





**STATE & LOCAL  
VICE REGENTS**

**STATE VICE  
REGENTS**

**IN ORDER  
OF RANK**

- Assist the State Regent as requested
- Assume the duties of the State Regent in her absence
- Assume the office and duties of the State Regent or First Vice State Regent whichever office is vacated

- Represent the state at meetings of the National Court, expenses may be paid by the State Court
- Be informed on all National, State, and Local Court matters
- Perform other such duties as may be necessary for transaction of business of the State Court or as directed by the State Regent

- Supervising Officer for Archdiocese/Diocese as assigned by State Regent
- Be prepared to assist or present at State Workshops
- Represent State Regent at functions when requested to do so
- May be a Circle of Love Chairman

- May be asked to chair different committees at State Convention
- May be asked to be toastmistress at State Convention and/or special functions
- May help with New Officers Installation Mass at State Convention
- May be responsible for coordination of out-going State Regent's gift

- May be State Fundraiser Chairman
- Member of the Membership Development Team
- Help with institution of new courts
- May be State Newsletter Editor
- May be responsible for the State Website



**LOCAL VICE  
REGENT**

- Assist the Regent when requested
- Assume the duties of the Regent in her absence
- Assume the office and duties of the Regent if office is vacated
- Perform other such duties as may be designed by the Regent

- Represent the court at meetings of the National and/or State Courts, expenses may be paid by the Local Court
- Be informed on all National and State matters

- May be asked to be toastmistress at special functions
- May be Fundraiser Chairman
- May be Membership Chairman
- May be Education Contest Chairman
- May be Standing Rules Committee Chairman

- May read National and/or State correspondence at court meetings
- May attend court Financial Review to observe the review process
- If no Spiritual Enhancement Chairman, may provide prayer service for court meetings