



Our Mission: To provide a world class education in the spirit of Jesus

Educating * Mind * Heart * Spirit

Saint Thomas Aquinas School Board Meeting Minutes- May 14, 2019

Board Members Present: Emily Engstler, Fr. Stephen Meyer, Pat Powers

Staff Present: Duane Siepker-Principal

Other Attendees: Jason Ribbens-Recorder, Ben Rahe, Heidi Tesdahl-Development Director

Absent: Sarah Staley

Meeting called to order at 5:33 p.m.

Opening Prayer led by Pat Powers

Approval of Previous Meeting Minutes

Budget Report: We are at 83.3% of the budget year. Total income is at 81% and total expense is at 86.1%. The checking account balance was \$123,543 as of 4-30-19 and the holding account balance was \$15,000 as reported for the meeting. Hot Lunch balance is \$1,141.32

Administrator's Report: Kindergarten students will be presented with the Availa Kares 529 College Savings awards at the advancement ceremony on May 31. ISASP have been completed, feedback from the students is that they like them better than the paper tests. Grandparents Day was well attended. The St Thomas Ball was a great success, raising a record amount again this year. Huge thanks to Heidi Tesdahl for leading the effort, and to the legion of volunteers who helped. Peace Officers Mass will be on May 17.

Development Director Report: The offer on the Krieger property has been extended to June 15. According to Endowment Fund Spending Policy, it must be reviewed by the school board annually. A full report is on file.

Finance/Parish Council Report: The Parish Council has approved it's annual budget. Council elections are upcoming. Plans are being made for Mass in the Grass during the summer.

Unfinished Business:

- **Rescind Motions from Previous Meeting:** Motion by Emily Engstler to rescind motion to approve the 2019-2020 Budget. Second by Pat Powers. The floor remained open, no comments were received. Motion passed by unanimous vote.
- **Adjustments to Contract Salaries:** The board reviewed the updated salary schedule that reflects responsible increases, and as presented to the staff during the renewal process.
- **Updated 2019-20 School Budget:** With the new salaries reflected in the budget, there was a motion by Emily Engstler to approve a budget with an \$11,000 surplus. Second by Pat Power. Motion passed by unanimous vote.
- **Candidates for 2019-20 School Board:** Names were submitted for the board to contact and determine eligibility for serving on the school board.

New Business:

- **Resignation of Emily Pruisman:** A letter of resignation was presented to the school board for Emily Pruisman. A motion was made by Fr Meyer to accept the resignation. Second by Emily Engstler. Motion passed by unanimous vote.
- **Kucera Grant Allocation:** All students eligible for Free or Reduced Lunch will be granted an award for \$463.72 toward the 2019-20 school year.
- **Kitchen Use Policy:** In compliance with the Superintendent, a policy regarding the schools kitchen use was presented and discussed. There was a motion by Emily Engstler to approve the draft as policy, and will be on file in the school office. Second by Pat Powers. Motion approved by unanimous vote.
- **School Improvement Advisory Committee:** Tabled at this time.

Closing Prayer: Our Father by the group

Meeting adjourned at 7:00 p.m.

Next Meeting: June 11, 2019 5:30 p.m.

Recorded by: Jason Ribbens