



SAN JOAQUIN MEMORIAL HIGH SCHOOL

BOARD OF DIRECTORS MEETING MINUTES

October 23, 2019

Media Center

BOARD PRESENT

Susie Byers '88, Chair

Neil Angelillo '83, Vice Chair

Steven Campos

Edward Fanucchi '86

Frank Hambalek

Michelle Kusch '87

Kathryn McDougal

Michael Thomason '88

Msgr. Robert Wenzinger, Rector (ex-officio)

Michael C. Burke, Head of School (ex-officio)

Lucina Myers, Secretary

I. Opening Prayer (6:00 pm)

Msgr. Wenzinger said the opening prayer.

II. Call to Order – General Meeting Session (6:00 pm – 6:05 pm)

Board member Frank Hambalek moved to approve the minutes from both the August retreat and the September meeting. Board member Eddie Fanucchi seconded the motion. Motion carried.

III. Finance Report, Frank Hambalek (6:15 pm – 6:30 pm)

The members of the Finance Committee are: Frank Hambalek, Chair, Mike Burke, Jerry Laval, Mike Thomason, and Kathy Ramirez (Business Manager). There will be a Finance meeting next week. The 2018 annual auction netted \$260,000. \$80,000 was used to finish paying the solar system and \$68,000 for pool remediation work. Head of School Mike Burke reported the edging of the pool is failing again and has to be repaired this Christmas at a cost of \$50,000. Board member Eddie Fanucchi said the goal of the 2019 auction is to raise \$300,000.

IV. Head of School Report, Mike Burke (6:30 pm – 7:00 pm)

Mike Burke has visited all the partner principals. In the spirit of promoting K-12 Catholic education, San Joaquin Memorial High School will be offering Merit Based Scholarships only available to 8th graders graduating from a Catholic, elementary school in the Fresno Catholic Diocese. They will also have priority enrollment. To allow for building stronger relationships with the students, each partner school will have its own day to visit Memorial. Everyone will be invited to the Open House November 18 and February 10. According to the principals from Fresno schools, tuition is what keeping students from coming to Memorial; from other areas, it is tuition and transportation.

Mike Burke has met with the faculty in small group meetings and will begin similar meetings with staff next week. The purpose of the meetings is to identify areas we need to work on and find out what type of environment would allow each person to do their best work.

The annual fund drive is under way with letters being mailed out.

V. Chairperson's Report, Susie Byers (7:00 pm – 7:30 pm)

A. Beginning of Strategic Planning Process

1. Committees and Committee Chairs:
 - a) Mission and Catholic Identity
 - b) Governance and Leadership
 - c) Academic Excellence
 - d) Operational Vitality

2. Proposal submitted by Maria Ribera/Catholic School Management (Board Vote Needed)
Maria Ribera of Catholic School Management has forwarded the proposal for the strategic planning process. This would entail a planning committee of 8-12 members.

Board member Michelle Kusch motioned to approve the proposal submitted by Catholic School Management; Board member Kathryn McDougal seconded the motion. Motion carried.

The goal is to have the draft plan ready in April, finalized by the end of school, and ready for implementation starting July 2020.

VI. New Business (7:30 pm – 7:45 pm)

A. Campus Master Plan, Mike Burke

Mike Burke passed out the Campus Master Plan (included at end of Board minutes). The goal is to have some sense of what the priorities are by Christmas time. Doug DuRivage, Property and Construction Department Manager of the Diocese of Fresno, is on the committee. Every summer something has to be done so that students can see change when they come back.

B. San Joaquin memorial High School Foundation, Susie Byers

We are in the process of launching a foundation for the school. The foundation will be more general to serve the long-term needs of the school. It would have its own board of 3-5 members. Jeff Peracchi has agreed to chair the foundation. For capital campaigns, the school might do the work but the money would go through the foundation. This would assure donors that money would not be used for operational purposes. More work needs to be done to obtain a non-profit status but all should be completed by the end of this year.

VII. Adjourn/Closing Prayer

Msgr. Wenzinger said closing prayer.