



To the Parents of _____

Grade: _____

St. Bernadette of Lourdes School is using the OptionC Learning Management System for all students and parents. This system provides an online resource for students and parents to retrieve important information.

Directions:

1. Please take a few minutes to go to www.optionc.com. On the top right corner of the page, click **Log In**.

Please Note: If you are on a tablet or smart phone, you will see a round icon instead of **Log In**. Click it to open the menu and select **Log In**

Computer

Mobile



2. On the page that comes up, enter our school code, **8155**, and when **St. Bernadette of Lourdes School** appears, select it.



3. Please sign in with your child's username and password:
 1. Username: _____
 2. Password: _____
4. Your username and password must remain secure; do not give out your information to others. Anyone who knows your username and password can access and change your information. Please inform your child/children of this security requirement.
5. Once you have logged in, please click on the Blue User icon in the top right corner and select Change Password.

Please take several minutes to become familiar with the web site. It is very easy to use and will be a means of communication between the school and you and your child/children. If you have any questions, please give us a call at **610.789.7676**.

Thank You,

Mrs. Joanne Montie