



St. Francis Catholic School  
310 Columbus Dr.  
Marshalltown, Iowa 50158  
641.753.7977

***St. Francis Catholic School Board unapproved Minutes  
May 20th 2021 -6:00 PM –Madonna Center at the Parish center and ZOOM  
SFC Vision-St. Francis Catholic School will be the model of elementary education in the  
Marshalltown area where the leaders of tomorrow are formed by faith, character, and  
intellect for many years to come.***

Present: Jarrett Heil, Addie Bane, Fr Alan, Mr. Eisenbarth, Sue Fink, Jenny Dugan

Absent: Sam Ibarra

Others Present: Paige Oetker, Kathy Duncan, Rachel Schoenfelder, Luke Satlzer, Preston Johnson, Sarah Cross, Tom Stalzer, Maggie Stalzer, Ashley Johnson, Kayla Boswell, Andi Walker, Donna Adelmund, Cherilyn Eveleth, and Terri Westendorf

6:03 Board Meeting called to order

I Opening Prayer – Jenny Dugan

II Call to Order – Approval of the Agenda: Addie made the motion, Jarrett 2<sup>nd</sup>

III Open Session – Public Comment (5-minute maximum): Sarah Cross read a statement about her feelings on wearing masks and that she feels that we need to get back to normal and stop wearing them. Maggie Stalzer had questions on field trips, volunteers coming back in to the building, and when the whole school would be attending mass together again.

IV Consent Items

- Approval of Minutes: Addie made the motion to approve the March minutes. Jarrett 2<sup>nd</sup>.

V Informational –

- Thank you cards – none

VI Reports

- **Student Body Presidents (Luke and Preston)**- they sent a survey on COVID to the 4,5,6 cohort based on the parent survey with 39 responses mostly in favor of getting rid of masks. The whole school will be doing campus cleanup for Earth Day with ice cream afterward. The kids are in favor of having the alumni basketball game and track and field day. Mrs. Westendorf said she is working on it.
- **Teacher/Staff** – Mrs. Schoenfelder; it has been difficult managing both on line and in person students. It gets hard to work ahead to make sure the online students get the information they need in order to keep with the on-site students. Working with both on line and on-site students gets frustrating when you aren't able to keep everyone focused on the same thing.
- **Return to Learn** - Meeting once a month, small improvements and tweaks to existing protocols. Jenny Dugan is attending now as the board representative. Motion recommendations down below.  
Return to Learn Motions: Motion 1 Jarrett motion, Addie 2<sup>nd</sup>. Unanimous Vote. Motion passed. Motion 2 Sue motion, Jarrett 2<sup>nd</sup>. Unanimous vote.

Motion passed. Motion 3 Addie motion, Jenny 2<sup>nd</sup>. Unanimous vote. Motion passed. Motion 4 amended to teacher discretion for field trips and volunteers. Addie motion, Jarrett 2<sup>nd</sup>. Unanimous vote. Motion passed. Motion 5 Jarrett motioned, Addie 2<sup>nd</sup>. Unanimous vote. Motion passed. Questions asked of RTL; what does continual virtual learning look like-do we have a plan, can recess become mask less? Further discussion is needed on both of those.

- **Principal** – Mr. Eisenbarth – See below

**Director of Enrollment, Promotion, & Retention-** working on Fun Fest ideas and when to have it

**Finance Committee-** Kathy Duncan; holding to budget, looking at asking for the same subsidy as last year. Addie motioned to bring the current subsidy to the Parish Finance Council, Jenny 2<sup>nd</sup>.

**School Improvement Advisory Committee (SIAC)** – no report

- **Home and School-** no report
- **Parish Report** – Totus Tuus is coming back this summer

VII Old Business

1. Jeff and Terri Gunther-Mayer hired for Maintenance and Child Care Director.
2. Using EANS money for the Library and new 2<sup>nd</sup> grade teacher positions.
3. Board Member Review; Keep looking for a new member, table until May

VIII New Business

1. Fun Fest- when to have and how to get volunteers. Jenny motion, Jarrett 2<sup>nd</sup>.
2. Staff Benefits- move more in line with what parish employees receive. Sue motion, Jenny 2<sup>nd</sup>. Unanimous vote passes motion.
3. Review open comments policy at next meeting. New agenda items need 7 days' notice to Mr. Eisenbarth.

IX Closing prayer – Father Alan

Motion to end meeting 8:42pm

***Next Meeting Date- – June 17<sup>th</sup>, 6 pm Madonna Room at the Parish Center and ZOOM***

Each St. Francis Board of Education Meeting is scheduled for the 3<sup>rd</sup> Thursday of the month. If you are interested in being on the agenda, please contact Principal Terry Eisenbarth at least 7 business days prior to the meeting date. All St. Francis Board of Education reports are to be electronically sent to Principal Terry Eisenbarth at [teisenbarth@st-francis.net](mailto:teisenbarth@st-francis.net) one week prior to the scheduled St. Francis Board of Education meeting.

***St. Francis is a Catholic elementary school located in Marshalltown, IA that seeks to serve and educate the whole child, regardless of their religious affiliation, in a Christ-centered way of living. Inspired by our patron, Saint Francis of Assisi, we encourage students to live and grow in holiness and are dedicated to sharing our faith with others. St. Francis offers the highest quality education with dynamic experiences not only focused on developing students to be successful in the competitive world but in service-learning as well. Recognizing the importance of parents as primary educators, St. Francis promotes parental involvement and participation to develop individuals with strong faith, character, and passion for lifelong learning.***

## Principal Report

EANS money awarded was actually \$181,000.

