expenses slightly over budget due to the timing of things. The next Finance Committee meeting is February 5. Some of the items to be addressed are projected

enrollment, staff commitments and a review of the reserves and endowments. A draft of next year's budget will be presented at the March meeting.

V. Head of School Report (6:30 pm – 7:15 pm)

A. Enrollment Update: Current Applications and Schedule

Freshmen domestic applications as of this afternoon are at 127, vs. 90 at this time last year. There are 7 international applications for next year. We're working with 22 international agencies and are confident that international enrollment will increase.

B. Update: Christian Brothers/Relationship with SJM

The Christian Brothers has given SJM approval to adopt the LaSallian charism. Their five core principals are: 1) concern for the poor, and social justice; 2) faith in the presence of God; 3) quality education; 4) respect for all persons; and 5) inclusive community.

Christian Brothers have professional development for adults also. They will be invited to participate in the 75th celebration of our school.

C. Foundation and Selection of Directors

A foundation has been formed for San Joaquin Memorial High School; we are still working on its non-profit status. Jeff Peracchi will be its initial director. It should be fully functional within the next several months, in time for the beginning of the capital campaign.

D. Feasibility Study for Capital Campaign

American City Bureau out of Chicago, Illinois will do a capital campaign feasibility study. The cost of the feasibility study is \$30,000. They will be here February 27. By the April board meeting, we should have their report. The silent phase of the campaign would start at the beginning of the next school year, going from Labor Day to mid April. There would then be a public celebration and acknowledgement of the campaign, along with the start of the public campaign.

E. Academic Program Enhancements

We are looking at offering online classes that meet UC admission requirements.

Mr. Burke is meeting with Robert Pimentel at Fresno City College next Wednesday to finalize dual enrollment for our students.

VI. Chairperson's Report (7:15 pm – 7:30 pm)

A. Strategic Planning Process Update

1. Planning Committee/First Meeting with Catholic School Management (Held 1/8/20)

Board Chair Susie Byers reported about the first meeting with Catholic School Management. The committee was broken into 4 groups to identify the strategic assumptions in the areas of Economic Assumptions, Demographic Assumptions, Financial Assumptions and General/Program Assumptions. By the March Board meeting, we will have a draft strategic plan ready for review. By the April meeting, the plan should be ready for approval.

2. General Schedule (sent via Panther Press)

3. Important Date: CSM visit with Board February 18, 2020 5 PM – 5:55 PM (Full schedule for CSM Visit Attached)

Catholic School Management will be at Memorial February 18-19. CSM will visit with the Board February 18 from 5:00 pm – 5:55 pm. Please put this on your schedule.

VII. Adjourn/Closing Prayer

Mike Burke said the closing prayer.