

Coaching Application

Name: _____ Date: _____

Home phone: _____ Cell phone: _____

Email address: _____

Student's name: _____ Student's grade: _____

I am interested in coaching or assistant coaching one or more of the following sports:

- ____ Volleyball
- ____ Basketball ____ boys ____ girls
- ____ Track
- ____ Cheerleading

Please provide any previous coaching experience/certifications: _____

Coaching Selection/Requirements:

- Must have completed VIRTUS training and have a certificate on file at the parish.
- Must have completed Diocesan background screening.
- Must complete Coaching Application

- Commit to the time requirements and responsibilities of the sport involved.
- Must support athletic mission, player eligibility and Code of Conduct.
- Be a responsible Christian role model.
- Must have completed concussion training and have a certificate on file.
- Head coach must be at least 19 years of age.

*If you have already completed the Diocesan VIRTUS training, please provide the date that this was completed _____.

TO BE COMPLETED BY PARISH / SCHOOL / OTHER LOCATION

Check one box: Parish School Other

Location Name: _____ City: _____ Contact Person: _____

Telephone Number: _____ Email: _____

Diocese of Des Moines

SECTION 1


Background Screening


Check the category that best fits your position:

- Applicant: anticipated start date _____
Contact with Children
- Candidate for ordination (deacon/seminarian)
- Deacon
- Educator (BOEE licensed)
- Employee (Chancery, School, Parish)
- Volunteer

Check all that apply:

- Regular
- MINOR

 **Name** _____
Last _____ First _____ Middle _____


 **Address** _____
Street _____ City _____ State _____ Zip _____ County _____


Realizing, as Church, the importance of protecting youth and other vulnerable populations, I hereby consent and authorize an investigative consumer report to be conducted if deemed appropriate by the Diocese of Des Moines, any parish, school, or related Catholic institution. Public records may be used in this report, such as civil and criminal records and driving records, as well as personal interviews, as needed. I realize this inquiry may include information regarding my character, general reputation, a criminal background check and motor vehicle report. I release the Diocese of Des Moines, any parish, school, or related Catholic institution and their agents from liability associated with obtaining that inquiry.

This consumer report will be used for employment/volunteer selection purposes and may be subject to the Fair Credit Reporting Act (FCRA). I may receive a free copy of this report. Before any adverse action is taken based on this report, I will receive a copy of the report and notice of my rights under the FCRA.

Mindful of the importance of protecting children and other vulnerable persons, the undersigned acknowledges a truthful response of this information. I understand that past violations would not necessarily preclude the employment or volunteer position sought.

 Date of Birth _____

 Social Security Number _____
(social security # required for background check)

 Signature **X** _____ Date _____ 

ACKNOWLEDGEMENT OF RECEIPT AND REVIEW OF THE CODE OF CONDUCT FOR THE PROTECTION OF CHILDREN AND YOUTH

 **SECTION 2**

This is to acknowledge that I have received and reviewed a copy of the "Code of Conduct for the Protection of Children and Youth" of the Diocese of Des Moines.

I understand that I am responsible for complying with the policies as stated and should refer any questions to my immediate supervisor or the Diocesan Human Resources Department (515-237-5085) for clarification. I further understand that the Diocese reserves the right to change, modify and/or revise any of the policies at any time.

Employee's/Volunteer's **Signature X** _____

Employee's/Volunteer's Printed Name _____

Parish/School/Agency _____ Date _____

Position/Description: _____

SECTION 3:

Iowa Department of Human Services

AUTHORIZATION FOR RELEASE OF CHILD ABUSE INFORMATION

This form must be used to authorize release of child abuse information when the person requesting the information does not have independent access to it under Iowa law. Complete a separate form for each person about who information is requested. Send both copies to the Central Abuse Registry, Iowa Department of Human Services, Hoover Building, Fifth Floor, Des Moines, Iowa 50319-0114.

PART A: To be completed by the person requesting information.	
1.	Requester Diocese of Des Moines
	Address

601 Grand Avenue			
City Des Moines	State Iowa	Zip 50309	Phone Number (515) 237-5085
2. The information concerns: Name (first, middle initial, last):			
3. Maiden Name or Alias (if applicable)		Birth Date	Social Security Number
4. What is the purpose of your request for child abuse information? Applicant, Employee or Volunteer			
I have read and understand the legal provisions for handling child abuse information which are printed on the back of this form.			
Diocesan Representative's Signature:			Date

PART B: To be completed by the person authorizing the Department of Human Services to release child abuse information.

I understand that my signature authorizes the requester to receive information to verify whether I am named on the Child Abuse Registry in a child abuse report as having abused a child (Iowa Code 235A.15). To the best of my knowledge, all or part of the information contained in Part A of this form is correct.

Applicant, Employee or Volunteer's **Signature:**

X

Date

PART C: To be completed by the Central Abuse Registry or designee.

1. The person named in item A-2 is listed on the Child Abuse Registry as having abused a child.
2. The person named in item A-2 is not listed on the Child Abuse Registry as having abused a child.
3. This request for information is denied because the form is incomplete.

DHS Representative's Signature:

Date:

Comments: