

NOTRE DAME PASTORAL COUNCIL MINUTES – August 22, 2019

The August 22, 2019 meeting of the Notre Dame Pastoral Council was called to order by Frank Ryant. The group joined in reciting the Prayer and Parish Mission Statement. Present were: Fr. Jacob Rouse, Frank Ryant, Jim Truka, Duane Heit, Patti Guyer, Brian McConnell, Tom Kleve, Sue Keune, Keith Wherry, MaryIn Shores and Joye Meyer. Absent: Mike Drees. The Council welcomed Fr. Jacob to Notre Dame.

The minutes of the June 20, 2019 meeting were reviewed. MaryIn Shores made a motion to waive the reading of the minutes and approve as presented, seconded by Brian McConnell. Motion approved by consensus. The agenda was reviewed. Joye Meyer made a motion to accept the agenda as presented, seconded by Brian McConnell. Motion approved by consensus.

Brian McConnell reported on the Aug. 7 Liturgy Committee meeting. Fr. Jacob will check on the starting time for funerals works with the hot lunch schedule. Parishioners have commented they like the banners hanging from the choir loft. People have been donating flowers from their gardens for decorating the church. Totus Tuus went very well this year with over 40 students participating. Volunteers painted games on the parking lot for the students. Discussion was held on whether to renew the music permit for the spiral books in the pews. The concert "Standing Before Giants" was held Aug. 17. Mass Music was discussed.

Social Justice Committee will meet Oct. 1.

Joye Meyer reported on the Aug. 19 Circles of Faith (Community Life) meeting. Due to meeting time conflicts, the Circles of Faith will meet at 5:30 p.m. beginning with the next meeting in Oct. The Tractorcade and Fr. Dennis Cain's celebration went well. The Circles of Faith donated \$350 to cover extra expenses for Totus Tuus. Church cleaning will be done this fall. Watch the bulletin for date. October Dinner is scheduled for Oct. 10 and the Harvest Breakfast will be held Oct. 27. Reimbursement was approved for sewing circle materials for making pillow case dresses. Donations of new or gently used pillow cases, sheets, etc. would be appreciated. Prayer shawls are available in the front entrance. Feel free to take them to give to people who could use them.

Duane Heit reported on the Aug. 8 Faith Formation Commission Meeting. New member, Jami Schwickerath, was welcomed. The school staffing was reviewed. Kids Club staffing was discussed. A report was given on the painting of the games on the playground. Reports were given on future projects and school in-service subjects. Reports were given on the Bible Studies with a good attendance at the Brats, Beer and Bible program. A study on Romans will be offered this fall. Meditation books for Lent and speakers for Food for Thought programs were discussed. RCIA will start this fall. Pilgrimage to the Grotto of the Redemption in West Bend will be held on Oct. 4. Future possible destinations were discussed. It was noted the Archdiocese is offering workshops on ministering to those who have suffered a miscarriage and/or stillbirth. A report was given on Totus Tuus; Wee Families; Youth Mentors program; Concert; youth summer programs and upcoming events sponsored by the Family Ministry Committee.

The Catholic School Board minutes from the June 26 and Aug. 14 meetings were reviewed. Officers were elected with Erin Powers-Daley elected chair; Mike Drees, vice-chair; Holly Manske, secretary. Committee appointments were made. Financial reports were reviewed. Reports were given on maintenance items. School Staffing and class sizes was reviewed. Total number of students Playgroup through 6th grade is 212. Archdiocesan Strategic Management Planning program was explained and members representing Notre Dame were noted. This program will provide guidance for marketing Notre Dame School. Parents in Promotion programs including 49th Annual Fair Day (Sept. 8), SCRIP and Football Mania were discussed. A grant has been received for a second water bottle filling station in the school. Kids Club staffing was discussed and it was noted staffing is covered for the first semester. Reports on Curriculum, STO Grants; and Staff Handbook were given. Fr. Jacob reported he is very excited to be involved with a parish and a school.

Stewardship Committee will meet in Sept.

MaryIn Shores reported on the Aug. 13 Finance Council meeting. Maintenance items were discussed. Financial reports including the fiscal year report were reviewed. It was suggested more information should be given regarding the benefits of contributions from retirement funds. The financial reports indicate the parish and school have been fiscally responsible in forming their budgets with continued support of parishioners' contributions needed.

Buildings and Grounds Committee met on Aug. 20. Maintenance staffing was updated. Maintenance items for the school, church, rectory, and parish grounds were reviewed. Sidewalk between church and office has been tabled. Estimates are being sought and reviewed to install a gate at the southeast entrance to the parking lot to prevent students and/or balls from entering the street. It was suggested to ask for donations to the "Donate to the Gate" project once the cost has been determined. Donations would also be accepted to cover the cost of the painting of the games on the playground as well as to add more games.

The Emergency Management Committee (EMC) meeting is scheduled for Sept. 11.

Sue Keune reported she is busy helping couples plan their upcoming weddings. We currently have 8 scheduled for 2020. Faith Formation Commission is sponsoring the trip to the Grotto of the Redemption at West Bend, IA on Oct. 4. RCIA will begin in October. Anyone interested in RCIA should contact the parish office. A program on dementia will be presented at 9:00 a.m. on Oct. 13 sponsored by the Social Justice Committee.

Fr. Jacob Rouse reported he is settling in and grateful for all that is happening at Notre Dame. He enjoyed meeting people at the school supply night and will be blessing the classrooms on the first day of school. The council remarked they like the way he interacts with the children at mass and that is very welcoming to young families.

Jim Truka made a motion to adjourn, seconded by Fr. Jacob. Motion approved by consensus.

Respectfully submitted,
Connie Frana, Recording Secretary