

Please note: Starting January 1, 2013, all families wanting to earn tuition credit on their scrip purchases, will be required to order online.

## Online Method for Ordering Scrip

You can order scrip from the comfort of your own home. It is called “Shop With Scrip” and is offered through our current national scrip vendor, Great Lakes Scrip Center at [shopwithscrip.com](http://shopwithscrip.com). The deadline for orders is 10AM on the Monday of scrip weeks, but you can place your order anytime (literally 24/7, 365 days a year) online. We complete orders and they will be ready for pick up at the parish office or sent home through school on that Thursday by noon.

### To Get Started:

You will need to contact the scrip office at [scripoffice@gmail.com](mailto:scripoffice@gmail.com) and request that we send you the enrollment code for Resurrection. Then, you will go to the home page at **shopwithscrip.com** to set up an account; entering the enrollment code when prompted to do so. You will create your own username and password. While setting up your account you can opt out of receiving email announcements on your Account Settings tab. This option is completely up to you, although, the emails are fairly infrequent and offer useful info regarding available scrip bonuses. Once you have “joined” the Resurrection group, the scrip office will receive an email indicating that we have a new customer. At that point, we will contact you by email to ask a few questions regarding tuition credits and delivery/pick up of your orders. Then, you will be ready to order online.

### To Place an Order:

The easiest and most efficient way to place an order is by first going to your Dashboard (link is at the top of the home page) and then scrolling down the page until you can click on “Express Order”. Once you are in the “Express Order” mode, you can start typing in the first few letters of the item you are looking for. The drop down box will contain all products whose names begin with the letters you type. If applicable, this will also include all local products indicated by “DBQ” next to the item. Once you find the item you want, select that item, enter the quantity of certificates desired and press enter or click “Add to Cart.” Repeat as needed to complete your order. You can also just go directly to Shop from the home page and find items alphabetically there but if you already know the items you want, the Express Order may be quicker.

When you have finished shopping, click the “Cart” button at the top right corner of the page to review your shopping cart. Verify the type of certificates you have **ordered making sure that you have not accidentally ordered ScripNow virtual certificates if you did not intend to**. Also, check the denomination and quantity of each item. Once you have verified your order, you will choose your method of payment on the right side of the page and will submit your order. You will then have the option to Print/Save the order. It is helpful to us for you to print a copy of the order and submit it to our office by 10AM on Monday of scrip week.

### To Pay for your Order:

There are 2 options for paying for your scrip order. You can sign up for Presto Pay on your account and payments will be taken directly from your bank account – no checks to write or get to the parish office. **Please note: there is a charge of \$.15 per TOTAL order each time you use Presto Pay as your payment option.** Or, you can pay by check, with no fee, if you prefer, but the check will need to be dropped off at the parish office by 10AM on Monday. Please see the instructions below if you wish to enroll in Presto Pay.

Once you have submitted your order, if you choose Check as your form of payment, please submit a check to school or the parish office by 10AM on Monday. Checks should be made out to “Resurrection Scrip”. If we do not receive a check, we may not be able to authorize your order and it may not be available on Thursday. **When you place your first order, we will put that order in a plastic, reusable envelope. We cannot stress enough how important it is that you return this**

**envelope to us by Monday at 10AM for each order after that. We use this envelope to make our scrip system run efficiently so as to limit the time our **volunteers** have to put towards running the scrip program for your benefit. Please help us to help you.**

### **To Enroll in Presto Pay:**

Until you enroll in Presto Pay (PP), there will be a message at the top of your home page each time you sign in. It will say, "You do not have a Presto-Pay account. Click [here](#) to create one." Once you click on the link, you will be asked to read and accept the terms of PP. You will then be prompted for your banking information. To verify your account information, Great Lakes Scrip Center will make two small **deposits** of money into your designated bank account. The amounts will vary from family to family. You can check with your bank in a day or so to look for these deposits. Once you receive and note the amounts of the deposits, sign into ShopWithScrip.com to verify your PP account. You will do this by clicking on the link that will appear at the top of your home page and then enter the amount of the 2 deposits. You will soon receive an email regarding a PP code. Please forward this code to [scripoffice@gmail.com](mailto:scripoffice@gmail.com). We will enter the code on your account as the final step in setting up your PP acct.

### **Reloading Cards and ScripNow!:**

These are options which will be available to you on the ShopWithScrip website. Reloading is an excellent, environmentally friendly option, which allows you to reuse cards rather than just throw them out. ScripNow allows you to print off certificates or pull them up on a smartphone to use for purchases at stores and/or online just like traditional plastic cards. The extra bonus on both options is you do not have to wait for an actual scrip order week if you use this option **and pay with Presto Pay**. You can have a gift card reloaded within approximately 24 hours or within minutes if the card offers a ReloadNow option. You can receive a ScripNow certificate literally within minutes of ordering. If you pay by check, you can still order these items but will need to wait until the Monday of a scrip week to have your reload appear on your card(s) or to receive a ScripNow certificate. Not all businesses offer these products but many do and more are always being added. Under "Shop" you will see which products each company offers or under "Epress Order" all the products will be listed as you start to type in the company's name. (i.e. Walmart \$25 is an actual card while Walmart ScripNow is a virtual card) Please be careful not to purchase ScripNow if you want actual plastic cards. There will be prompts and warnings indicating that you have purchased a virtual product.

### **More Details, Illustrations, and Other Cool Stuff:**

We tried to condense the most useful information above regarding the ShopWithScrip website. All of this information, and lots more, is available in more detail, and with illustrations, at ShopWithScrip.com. There are even YouTube videos to walk you through many of the processes. You can log in and check things out under the Support link for FAQ, videos, etc.

Please note: to inquire about the status of an order or to cancel and/or make changes to an order, you will need to contact us. You can contact Julie Hermann at 588-8675 or [scripoffice@gmail.com](mailto:scripoffice@gmail.com)

Thank you for your support of the Resurrection Scrip Program!!