



**Our Mission: To provide a world class education in the spirit of Jesus  
Educating \* Mind \* Heart \* Spirit  
Saint Thomas Aquinas School Board Meeting Minutes- January 8, 2019**

**Board Members Present:** Sarah Staley, Emily Engstler, Fr. Stephen Meyer, Pat Powers

**Staff Present:** Duane Siepker-Principal,

**Other Attendees:** Jason Ribbens-Recorder, Ben Rahe, Heidi Tesdahl-Development Director, Colleen Sadler-Staff Liaison

**Meeting called to order at 5:55 p.m.**

**Opening Prayer led by Duane Siepker**

**Approval of Previous Meeting Minutes:** Approved pending amendment to hot lunch balance.

**Budget Report:** We are at 50% of the budget year, Total income is at 47% and total expense is at 52.3%. The checking account balance was \$44,816.98 as of 12/31 and the holding account balance was \$29,258.92 as reported for the meeting. Hot Lunch balance is \$1,310.36.

**Administrator's Report:** We look forward to Catholic Schools Week, Jump Rope for Heart fundraiser will be on February 7<sup>th</sup>. Students will participate in practice exams for the ISASP.

**Development Director Report:** Results of the recent parish survey are still being compiled, and will be sent to all families of the parish. There were 203 respondents to date. An architect has been hired to develop a scope of project for any parish renovations. A meeting with all parish leadership is planned for January 22. The date for the 2019 Ball has been set for May 4<sup>th</sup>.

**Finance/Parish Council Report:** Elevator repairs have been made, a water heater was replaced, and Fall Harvest Fest was a success.

**Unfinished Business:**

- **Principal Search Process:** The school board and advisors conducted an interview with a candidate on January 8th. Follow up meetings will be made as needed.
- **5/6 Grade Teacher Status:** A long term substitute has been found. Korrine Nelson will be the long term substitute until the end of the school year. A motion was made by Emily Engstler to set the total compensation for this position at \$17,200. Second by Sarah Staley. Motion passed with unanimous vote.
- **School Brochure:** Still in progress.
- **2019-20 School Budget:** A Preliminary school budget was again presented to the school board for review and discussion.

**New Business:**

- **2019-20 School Tuition:** Information was presented regarding the tuition for the schools across the Diocese, which was discussed by the school board. There was a motion by Pat Powers to set the tuition for 2019-20 at \$2,500 per student. Second by Emily Engstler. Motion passed by unanimous vote.

**Closing Prayer:** Our Father by the group

**Meeting adjourned at 7:18 p.m.**

**Next Meeting:** February, 2019 5:30 p.m.

Recorded by: Jason Ribbens