

# **St. John Berchmans Catholic School**

## **Back to School Plan**

### **2021-2022**

We recognize that the return to school is a dividing issue amidst this COVID 19 pandemic. However, the faculty and staff of St. John Berchmans Catholic School remain committed to providing the best possible education for our children in a safe, secure, positive learning environment. We do not take the responsibility of your invested interest in your child's education lightly.

We still plan to open with in-person instruction on August 16, 2021, and the Archdiocese of San Antonio will continue to monitor health and safety issues along with any guidance from health and civic leaders.

Following CDC Guidelines, the following procedures will be implemented daily.

### **Health & Wellness**

Please note: This is the action plan as of today, based on currently available information. These plans can change without advance warning at any time based of guidelines from the governor, local directives from TCCB ED, the archbishop, the superintendent of Catholic schools, and the needs of our St. John Berchmans community.

### **Temperature Checks**

- Temperature checks will be taken for all students before entering the school building. Temperatures will not be recorded.

### **Attendance**

St. John Berchmans Catholic School will not distribute Perfect Attendance Awards this year. If your child is not feeling well, please notify your child's teacher via email and keep him/her at home. If your child is feeling well, then please send him/her to school.

- **State law requires students to be in attendance 90% of the school year.**

### **Face Masks**

Everyone will be required to have a face mask with them on campus at all times to be worn at designated times.

- We kindly ask adults to wear their masks when dropping off students in the car line due to possible proximity to school personnel.
- All students are asked to wear face masks when entering the school and for dismissal.

## Student Arrival

- ❖ Doors will open at 7:00 AM for early drop-off. Students will proceed to the cafeteria after temperature checks. For the first day of school, August 16, 2021 only, first-year students may be escorted to their classroom by their parent from 7:10 – 7:25 AM.
- ❖ Students may arrive between 7:25 AM and 7:55 AM.
- ❖ All students will use the car line for arrival and dismissal.
- ❖ Family vehicles will enter via the Weir Street gate located behind the Family Dollar. Please stay to the right and drive along the fence to come up to the drive-through carline.
- ❖ Only the SJB students should exit the vehicle with their backpack in hand; everyone else must remain in their cars.
- ❖ An SJB staff member will be ready to receive your child and administer a temperature check.
- ❖ When exiting via Cupples, please turn right on Cupples to limit the backup of traffic.
- ❖ All students must wear a mask when walking from the vehicle to the building.

## Movement in the Building

- Students may not loiter or gather in the restrooms or hallways.
- Masks must be worn at all times while moving through the school building.

## Student Dismissal

We are looking at different models to make dismissal as safe and efficient as possible. More information will be communicated as it becomes available.

- Parents, grandparents, and other authorized individuals must remain in their vehicles. Each family will be given a “student name” sign for the designated person to display on their passenger-side dashboard.
- At 3:30 PM, any remaining student will be taken to after school care. Fees will apply.

Parents may **NOT** pick up their child in the last hour of the school day to alleviate crowding in the school office. If students must be picked up early, then please make sure to pick them up before the following times:

- 2:00 PM on regular school days
- 11:00 AM on noon dismissal days

## Appointments

To prevent the spread of COVID-19, we ask that if your child has a scheduled doctor appointment, please keep your child at home for the remaining portion of the school day. Please contact your child’s teacher for any missed assignments.

## After School Care

More information on after school care procedures will be coming soon.

## **Visitors**

To limit exposure, St. John Berchmans Catholic School asks that you adhere to the following:

- Visitors will be permitted on the campus during the school day for specific purposes and preapproved activities and will first report to the front office.
- Visitors will have their temperatures checked, sanitize their hands, and wear their masks while in the school building.

## **Illness While in School**

Students who show signs of COVID-19 symptoms will be isolated immediately at school.

- Students must be picked up within 60 minutes of the parent being notified of illness by the school.
- Parents should have a backup plan for pickup in case of this happening.
- If the student has a fever of 100° or more, they may not attend school the next day.
- Non-essential visits to the office/clinic will be limited.
- A staff member who becomes ill at school will be sent home immediately.
- The CDC guidelines will be followed for students who have been directly exposed to COVID-19; direct contact with someone who has been diagnosed with COVID-19 at a close distance for longer than 15 minutes without a mask. These students will be asked to quarantine until it can be established that they have not contracted the virus.

## **General Health & Wellness Practices**

Hand Washing & Hand Sanitizer – Students, teachers, staff, and campus visitors will be encouraged to sanitize and wash hands frequently.

- Hand sanitizer will be available at various points throughout the school and individual classrooms.
- Each student must have a parent permission form on file for the use of hand sanitizer (i.e., allergies)
- All will wash hands with soap and water before lunch and use hand sanitizer upon entering the cafeteria.
- All will wash hands with soap and water and use hand sanitizer after recess and P.E.
- Hand washing signs will be posted in the restrooms.
- Signs will be placed on the floors in the walkways, cafeteria, and office designating 3-foot distancing.

## **Personal Water Bottles/Water Fountains**

- Personal water bottles – All students should bring his/her water bottle for personal use.
- Students may bring clear water bottles filled with water only.
- Names should be clearly written on the bottles or containers.
- Students will be encouraged to use our touchless refilling station.
- No one will be allowed to drink from the water fountain.

## **Enhanced Cleaning Procedures**

Enhanced cleaning protocols have been established to disinfect the campus daily.

- High touch surfaces will be regularly disinfected throughout the school day.
- Teachers and staff will be provided with the necessary cleaning and disinfecting materials.
- We will ensure the safe and correct use and storage of cleaning and disinfecting products.
- Common areas and cafeteria tables will be cleaned and sanitized after each use.
- Whenever possible, doors will be opened to improve airflow by allowing outside air to circulate in the classrooms.

## **Classroom Procedures**

- Classroom seating will be arranged to maximize strategic social distancing and to limit face-to-face contact.
- Students will use individual items at their school desk or in their designated cubby: pencil, crayons, scissors, etc.
- Students will use only their school-issued Chromebook/device, or a device provided by the family.
- Students will remain with the same students throughout the school day. Teachers will rotate among classrooms for those students that have multiple teachers.

## **Cafeteria**

- Students, faculty, and staff will use a designated entrance and exit.
- Everyone will use hand sanitizer before entering the cafeteria.

## **Lunch**

- Students are required to bring their own lunch and snacks.
- Students will eat lunch in their classrooms at their own desks.
- Food sharing is not permitted.
- Parents are not allowed to eat with their children.

## **Restrooms**

- Hand washing signs will be posted in the restrooms
- Bathroom usage will be limited to a safe number of students in the room at one time.
- Classes will have designated restrooms to use.
- Teachers will focus on teaching students proper handwashing techniques.
- Teachers will encourage social distancing when waiting to use the facilities.

## **Recess**

Recess times will be staggered to limit the number of students in the courtyard/playground.

- Each class will alternate between specific recess designated areas (i.e., basketball court, soccer field, baseball field, circle, and parking lot).
- All will wash hands with soap and water and use hand sanitizer after recess.