

## OLGC Comprehensive Youth Ministry (CYM) 2021-2022:

### COVID-19 Safety Plan and Protocols

Our CYM team of adults are excited to welcome your youth's participation in CYM.

This document details the protocols we have in place to provide as safe an environment as possible for returning to in-person ministry. Thank you, in advance, for working with us in following these protocols. If there are any changes to these protocols, I will notify you via email.

Our new CYM Program year will begin September 12, 2021 and run through May 2022. We will be gathering in either the Parish Office Center & lanai, or the Pastoral Center. There will be times that the group will gather in the Church.

Although there is no guarantee that we can prevent anyone from falling ill as our youth participate in CYM, efforts of prevention, attention, and care for one another will help provide an added measure of safety. All staff, volunteers, youth, and families, must work together to promote safety and health, adhering to the policies and procedures outlined in this COVID-19 Safety Plan and Protocols. These guidelines are based on recommendations from the Centers for Disease Control and Prevention (CDC), the Hawaii Department of Health (HDOH) and Diocese of Honolulu.

#### Responsibilities of Parents, Guardians, and Youth:

- Check for any signs of illness before leaving the home. **Do NOT** come to CYM if:
  - you experience any of these symptoms: fever of 100°F or above, cough, shortness of breath, difficulty breathing, runny nose, sore throat, loss of taste or smell, chills, nausea, vomiting or diarrhea.
  - you have recently been in close contact (within 6-feet for more than 15 minutes) with someone who has tested positive w/ COVID-19 or is showing symptoms.
  - you have recently returned from travel internationally and have not yet had a negative pre-travel test or have not completed your 10- day post-travel quarantine.
- Review the general protocols for health and safety (physical distancing, proper wearing of a mask, washing hands, avoiding the sharing of personal items and food, etc.).
  - NOTE: if a youth is unable to wear a mask due to challenges or medical reasons, a written medical exemption from a U.S. registered physician is required. In this case, a face shield should be used.

#### Drop-off, Check-In, and Pick-Up Procedures:

- Parents/Guardians should park in the designated marked spaces at the top parking lot of the Church
- A parent/guardian/pre-designated person will need to check-in your child at the table
- A completed **Medical Information & Parental/Guardian Consent Form/Liability Waiver** should be on file (one form for the CYM school year)
- Temperature and general symptom check will be taken upon arrival. Parents are asked not to leave campus until after this.
  - Upon arrival, your youth will be asked to answer a Health Questionnaire

- Upon arrival, your youth will be asked to wash their hands with soap & water or use hand sanitizer.
- Youth are reminded to practice physical distancing while waiting to check-in, throughout the event, and while waiting to be picked up after the event.
- Parents/Guardians are asked:
  - not to leave campus until after your youth has been allowed in after temperature check
  - not to congregate or gather, in close physical distance, in the parking lot.
- No visitors will be allowed. Youth must be registered with OLG C YM.

### **Safety Protocols While On-Campus:**

- Masks must be worn at all times. Masks should completely cover the nose and mouth and fit snugly against the sides of face without gaps. Face shields may be use as an additional layer of protection but should not replace the use of a face mask.
  - NOTE: if a young person is unable to wear a mask due to challenges or medical reasons, a written medical exemption from a U.S. registered physician is required. In this case, a face shield will be allowed.
- Exercise state mandated physical distancing.
- Wash hands with soap and water or with hand sanitizer upon entering the event, after breaks or activities, and as needed during the event. Hand soap is provided in the restrooms, hand sanitizer and wipes will be available.
- Youth are encouraged to bring their own reusable water bottle with their name marked on the bottle.
- During snack times, youth will be allowed to remove their masks to consume food and drink but will be asked to maintain physical distance from each other while eating. Only pre-packaged store-bought snacks will be served.
- Youth will be reminded NOT to touch others' property.
- Activities will be held in a physically distanced and safe manner. Movement will be limited and arranged to avoid close contact.
- If supplies are needed for a craft or activity, they will be provided in individual bags. Tables, chairs and other items will be sanitized often.
- Game balls, or other sports equipment will be sanitized before and after each use. Youth are also asked to sanitize their hands before using the equipment.
- If a youth becomes ill during CYM:
  - Parent/Guardian will be contacted immediately to pick up the youth.
  - The youth will wait away from others in a designated, supervised area, on campus.
  - If symptoms appear to be life threatening, (i.e. fever > 103°F, difficulty breathing, unable to speak, increased pain), an ambulance will be called.
  - Any possible cases of COVID-19 require a notification to parish's pastor, local health officials, and families possibly infected (for contact tracing), while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
  - The area will be closed off for 24 hours and then thoroughly cleaned and disinfected.

## **Cleaning, Sanitizing, and Ventilation Procedures:**

Before CYM begins, our Team will:

- Clean and disinfect high-touch areas (doorknobs, tables, chairs, sink handles, supplies, etc.)
- Clean bathrooms (or ensure if cleaned earlier by parish staff)
- Ensure that reminders of safety protocols are posted and clearly visible
- Ensure that hand sanitizers (>60% alcohol content) & disinfecting wipes are available
- Ensure that extra disposable masks and face shields are available, if needed
- Arrange tables and chairs to provide and adhere to state social distancing protocols.
- When needed (i.e. for a game), place removable colored tape on the ground for physical distancing reminders
- Windows and doors will be opened for proper ventilation
- Be sure to have Emergency Contact lists on hand

After CYM, our Team will:

- Clean and disinfect high-touch areas (doorknobs, tables, chairs, sink handles, supplies, etc.)
- Clean bathrooms (sink and toilet handles, check if soap/paper towels need refilling, etc. or ensure it is cleaned by parish staff)

As we move forward with the planning of CYM 2021-2022, we will continue to review recommendations from government health authorities, and the diocese, as well as review this Safety Plan and Protocols. As changes, are made, all involved will be notified by email.

Questions or Concerns? Contact the Laurie Muñoz, OLG Youth and Family Ministry Coordinator at (808) 455-3012 or email at: [olgcyouthandfamily@gmail.com](mailto:olgcyouthandfamily@gmail.com)