

Preparing for Baptism – Checklist

Baptism Preparation Class is required for both parents and godparents. HFN offers this class on the second Saturday in the months of January, March, May, July, September and November from 9:00 a.m. – 12:00 p.m. **If the dates are not convenient**, the class can be taken at the Catholic church of your choice. The class materials cost \$25 and must be paid for ahead of time.

Register and pay for a formation class: Parents or legal guardians and godparents register on our website: holyfamilychurch.net; sacraments tab; baptism page.

1. Parents Must Provide:

- A copy of their child's birth certificate before the baptism
- Proof of a Baptism Preparation Class within last 3 years

2. Select Godparents. Only one Godparent is required, but two are allowed. If there are two, one must be a man, and one must be a woman. They must be over the age of 16.

Godparents Must Provide:

- Proof that they are fully initiated into the Church. This means they have received Baptism, Eucharist and Confirmation.
- Proof they are active, practicing Catholics in good standing. This means that they receive the Sacraments with frequency and will be a good mentor to the child in the Catholic faith. Proof is typically a letter from the church where they are currently registered members and attend Mass stating that they are practicing Catholics in good standing, qualified to be Godparents.
- If married, *proof of marriage recognized by the Catholic Church.*
- Proof of a Baptism Preparation Class within last 3 years.
- **All Documents Must Be Submitted Two Weeks Before Baptism (Ten Working Business Days.)**

3. Select A Baptism Mass date and time from our schedule

4. Attend the Ceremony

- Give “Baptismal Information for Register” sheet to the priest
- Bring Camera (no flash photography allowed during Mass)

Required documents can be sent ATTN: Baptism Coordinator

baptism@holyfamilychurch.net

or call the office 972-252-5521

FAX: 972-252-5523