April 15, 2021

- 1.) **Iowa Statewide Assessment of School Progress (ISASP)** – I am in the process of setting up the appropriate resources to enable our staff to administer the statewide assessment. We are currently getting the technology set up (TestNav) on computers for grades 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades who will take the following tests;
  - 3<sup>rd</sup>-Reading/English Language Arts, Math*
  - 4<sup>th</sup>- Reading/English Language Arts, Math*
  - 5<sup>th</sup>- Reading/English Language Arts, Math, & Science*
  - 6<sup>th</sup>- Reading/English Language Arts, Math*

Our staff will administer this assessment to students in April. We have until the end of May to administer the ISASP.

- 2.) **Emergency Assistance for Non-Public Schools (EANS)**- Our school has been allocated \$136,122.00 in federal funding to support needs from COVID-19. I would like to address the “loss of learning”. I have recently submitted the application that was due March 31<sup>st</sup>. Allowable uses for funds; supplies for sanitization/cleaning, PPE, improving ventilation systems, PD for sanitization, physical barriers for social distancing, educational technology, leasing of sites to ensure social distancing, transportation costs, reimbursement for expenses incurred between March 13, 2020-June 30 2020.
- 3.) **FACTS Education Solutions**-Jeremy A. Beck, M.Ed. is the Regional Vice President for Federal Programs – Jeremy Beck is affiliated with FACTS Education Solutions (Not to be confused with FACTS –Tuition Scholarship Management) Jeremy and I are working collaboratively to utilize our Title IA allocated dollars that are currently used to pay for a teacher provided by Marshalltown Community Public School. With FACTS Education Solutions utilized as a 3<sup>rd</sup> party, we are planning to gain more service hours for our students all the while, having more control over staffing and servicing of Title I Reading and Math. Jeremy will present the program and how it will prove to be advantageous to our students at SFC. Jeremy will also be our collaborative partner for application of EANS dollars. It is our plan to utilize the dollars to hire Library/Literacy/Assisted Learning and 2<sup>nd</sup> Grade Classroom
- 4.) **COVID-19 – Moving Forward-Teamwork - Family Feedback Survey**– The SFC Staff, Return To Learn Leadership Team, School Board, and Families continue to work very hard to represent our school and provide the safest, healthiest school environment possible. At this point in the year, some are experiencing “COVID-19 Fatigue.” Please hang in there. We have a system that is continually being set up and refined to receive feedback from all of our stakeholders to determine which direction our system desires to go regarding systems, processes, and activities within our school. **WE ARE THE STEWARDS RIGHT NOW** and we need to work together to lead our school. Here are the communication vehicles I hope to employ to ensure that all voices are being expressed; *SFC Staff, SFC Return To Learn Leadership Team, SFC School Board, SFC Families*. A survey link has been provided to solicit feedback from families regarding COVID-19 and SFC School activities. This survey will be administered and the results will be shared with all. Beyond this survey, If you as parents have any questions or items that you would like to have us discuss at these meetings regarding our school operations/mitigations regarding COVID-19. please either email Mr. E at [teisenbarth@st-francis.net](mailto:teisenbarth@st-francis.net) or text/call

at 641-691-5383. Your questions and concerns will be brought to the Return to Learn Leadership Team, SFC Staff, and School Board. This offer is **ALWAYS** available. Please see the parent/guardian survey about COVID-19 and SFC School activities. The data will be discussed at our April 12<sup>th</sup> Return To Learn Leadership Team meeting, April 14<sup>th</sup> at our SFC Staff Meeting, and Recommendations from the Leadership Team will be made to the SFC School Board on Thursday, April 15<sup>th</sup>.

- 5.) **Strategic Planning**-Mrs. Kruse has taken a strong leadership role in the Strategic Planning Process. She will be present in the May 20<sup>th</sup> Meeting to discuss the essentials.
- 6.) **Marshalltown Public Works Storm Sewer Project**- The Marshalltown Public works will be doing some replacing of sewer pipes around our school and requiring our pick up and drop off operations to be modified.

The project will go in 3 stages.

Stage # 1 – On 4<sup>th</sup> Street between Ingledue and Columbus – Approximate dates – April 12-May 10

Stage # 2 – On Columbus and Crestview – Approximate dates – May 10-June 21. This will affect us the most for student drop off and pick up. We are currently working on a plan to navigate through the project and will share with you when we are complete.

Stage # 3 – On 4<sup>th</sup> Street between Columbus and Olive. – Approximate dates – June 21-July 13.

**Once more information is provided by Public Works, SFC will communicate with families and stakeholders.**

## **Return to Learn April Recommendations**

- 1. Moving through building/hallway cohort traffic**
  - a. **As of 4/7/2021, have reinstated moving between cohorts to go to specials**
  - b. **Encourage continued use of cohort entrance/exits for efficiency**
  - c. **Encourage continued use of cohort bathrooms (unless emergency situation arises)**
  - d. **As of 4/19, movement within building less restricted and can cross cohort boundaries**
- 2. Volunteers**
  - . **scheduled with masks (must contact office)**
- 3. Mass**
  - . **Encourage continued live streaming**
  - a. **At this time no outside visitors to attend**
  - b. **Sit in cohorts/assigned sections**
  - c. **As of 4/22/2021, all school attendance**
- 4. Field Trips**
  - . **Fully depends on if venue is open and what requirements are required by venue**
  - a. **Encourage venues that support all mitigation**
  - b. **Teacher/grade discretion**
  - c. **No volunteers to attend with class**
  - d. **What to do if a student does not want to go for health reasons?**
- 5. Parish related activities**
  - . **Supported with proper mitigation**