

## PASTORAL COUNCIL MEETING MINUTES

November 19, 2019

Present:

Pastoral Council: Laura Kolbe, Mary Haugen, Paige Cutter, Mindy Muglia, Corwin Bryan, Mike Brown, Gary Kirkland, Tim Gray (Knights of Columbus), Debbie McWilliams (Altar Society)

Staff: Father Connall, Sister Sharon, Sister Paschalina, Father Ratuiste,

**OPENING PRAYER** – Led by Father Connell

**WELCOME Mindy Muglia**

Mindy introduced herself and was warmly welcomed by the Council.

**REVIEW OF MINUTES**

The minutes were approved as sent with the addition of the minutes from the joint Pastoral Council and Financial Council meeting in September.

**SECRETARY POSITION**

Sister Sharon explained that she is willing to take the minutes for the Pastoral Council, type them up, and e-mail them to the Council members, but she has not the time or expertise to post them to the Website or send them to other entities. Paige offered to do the posting and whatever else would be needed for the minutes.

**PASTORAL PLAN**

The Pastoral Plan should be corrected to state that the three year plan goes from 2019—2022.

It was decided to review just one section at a time at the monthly council meetings. This month we looked at the section, **Spiritual Life and Worship**.

Discussion items:

**Confession times:** At present confessions are held on Wednesday and Saturday afternoons from 1:00 – 2:00pm. Discussion was held if from 3:00-4:00 pm on Saturdays might be more helpful for people coming to the 4pm Mass. A Flocknote survey might be helpful to see if parishioners would prefer this. It seems that attendance at the Saturday 4pm Mass is becoming less and less, but that the Sunday 5:30 pm Mass is increasing with 75% attending being parishioners and 25% non-parishioners.

**Adoration hours:** Adoration is held on First Fridays from 12:30-1:30pm. This month a family adoration hour for vocations was held on a

Friday evening from 6:00-7:00pm. It was well attended and it was suggested to repeat it quarterly.

**Liturgical Ministers:** If there are guidelines, we need to update them and see that ministers receive them. Sister Sharon will update the guidelines for the Extraordinary Ministers of the Eucharist.

**Security:** Training should be held for the parish at large. There is an Ad Hoc Committee which has met with security and military police personnel. The security person for Sunday will change as Victor has taken another position.

**Novena:** The staff will work out how to advertise the Novena throughout the diocese. A Communication Committee under Father Ratuiste will work on that.

**Music:** Nothing but compliments were shared about our music program, especially the series of special concerts held last year. The organ was brought up and will be a focus starting in January, 2022. Finances right now are needed for a new furnace for the Cathedral.

Next month the Pastoral Plan topic **Evangelization and Faith Formation** will be discussed. It was suggested that one person would take the lead on the discussion. Next month Sister Paschalina will lead the discussion. In January, the topic will be **Social Justice and Outreach** led by Mike Brown. In February the topic **Plant Maintenance and Administration** will be discussed.

### **SOLICITATION OF PARISH MINISTRY REPORTS**

An example of a ministry report will be put on the Pastoral Council website to be downloaded and prepared by the person making the report. It will include name of the parish ministry, number of members, how their goal is fulfilled, what might be needed from the Council, does it have a budget, if so what are the income and expense numbers including fundraising.

### **RECTOR'S REPORT**

Notre Dame – 52 families have expressed an interest. We have 15 registrants. 120 people attended the Open House. The Open House was well-organized and well-run. Hiring committees for faculty, development and fund-raising is in process.

Father Connall will bless the Stained-glass replica of Mary and Child which is now on the east side of the Cathedral Plaza on Friday, Nov. 22, at 4:30pm.

### **WHAT HAVE YOU**

There has been a request from a family to have an apostolate in the church they can do as a family, such as visiting the homebound. They will be asked to call Sister Sharon.

A Christmas Pageant will be held again on Dec. 21 after the 4pm Mass.

The St. John Vianney presentation this past year was very successful. We are now looking into a similar presentation on St. Faustina, hopefully on April 2, 2020.

**NEXT MEETING**

Tuesday, December 17, 12:45-2:00pm